

# SEVIS Transfer Out / Termination Form

8045 E Chapman Ave, Orange, CA 92869 (Room A-203) | Tel : (714) 628-5050 | Email: international@sccollege.edu

*This form is used to notify the SCC International Student Program (ISP) of your intent to:  
Transfer your F-1 SEVIS record to a new institution where you will continue your studies or Termination of our F-1 SEVIS record.*

**Note: You must show proof of acceptance to your new school. It is not possible to cancel the transfer after the release date**

## Student Information

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First Middle

Email: \_\_\_\_\_ SEVIS ID Number: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City State Zip Code

## SEVIS Transfer Request

Name of New School: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City State Zip Code

SEVIS School Code: \_\_\_\_\_ First Day of Class: \_\_\_\_\_

(Please request this info from your new school's International Student office)

SEVIS Release Date: \_\_\_\_\_ (This is the date your record is sent to your new school)

**If you are graduating**, the release date should be after the end of your last semester at Santiago Canyon College.

**If you are on OPT**, you may transfer your F-1 status during OPT or after finishing OPT (during grace period). The release of your SEVIS record will cancel the remainder of your OPT authorization as of the date requested above.

**You must begin classes at your new school within 5 months** of completion of study at SCC or during the next available term at your new school whichever is earlier, or at the end of your OPT period to remain in status.

**IMPORTANT: SCC cannot cancel the transfer after the release date.** If you decide to cancel the transfer or change the release date, or transfer to another school, you must notify the SCC ISP before your transfer release date shown above.

### Will You be Completing Your Program at Santiago Canyon College?

Yes, I will have completed an associate degree at SCC before transferring my SEVIS record.

No, I am transferring my record before I complete my degree at SCC.

New School's Transfer-In Form (If Applicable):	Attached	Will submit later	Not required
New School's Acceptance Letter (Required):	Attached	Not attached	

## SEVIS Termination Request

*Reason for Termination:*

Completed Program and returning home	Permanent Residency pending
Program/Degree is not offered at SCC	No longer want to attend SCC
Relocation/Moving	Change to other non-immigrant visa:
Finances	H Visa E Visa L Visa
Academic Dismissal	Never Attended
Permanent Residency Approved	Other:

By submitting this form, you are confirming that you are eligible for the SEVIS transfer and understand that your SEVIS record will be transferred to the institution above on the date above. Any benefits of your student status with Santiago Canyon College, such as OPT or on-campus employment, will effectively end on that date. After the transfer release date, all immigration advice must be provided by your new school.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date