



# Zoom Class

## BASIC ETIQUETTE FOR AN ONLINE CLASS

# RULES

- Please show up on time at the scheduled time.
- Find a quiet place, free from distraction (siblings, pets, parents, televisions).
- Maintain RESPECT in both speaking, writing, and appearance.
- Stay on mute. Please click the "raise hand" button if you would like to contribute.
- Video needs to remain ON to promote focus. Eye contact should be maintained.
- Refrain from chewing gum, eating, or drinking in front of the camera.

**REMEMBER, THIS IS A CLASS,  
SO TREAT IT AS SUCH!**





# Google Hangouts

## BASIC ETIQUETTE FOR AN ONLINE CLASS

# RULES

- Please show up on time at the scheduled time.
- Find a quiet place, free from distraction (siblings, pets, parents, televisions).
- Maintain RESPECT in both speaking, writing, and appearance.
- Stay on mute. Only unmute yourself if you have a question or something relevant to contribute.
- Video needs to remain ON to promote focus. Eye contact should be maintained.
- Refrain from chewing gum, eating, or drinking in front of the camera.

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