



Santiago Canyon College

Professional Development | Fall 2019

(Last updated 6/3/19)

Monday, August 19, 2019

- 8:30 a.m.-12:30 p.m.** **Dreamers Ally Training (with Joseph Alonzo, Jennifer Coto, Juana Galvan, and Cindy Partida in the First Year Support Center: E-303)** Become an Ally to Dreamer/Undocumented students at SCC! Learn about terminology, current laws and the rights of undocumented students. Space for this training is limited to 25 people. **Please RSVP to partida_cindy@sccollege.edu or calling 714-628-5073.**
- 9:00 a.m.-10:30 a.m.** **Spotlight on Our Student Programs and Centers (with Maureen Roe in H-208)** Come hear about all of the outstanding services available to our students, assisting them with writing, reading, mathematics, study skills, time management, and career planning, along with providing opportunities to create campus connections and a sense of belonging. Refreshments will be served.
- 10:00 a.m.-11:30 a.m.** **Active Threat Preparedness (with Manny Pacheco, Campus Safety, in A-106)** An active threat on campus is one situation where your behavior and actions can have an impact on your survival. This training for faculty, staff, and administrators will include an overview of the emergency procedures for an active threat on campus and ways you can be better prepared to respond in such a situation.
- 11:00 a.m.-3:00 p.m.** **SCC's Vet Net Ally Program (with Joseph Alonzo and Steven Stenersen in H-122)** The Vet Net Ally Program is an education and awareness program that develops a network of faculty, staff, administrators and students committed to creating a welcoming and supportive campus environment for military service members and veterans here at Santiago Canyon College. Space for this training is limited to 25 people. **Please RSVP to alonzo_joseph@sccollege.edu.**
- Noon-1:00 p.m.** **Digital Organization (with Amanda Carpenter in B-208)** Do you have over 25 icons on your desktop? If so, you may be using the dangerous "desktop filing system" and be at risk of losing something important. Learn how to become digitally organized and create a filing system that works for you across all platforms. Become familiar with the cloud and learn about cloud storage options that are available to you. **Please RSVP to carpenter_amanda@sccollege.edu.**
- 1:30 p.m.-3:00 p.m.** **Explain Everything and More (with Amanda Carpenter in B-208)** "Explain Everything" is the most innovative online and mobile whiteboard for engaging collaboration and learning at a distance. Come learn how to use Explain Everything on an iPad and start engaging your students with video explanations and online tutorials. **Please RSVP to carpenter_amanda@sccollege.edu.**
- 1:30 p.m.-3:00 p.m.** **Join the Reading Apprenticeship Team! (with Maureen Roe in H-208)** To date, over 30 SCC faculty and staff members from across disciplines have completed Reading Apprenticeship (RA) training and are successfully implementing RA strategies with their students. This workshop will highlight RA best practices, and participants will get to experience the techniques with hands-on exercises. If you are trained, come share your success stories; if you would like to be trained, come join the team! Refreshments will be served.

Tuesday, August 20, 2019

- 9:00 a.m.-10:00 a.m. Scholarship Committee Updates (with Elizabeth Bergara and Alex Vega in H-206)** This meeting will provide updates for the scholarship process using Blackbaud for reviewing applicants and scoring. This meeting is intended for members of the Scholarship Committee as well as any departmental committee members who provide reviews and/or references. We will discuss tentative timelines and any new updates within Blackbaud.
- 9:00 a.m.-10:30 a.m. Hire Me: Résumé and Cover Letter Building Seminar (with Kathy Hall, Vanessa Jones, and Martin Stringer in H-122)** Come to this session to learn skills to help you create a résumé and cover letter that will effectively communicate your teaching and/or professional experience to hiring committees. The following will be covered during this seminar:
- Purpose of resume and cover letter
 - Desirable components of a resume and cover letter
 - Suggestions to help you clearly promote yourself in a resume and cover letter
 - Ideas to help you refine and focus your resume and cover letter
- 10:00 a.m.-noon eLumen Training: Program Review (with Aaron Voelcker in L-219)** This session is designed specifically for academic department chairs who are responsible for completing program review for their academic department. Training will include an overview of the eLumen system, as well as a step-by-step walk through of the newly approved program review template requirements. Department chairs and program facilitators are eligible to receive a stipend for their participation in this training session (one faculty member per department). RSVP is mandatory in order to confirm stipend eligibility. **Contact Aaron Voelcker at voelcker_aaron@sccollege.edu to check your eligibility and reserve a spot in this session.**
- 10:00 a.m.-noon Advising Student Clubs and Organization—Tips, Tricks, and Policies (with Diana Casares and Robert Bustamante in E-305)** Learn the ins and outs of advising a student organization at SCC, including relevant policies and procedures, tips for running successful activities, and advice on working with student leaders for organizational longevity. **RSVP to bustamante_robort@sccollege.edu.**
- 10:00 a.m.-1:00 p.m. Canvas (with Amanda Carpenter and Scott James in B-208)** In this Canvas workshop we'll start from the beginning, having participants log in to Canvas, access a class or sandbox, upload a file, and make an announcement. In the second half of the workshop we will continue to develop your skills by creating several assessments (e.g., assignment, quiz, and discussion) and deploy them into a Module. **Please RSVP to carpenter_amanda@sccollege.edu.**
- 1:00 p.m.-2:30 p.m. Getting to Know Your Associate Degree for Transfer (ADT) (with Leonor Aguilera and Dora Escobar in B-104)** The Associate Degrees for Transfer have become the degrees of choice for students seeking to transfer to the CSU System. This workshop will cover the benefits and disadvantages of an ADT, the ADT alignment to a CSU similar major(s), and permissible course and/or external exam substitutions for ADTs.
- 1:00 p.m.-2:30 p.m. Navigating Controversial Topics in Our Classes - Part 2 (with Yanina Valdós, Christine Umali-Kopp, Cale Crammer, Nooshan Shekarabi, Brenda Carpio, and Melissa Govea in H-325)** This session is the next step after a discussion initiated in the spring, in which we will continue to explore how to effectively manage and harness tensions in our classes. A series of small breakout groups will focus on building strategies for successful classroom discussion, promoting robust online discussion, and examining what the rights are of both students and faculty in expressing themselves in the learning environment. Snacks will be provided. **Please RSVP to valdos_yanina@sccollege.edu.**
- 2:30 p.m.-4:00 p.m. Become a Labor Market Information Superhero (with Jesse Crete, OC COE Director, and Jacob Poore, OC COE Research Analyst in B-208)** The presentation is designed to get some basic inquiry tools (LaunchBoard and the COE's Supply and Demand Tables) into the hands of those working on or teaching in CTE programs so that they are empowered to make data-driven decisions. Participants will learn about the connection between what the industry says they need with what the community colleges are providing and allow us to look at any gaps that may exist in our region. While CTE folks may benefit most, anyone could appreciate going through the inquiry process in order to de-mystify their data. **Please RSVP to crete_jesse@rscdd.edu in order for him to set up LaunchBoard for each participant.**

6:00 p.m.-9:00 p.m. **Business and Career Education Meeting for all full-time and part-time faculty members (with Elizabeth Arteaga in E-206).** Includes breakout sessions by program.

6:00 p.m.-9:00 p.m. **Adjunct Counseling Instructor Meeting (in E-304)**

Wednesday, August 21, 2019

9:00 a.m.-noon **SCC Academic Senate Retreat (in E-203)** Senate retreat for all current senators and interested faculty.

Noon-1:00 p.m. **Faculty Potluck (in E-203)** Spend your lunchtime with fellow faculty members! Bring a favorite dish to share with others.

Noon-1:30 p.m. **Project RISE- Building Support for Formerly Incarcerated Students at SCC (with Counselors Rosalba Hernandez, Albert Alvano, and Anacany Torres in E-206)** Please join our campus-wide discussion about how SCC can better support formerly incarcerated students. We will provide an overview of who these students are, highlight the strengths they bring with them, and identify obstacles they may face. We will also discuss topics critical to the success of these students, such as: how/if they can access financial aid, campus resources they may need, and what faculty and staff can do to make their transition more seamless. Presented by Project RISE Counselors from SCC's Division of Continuing Education with student guest speaker.

1:00 p.m.-2:30 p.m. **Faculty Forum (in E-203)** The Faculty Forum is an opportunity for faculty to gather and discuss the following topics: best practices; changes in federal, state, local policy; instructional resource allocation; innovative teaching methodologies; concerns regarding interference with academic freedom; and other items brought forth by faculty for faculty. If any faculty member has a topic of discussion, **please email taylor_michael@sccollege.edu**. An agenda will be sent to all faculty members prior to this event.

2:30 p.m.-4:00 p.m. **Remedies for "Heads-on-the-Desk Syndrome": Best Practices for Livening up the Classroom (in H-208 with Maureen Roe)** Come participate in a sharing session of interactive ways to better engage students. Those who have participated in OnCourse, "gamifying," or other high-impact practices workshops are encouraged to bring their ideas. Refreshments will be served.

Thursday, August 22, 2019 (Common Day)

8:00 a.m.-3:00 p.m. **Department Meetings**
ACE, Time and location TBD
Astronomy, 10:00 a.m.-noon in SC-119
Biology/Life Science, Time TBD, in SC-132
Business, 10:00 a.m.-noon in B-106
Chemistry, 2:30 p.m.-3:30 p.m. in SC-211
Counseling, 9:00 a.m.-1:00 p.m. in E-107
DSPS, Time and Room TBD
Earth Sciences Department, 9:00 a.m.-11:00 a.m. in SC-206
Economics, Anthropology, and Geography 10:00 a.m.-noon in H-228
History, 2:00 p.m.-3:00 p.m. in H-315
Kinesiology, 9:00 a.m. in G-206-10
Library and Information Studies, 11:00 a.m.-3:00 p.m. in L-108
Modern Languages, 11:00 a.m.-1:00 p.m. in H-231
Philosophy, 9:00 a.m.-noon in H-215.
Psychology, 1:00 p.m.-2:30 p.m. in H-322
Physics, Physical Science, and Engineering, Time and Room TBD
Political Science, 10:00 a.m.-noon in H-316
Sociology, Women's Studies, and Ethnic Studies, 10:00 a.m.-11:30 a.m. in H-314

- 9:30 a.m.-11:00 a.m. Institutional Effectiveness, Library and Learning Support Services: All Faculty and Staff Division Meeting (Lorenzo A. Ramirez Library)**
- 1:00 p.m.-2:30 p.m. Student Discipline: What to Expect with Student Conduct (with Loretta Jordan, Psy.D, and Lt. Manny Pacheco in H-118)** This workshop will review the process when faculty and staff submit a report about student conduct concerns. Topics will include the reporting process, investigation, follow-up, and outcomes. Materials will be provided. **Please RSVP to Marti Morin by email or phone: morin_marti@sccollege.edu or 628-4932.**
- 3:00 p.m.-3:45 p.m. Arts, Humanities, and Social Sciences Division Department Chair Meeting (in H-113)**
- 3:30 p.m.-4:30 p.m. Mathematics and Sciences Division Department Chair and Coordinators Meeting (in SC-111)**
- 4:00 p.m.-5:30 p.m. Arts, Humanities, and Social Sciences Division Meeting for Full time and Adjunct Faculty Members (in H-106)**
- 5:30 p.m.-7:00 p.m. Division and Department Meetings for Adjunct Faculty: Arts, Humanities, and Social Sciences Division** Department meetings and locations will be announced at the Division meeting.
- 5:00 p.m.-6:30 p.m. Mathematics and Sciences Division Meeting for Full time and Adjunct Faculty Members (in Room SC-105)** Department meetings and locations will be announced at the Division meeting.

Friday, August 23, 2019 (Common Day)

- 8:30 a.m.-10:00 a.m. English Department Meeting (in H-206)**
- 8:30 a.m.-10:00 a.m. Math Department Meeting (in D-206)**
- 10:30 a.m.-noon SCC Faculty and Staff Convocation (in H-106 with President John Hernandez)**
- Noon-1:00 p.m. Communication Department Meeting (in H-312)**
- 12:30 p.m.-3:30 p.m. eLumen Training: Curriculum (with Darlene Diaz and Ana Garcia in L-219)** This session will focus on eLumen training for the curriculum module. Training includes workflow and navigation, create/revise courses, create/revise programs, and other features within eLumen. **RSVP to the Curriculum Office — Ana Garcia: curriculum@sccollege.edu.**