

POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

ELIGIBILITY REQUIREMENTS:

Undergraduate students enrolled in any of the California public higher education system's campuses may enroll, without formal admission and without payment of additional State fees, in a maximum of one course per academic term at a campus of either one of the other systems on a space available basis at the discretion of the appropriate campus authorities on both campuses Enrollment in pre-collegiate courses is excluded.

A student is qualified to cross enroll if he or she has met all of the following requirements:

- Completed at least one term at the home campus as a matriculated student
- Enrolled for a minimum of six units for the current term
- Earned a grade point average of 2.0 (grade of C) for work completed
- Paid appropriate tuition and fees at home campus for the current term
- Completed appropriate academic preparation as determined by host campus
- Is a California resident

ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is valid for only the term specified and subject to space availability, deadlines, registration and all administrative procedures and priorities of host campus. You must reapply for each term you wish to cross enroll.
2. Academic advisement is available only at the home campus. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
3. Evidence of completion of course prerequisite may be required at time of enrollment (personal transcript copy or grade reports).
4. Records of credits earned through cross-enrollment are maintained by the host campus. Students may request transcripts be sent to home campus.
5. Health services on host campus are limited to treatment for emergencies only.
6. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations:

Home Campus Enrollment

Fall Semester
Spring Semester

Fall Quarter
Winter Quarter
Spring Quarter

Host Campus Enrollment

Fall Quarter or Semester
Either Winter or Spring Quarter/ or Spring Semester

Fall Quarter or Semester
Winter Quarter or Spring Semester
Spring Quarter or Spring Semester

7. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
8. Information concerning host campus identification card policies will be provided at registration.
9. Dropping of classes – if a student is unable to continue enrollment in a class, either before or after instruction begins, it's the student's responsibility to follow and complete official procedures to avoid unsatisfactory grades on permanent record.

FEES/FINANCIAL AID:

10. You will not be charged additional course enrollment fees. However, host campuses may charge a minimal administration fee each term.
11. You will be required to pay any course fees as required of other students (lab, materials, breakage, computer usage, transcripts, etc.).
12. Financial aid is available only through home campus (units taken at both campuses may be combined to establish financial aid). Students eligible for Veterans, Rehabilitation, Social Security and other federal, state or county benefits must secure eligibility certification through home campus.
13. Parking on the host campus will be available on the basis of a fee within campus parking availability or on a daily fee basis. For detailed information on all parking and transportation options, visit the university website.