



Santiago Canyon College

STUDENT INFORMATION RELEASE TO AGENT/THIRD PARTY AUTHORIZATION

In compliance with the Federal Family Education Rights and Privacy Act (FERPA) of 1974, Santiago Canyon College is prohibited from providing certain information from your student records to a third party. This restriction applies (but is not limited) to Agents.

At your discretion you may grant the International Student Office at Santiago Canyon College permission to release information about your student records to a third party by submitting this completed form. You must complete a separate form for each third party you wish to grant information access to. The specified information will be made available only if requested by the authorized party, the information is not sent automatically.

SECTION A: STUDENT INFORMATION	
Name (<i>last, first, middle initial</i>)	Student ID (<i>if applicable</i>)
Current mailing address	Daytime phone number
Email Address:	
SECTION B: AGENT/THIRD PARTY (PERSON OR GROUP YOU WISH TO GRANT INFORMATION ACCESS TO)	
Agents Name (<i>last, first, middle initial</i>)	Daytime phone number
Address: (<i>where I-20 will be shipped if indicated below</i>)	Company Name
Email Address:	
Please check one or more of the boxes below to specify information you authorize access to: Admission and Application Information Original I-20 mailed to authorized agent/third party Billing statements, charges, credits, past due amounts, and/or collection activity Grades/GPA, demographic, registration, student ID number, academic progress status I do not authorize the release of my information to the above agent/third party Other: _____	
SECTION C: CERTIFICATION	
I authorize the above third party, named in Section B, to access the above indicated student record and/or account information. This authorization does not permit the third party to make any changes.	
Student Signature (<i>original signature required</i>)	Date

International Student Office (A-203)
8045 E. Chapman Ave, Orange, CA 92869
international@sccollege.edu | +1 714 628 5050

What happens here matters.