Santiago Canyon College

PETITION TO
SUBSTITUTE
Major Requirements

STUDENT:

1. Complete this petition *(one form per course substitution)*
2. Attach supporting documentation (*both course description and course syllabus are required*). Official transcripts must be on file with Admissions and Records.
3. Submit petition and supporting documentation to the Graduation Office at Santiago Canyon College.

This petition is valid for 5 years, and it is valid only for the catalog year and major which you list below.

_____   _____
First   Middle   Last   Student ID

_____   _____
Address   City   St   Zip   Phone

_____
E – mail Address

_____   _____
Major   Catalog Year

This will be use for:

☐ Associate Degree

☐ AA-T/AS-T Degree

☐ Certificate of Achievement

☐ Certificate of Proficiency

Substitute:

I hereby petition to substitute the following course: _____ with the
<div align="center">Course required at Santiago Canyon College</div>

following course: _____ from
<div align="center">Course Number and Title</div>

_____.   Units_____   Grade _____
<div align="center">Name of College/University where course was taken</div>

Rational for this request: _____

_____

_____   _____
Student Signature   Date

<div align="center">

FOR OFFICE USE ONLY

</div>

This petition has been reviewed by the Graduation Specialist. The decision is indicated below.

Graduation Specialist: _____   Approved / Needs further review   Date: _____

Comments: _____

This petition has been reviewed by the appropriate department and division. The decision is indicated below.

Department Chair: _____   Approved / Denied   Date: _____

Division Dean: _____   Approved / Denied   Date: _____

Comments: _____