



Petition for Academic Renewal Without Course Repetition

Student Name: _____ Student ID#: _____
(Last) (First)

Phone: _____ E-Mail: _____

I understand that any academic work alleviated through Academic Renewal does not remove substandard grades from my transcript. I am aware that grades are noted and subtracted from the grade point average (GPA) and that all grades will remain legible, maintaining a true and complete record. I acknowledge that any alleviated coursework may not be treated similarly by other educational institutions outside of the Rancho Santiago Community College District (RSCCD.)

*I confirm that all of the information I have presented below is true and accurate.
I understand that all decisions are final.*

Student Signature: _____ Date: _____

IMPORTANT INFORMATION REGARDING THIS PETITION:

- The student may select up to 30 units of substandard course work at Santiago Canyon College (SCC) and/or Santa Ana College (SAC) that may be disregarded in the computation of their GPA.
- Academic Renewal without Course Repetition may be granted one time by either SCC or SAC, but not both.
- Students approved for Academic Renewal without Course Repetition are ineligible for Academic Honors.
- Substandard coursework that has been granted Academic Renewal will not be counted toward degree or certification requirements.
- Academic Renewal without Course Repetition is solely the policy of RSCCD and may not necessarily be followed by other institutions.

DETERMINING ELIGIBILITY:

In order to be eligible for Academic Renewal without Course Repetition the student must satisfy all of the following requirements:

1. The Student must have completed 24 units with a 2.0 GPA (or higher) OR 15 units with a 3.0 GPA (or higher) in all terms subsequent to the last substandard grade.
2. Coursework from all colleges and universities may not include any substandard grades or incompletes (F, D, NP, NC, or I) after the petitioned course(s).
3. Students who have been awarded a degree and/or G.E. certification by RSCCD are ineligible to petition for Academic Renewal without Course Repetition.
4. The student must petition with their "Home Campus" of record.

Select which of the following criteria you satisfy (check one): 24 Units with a 2.0 GPA 15 Units with a 3.0 GPA

Have you attended another college/university outside of RSCCD?: No Yes*

If "Yes" please list the other institutions you have attended: _____

** Please note, if official transcripts have not been submitted for the above-mentioned institutions your petition will be automatically denied.*

Please indicate which SCC and/or SAC courses you would like considered for Academic Renewal without Course Repetition.

Please list all substandard grades (D, F, NP, or NC) and indicate which courses are being petitioned below. Only substandard grades may be considered in this petition and no more than two substandard grades for the same course may be alleviated and excluded from the GPA (as per Title 5.)

Course Name & Number	Grade	Units	Semester/Year	Are you petitioning this course?	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
Total number of units being petitioned (may not exceed 30):					

FOR COUNSELOR'S USE UPON REVIEW

Counselor's Name (please print): _____

Counselor's Signature: _____ Date: _____

Comments: _____

FOR A&R USE UPON RECEIPT/EVALUATION

Approved Denied as per eligibility requirement #: _____ | Processed By (staff initials): _____ Processed Date: _____

Comments: _____

RCVD BY/DATE: