



## Petition for Academic Renewal Without Course Repetition

**Student Name:** \_\_\_\_\_ **Student ID#:** \_\_\_\_\_  
(Last) (First)

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

*By signing or typing my name below I am indicating that I understand that any academic work alleviated through Academic Renewal does not remove substandard grades from my transcript. I am aware that grades are noted and subtracted from the grade point average (GPA) and that all grades will remain legible, maintaining a true and complete record. I acknowledge that any alleviated coursework may not be treated similarly by other educational institutions outside of the Rancho Santiago Community College District (RSCCD.) The parties agree that this form may be electronically signed. The parties agree that the electronic signatures appearing on this form are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility. I confirm that all of the information I have presented below is true and accurate. I understand that all decisions are final.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### IMPORTANT INFORMATION

- The student may select up to 30 units of substandard course work at Santiago Canyon College (SCC) and/or Santa Ana College (SAC) that may be disregarded in the computation of their GPA.
- Academic Renewal without Course Repetition may be granted multiple times by either SCC and/or SAC, but is limited to a total of 30 units.
- Substandard coursework that has been granted Academic Renewal will not be counted toward degree or certification requirements.
- Academic Renewal without Course Repetition is solely the policy of RSCCD and may not necessarily be followed by other institutions.

### DETERMINING ELIGIBILITY:

In order to be eligible for Academic Renewal without Course Repetition, the student must satisfy all of the following requirements:

1. Complete 15 units with a 3.0 GPA (or higher) OR 24 units with a 2.0 GPA (or higher) in all sessions subsequent to the last substandard work being petitioned.
2. All units from all colleges attended will be counted from the session immediately following the substandard work being petitioned.
3. All courses counted toward an SCC or SAC degree, certificate, or general education certification are ineligible for Academic Renewal without Course Repetition.
4. Petition with their "Home Campus" of record.

Select which of the following criteria you satisfy (check one):  24 Units with a 2.0 GPA  15 Units with a 3.0 GPA

Have you attended another college/university outside of RSCCD?:  No  Yes\*

If "Yes" please list the other institutions you have attended: \_\_\_\_\_

*\* Please note, if official transcripts have not been submitted for the above-mentioned institutions your petition will be automatically denied.*

**Please indicate which SCC and/or SAC courses you would like considered for Academic Renewal without Course Repetition.**

*Please list all substandard grades (D, F, NP, or NC) and indicate which courses are being petitioned below. Only substandard grades may be considered in this petition and no more than two substandard grades for the same course may be alleviated and excluded from the GPA (as per Title 5.)*

Course Name & Number	Grade	Units	Semester/Year	Are you petitioning this course?	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
<b>Total number of units being petitioned (may not exceed 30):</b>					

### FOR COUNSELOR'S USE UPON REVIEW

Counselor's Name (please print): \_\_\_\_\_

Course(s) does NOT apply to:  
60 units Major GE

Counselor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

### FOR A&R USE UPON RECEIPT/EVALUATION

Approved  Denied as per eligibility requirement #: \_\_\_\_\_ | Processed By (staff initials): \_\_\_\_\_ Processed Date: \_\_\_\_\_

Comments: \_\_\_\_\_

RCVD BY/DATE: