

# Santiago Canyon College

Disabled Students Programs and Services

## Accommodations Request Form

Accommodations are provided for SCC classes only

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ STUDENT #: \_\_\_\_\_

INSTRUCTOR:  Laura  Mary  Vivien

### INSTRUCTIONS:

- 1) Requested accommodations must be authorized.
- 2) If you are unsure about your authorized accommodations, ask your instructor – Lucy, Laura, Mary or Vivien.
- 3) Use your class schedule to fill out the request form.
- 4) Your accommodations will be ready within one week.
- 5) It is your responsibility to pick up the request letters and take them to your instructors.

### CLASS 1

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

#### Accommodations needed:

- Test Reader (Kurzweil 3000)  
 Distraction-reduced environment  
 Extended time:  time and a half  double time  
 Use of word processor with spell check for essay questions  
 Take test in another facility  DSPS Center (E-105)  
 Notetaker  
 Other \_\_\_\_\_

### CLASS 2

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

#### Accommodations needed:

- Test Reader (Kurzweil 3000)  
 Distraction-reduced environment  
 Extended time:  time and a half  double time  
 Use of word processor with spell check for essay questions  
 Take test in another facility  DSPS Center (E-105)  
 Notetaker  
 Other \_\_\_\_\_

### CLASS 3

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

#### Accommodations needed:

- Test Reader (Kurzweil 3000)  
 Distraction-reduced environment  
 Extended time:  time and a half  double time  
 Use of word processor with spell check for essay questions  
 Take test in another facility  DSPS Center (E-105)  
 Notetaker  
 Other \_\_\_\_\_

## CLASS 4

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

### Accommodations needed:

- Test Reader (Kurzweil 3000)
- Distraction-reduced environment
- Extended time:  time and a half  double time
- Use of word processor with spell check for essay questions
- Take test in another facility  DSPS Center (E-105)
- Notetaker
- Other \_\_\_\_\_

## CLASS 5

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

### Accommodations needed:

- Test Reader (Kurzweil 3000)
- Distraction-reduced environment
- Extended time:  time and a half  double time
- Use of word processor with spell check for essay questions
- Take test in another facility  DSPS Center (E-105)
- Notetaker
- Other \_\_\_\_\_

## CLASS 6

Instructor: \_\_\_\_\_ Class: \_\_\_\_\_ Online:  Section#: \_\_\_\_\_

### Accommodations needed:

- Test Reader (Kurzweil 3000)
- Distraction-reduced environment
- Extended time:  time and a half  double time
- Use of word processor with spell check for essay questions
- Take test in another facility  DSPS Center (E-105)
- Notetaker
- Other \_\_\_\_\_

Please review this form to make sure it is complete and legible, and remember to pick up the accommodation request letters to take to your instructors. Thank you.