



RETURN TO:

8045 East Chapman Avenue, Orange, CA 92869-4512

Room: E-104 | E-mail: finaid@sccollege.edu

Phone: (714) 628-4876 | FAX: (714) 639-0756

Last First Middle Initial

Student ID#: _____

Academic Year: _____

Santiago Canyon College Consortium Agreement

Between: **Primary College**

And: **Secondary College**

School Name: Santiago Canyon College

School Name: _____

Address: 8045 E Chapman Ave.

Address: _____

Orange, CA 90706

Phone: (714) 628-4876

Phone: _____

SECTION 1: STUDENT

Student's Name: _____

SCC ID#: _____

Declared Major: _____

Name of Course(s) _____

The course(s) will be taken during the (check only one) Fall Spring 20____-20____ Semester/Year

School Name/Location _____ Student ID at that school _____

Student Responsibilities:

1. Provide verification of enrollment for the courses listed above.
2. Provide any other required documentation to either or both the primary and secondary college.
3. Submit official academic transcripts from the secondary school with the finalized semester grades.
4. Maintain Satisfactory Academic Progress at both colleges, and
5. Read all the instructions on the reverse side of this document and agree to comply with them.

Student's Signature Date

Name (please print)

SUBMIT FORM TO SECONDARY COLLEGE FOR COMPLETION OF SECTION 2

SECTION 2: SECONDARY COLLEGE

Cost of Attendance: Tuition/Fees: \$ _____ Books and Supplies: \$ _____ Room & Board: \$ _____

Transportation: \$ _____ Personal/Misc: \$ _____

Certification: I certify that the student is enrolled in the courses listed above and not currently receiving financial aid at this institution. Upon request, I agree to forward enrollment and satisfactory progress information to the primary college.

Authorized Signature Date

Name (please print)

Title

Phone

SUBMIT COMPLETED CONSORTIUM AGREEMENT TO SCC FINANCIAL AID OFFICE, THE FORM WILL NOT BE ACCEPTED WITHOUT PROOF OF ENROLLMENT AT THE SECONDARY COLLEGE

SECTION 3: PRIMARY COLLEGE

Authorized Signature

Date

Name (please print)

Title

Phone

INSTRUCTIONS FOR FINANCIAL AID CONSORTIUM AGREEMENT:

Federal regulations stipulate that you may only receive financial aid—other than a California College Promise Grant (CCPG)—at one institution at a time. In some cases, a student who is unable to take required classes at the primary college of Santiago Canyon College (SCC) may be able to take those classes at another college (the secondary college) and request that those units be counted toward their financial aid eligibility. A Financial Aid Consortium Agreement must be agreed to and signed by the Financial Aid Offices at both institutions.

REQUIREMENTS AND ELIGIBILITY:

- The course must be applicable toward your degree, certificate, or transfer objective at SCC.
- **You are required to submit a copy of your official academic transcript from the secondary college with the finalized semester grades at the end of the semester.** No further financial aid will be processed until your grades are evaluated by the SCC Admissions and Records Office. You must follow up the SCC Financial Aid Office once the academic transcripts have been evaluated.
- Consortium Agreements are not accepted as a basis for establishing direct loan eligibility.
- You must successfully complete all of the courses approved on your Consortium Agreement to remain eligible for student financial aid.
- SCC Satisfactory Academic Progress (SAP) standards apply to courses taken under a consortium agreement and may affect your financial aid eligibility at SCC.

PROCEDURES:

1. Complete the ***Student's Section*** of the Financial Aid Consortium Agreement.
2. Take the Consortium Agreement (with ***Student's Section*** completed) to the Financial Aid Office at the secondary college for completion of the ***Secondary College's Section***.
3. Submit the Consortium Agreement to the SCC FAO (***Student's Section*** and ***Secondary College's Section*** must be completed) **with a copy of your enrollment at the secondary college.** Your Consortium Agreement will be reviewed and you will be notified of the status of your request. Only those classes taken at the secondary college which meet an SCC degree, certificate, or transfer requirements will be approved for payment.
4. If your Consortium Agreement is approved, at the end of the semester you must submit a copy of your Official academic transcript from the secondary college to the SCC FAO.
5. Consortium Agreements are only approved for one semester at a time. Consortium Agreements are not approved retroactively. A completed Consortium Agreement and proof of enrollment at the secondary college must be received by the SCC FAO prior to the last day of the semester listed in the Student's Section of the form.

TERMS

Primary College:

The college where you are taking the majority of courses, intend to receive a degree or certificate, or transfer from. (For this form's purposes your primary college is Santiago Canyon College).

Secondary College:

Another Title IV eligible College you are attending to take courses that fulfill SCC program requirements but are not available at SCC due to scheduling or closed classes or too many attempts.

Satisfactory Academic Progress (SAP):

SAP Standards describe the requirements for the number of units you must successfully complete to remain eligible for financial aid.

Non-Discrimination Policy

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination. No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to: **Rancho Santiago Community College District Title IX Officer and Section 504/ADA Coordinator John Didion 2323 N. Broadway Santa Ana, CA 92706 Phone: (714) 480-7489**