

# CONTINUING EDUCATION

**YEAR** 2018-2019

FALL  SPRING  SUMMER

**Academic Program (Certificate or Diploma):**

ESL \_\_\_\_\_

BUSINESS SKILLS \_\_\_\_\_

HIGH SCHOOL DIPLOMA \_\_\_\_\_

OTHER \_\_\_\_\_

**OFFICE USE ONLY**

CASAS needed \_\_\_\_\_

New \_\_\_\_\_

Readmit \_\_\_\_\_

Student Number \_\_\_\_\_

District \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

I HAVE ATTENDED RSCCD:  Last term  First term  Returning after an absence

DATE \_\_\_\_\_

(Please Print) Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE #: (\_\_\_\_) \_\_\_\_\_  CELL  DAY  HOME SOCIAL SECURITY #: \_\_\_\_\_ BIRTHDATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ (\_\_\_\_) age

GENDER:  male  female  other EMAIL: \_\_\_\_\_  PERSONAL  BUSINESS  OTHER

|  |   |  |  |  |  |  |
|--|---|--|--|--|--|--|
| <p><b>1a PERSONAL STATUS</b><br/>(check all that apply)</p> <p>___ 1) EDD (WIOA-1)</p> <p>___ 2) TANF/AFDC</p> <p>___ 3) CalWORKs</p> <p>___ 4) Rehabilitation</p> <p>___ 5) Currently in H.S. / K12</p> <p>___ 6) Veteran</p> <p>___ 7) Migrant Worker</p> <p>___ 8) Child of Migrant Worker</p> <p>___ 9) Other Public Assistance</p> <p>___ 10) None</p> <p>___ 11) Other _____</p>   | <p><b>2a ANNUAL HOUSEHOLD INCOME</b><br/>(check one)</p> <p>___ 1) 0 -18,090</p> <p>___ 2) 18,091 - 24,360</p> <p>___ 3) 24,361 - 30,630</p> <p>___ 4) 30,631 - 36,900</p> <p>___ 5) 36,901 - 43,170</p> <p>___ 6) 43,171 - 49,440</p> <p>___ 7) 49,441 - 55,710</p> <p>___ 8) 55,711 - 61,980</p> <p>___ 9) 61,981 - 68,250</p> <p>___ 10) 68,251 - 74,520</p> <p>___ 11) 74,521 - 80,790</p> <p>___ 12) 80,791 - 87,060</p> <p>___ 13) 87,061 or more</p> | <p><b>4a ETHNICITY</b><br/>(check all that apply)</p> <p>___ NHS - Not Hispanic or Latino</p> <p>___ HIS - Hispanic or Latino</p> <p>___ HM - Mexican, Chicano</p> <p>___ HR - Central American</p> <p>___ HS - South American</p> <p>___ HX - Hispanic Other</p>  | <p><b>5 HIGHEST GRADE COMPLETED</b><br/>(circle one)</p> <p>0 1 2 3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p><input type="checkbox"/> Majority of my schooling was outside of U.S.</p>   | <p><b>7 PRIMARY &amp; SECONDARY GOALS</b><br/><b>WITHIN PROGRAM YEAR</b><br/>(enter #1 for first and #2 for second choice)</p> <p>___ GJ - Get a Job</p> <p>___ RJ - Retain Job</p> <p>___ H - Advance in current Job</p> <p>___ E - Earn Vocational Certificate</p> <p>___ EC - Enter College or Training</p> <p>___ F - Formulate Career Interest</p> <p>___ FG - Family Goal (WIOA-1)</p> <p>___ G - Prepare for a New Career</p> <p>___ IE - Improve English Skills</p> <p>___ J - Educational Development</p> <p>___ K - Improve Basic Skills</p> <p>___ L - H.S. Diploma / GED</p> <p>___ MIL - Military (WIOA-1)</p> <p>___ N - Move from Noncredit to Credit</p> <p>___ PER - Personal Goal (WIOA-1)</p> <p>___ US - U.S. Citizenship (WIOA-1)</p> <p>___ WP - Work-based Project (WIOA-1)</p> | <p><b>8 WORK FORCE</b><br/>(check one)</p> <p>___ E - Employed</p> <p>___ U - Unemployed</p> <p>___ W - Employed with Notice</p> <p>___ N - Not in Labor Force</p> |  |
| <p><b>1b EMPLOYMENT BARRIERS</b><br/>(check all that apply)</p> <p>___ 1) Cultural Barriers</p> <p>___ 2) Disabled/SSI</p> <p>___ 3) Displaced Homemaker/Worker</p> <p>___ 4) English Language Learner</p> <p>___ 5) Ex-Offender</p> <p>___ 6) Foster Care Youth</p> <p>___ 7) Homeless</p> <p>___ 8) Long-term Unemployed</p> <p>___ 9) Low Income</p> <p>___ 10) Low Level of Literacy</p> <p>___ 11) Migrant Farmworker</p> <p>___ 12) Seasonal Farmworker</p> <p>___ 13) Single Parent</p> <p>___ 14) No TANF within 2 Years</p> <p>___ 15) None</p> | <p><b>2b NUMBER IN HOUSEHOLD</b> <input type="text"/></p> <p><b>3 NATIVE LANGUAGE</b><br/>(check one only)</p> <p>___ EN - English</p> <p>___ SP - Spanish</p> <p>___ VI - Vietnamese</p> <p>___ CH - Chinese</p> <p>___ CA - Cambodian</p> <p>___ TA - Tagalog</p> <p>___ KO - Korean</p> <p>___ RU - Russian</p> <p>___ FA - Farsi</p> <p>___ AR - Arabic</p> <p>___ SO - Somali</p> <p>___ HM - Hmong</p> <p>___ OT - Other _____</p>                    | <p><b>4b RACE</b><br/>(check all that apply)</p> <p>___ AC - Chinese</p> <p>___ AN - American Indian/Alaskan Native</p> <p>___ AI - Asian Indian</p> <p>___ AJ - Japanese</p> <p>___ AK - Korean</p> <p>___ AL - Laotian</p> <p>___ AM - Cambodian</p> <p>___ AV - Vietnamese</p> <p>___ AX - Asian Other</p> <p>___ BL - Black or African American</p> <p>___ FI - Filipino</p> <p>___ PG - Pacific Islander Guamanian</p> <p>___ PH - Pacific Islander Hawaiian</p> <p>___ PS - Pacific Islander Samoan</p> <p>___ PX - Pacific Islander Other</p> <p>___ WH - White</p> | <p><b>6 HIGHEST DIPLOMA OR DEGREE EARNED</b><br/>(check one)</p> <p>___ 1) H.S. Diploma</p> <p>___ 2) HSE Certificate (GED)</p> <p>___ 3) Some college, No Degree</p> <p>___ 4) Technical / Certificate</p> <p>___ 5) A.A. / A.S. Degree</p> <p>___ 6) 4 Year College Graduate</p> <p>___ 7) Higher Than BA/BS</p> <p>___ 8) None</p> <p><input type="checkbox"/> Earned the above outside of the U.S.</p> | <p><b>9 CITIZENSHIP</b></p> <p>___ 1) US Citizen</p> <p>___ 2) Student VISA (F-1, M-1)</p> <p>___ 3) Permanent Resident</p> <p>___ 4) Refugee, Asylee</p> <p>___ 5) Other _____</p>  |  | <p><b>10</b> I certify that the information on this form is true and correct and I agree to comply with the RSCCD Student Conduct policies as a continuing education student.</p> <p>_____</p> <p style="text-align: right;">Student Signature</p> |

| TERM | SECTION # | SECTION/COURSE TITLE | SITE/ROOM | DAY(S) | START TIME | END TIME |
|------|-----------|----------------------|-----------|--------|------------|----------|
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**NONDISCRIMINATION POLICY**

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator. RSCCD Title IX Officer and Section 504/ADA Coordinator: Judy Chitlik, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7490.

## STUDENT CONDUCT

Per Rancho Santiago Community College District policy, disciplinary proceedings and criminal charges may be brought against individuals who demonstrate any of the following violations of student conduct:

1. Dishonesty, cheating, plagiarism, or knowingly furnishing false information to the District. Students are to do their own work. Students who copy other student's work, allow others to copy their work or use anyone else's work, are guilty of academic dishonesty or cheating. They will be subject to disciplinary actions to be decided by the Dean or Assistant Dean.
2. Forgery, alteration, or misuse of District documents, records, or identification.
3. Obstruction or disruption of pedestrian or vehicular traffic, disruption of teaching, research, administration, or of other District activities on or off District premises.
4. Physical abuse or detention of any person on District-owned or controlled property or a District-sponsored or supervised functions or conduct which threatens or endangers the health of others.
5. Sexual assault or physical abuse, including rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat or assault, or any conduct that threatens the health and safety of the alleged victim.
6. Theft of or damage to property of the District or to a member of the District community including campus visitors.
7. Unauthorized entry into or unauthorized use of District property, supplies, equipment, and/or facilities.
8. Misrepresentation of self or of an organization which acts as an agent of the District.
9. Use, possession, distribution, or being under influence of alcoholic beverage on District property or at any District sponsored event.
10. Use, possession, distribution, or being under the influence of narcotics, other hallucinogenic drugs or substances, or any poison classified as such by schedule "D" in Section 4160 of the Business and Professions Code on District Property or at any District-sponsored event except as expressly permitted by law.
11. Willful defiance of the valid authority of an instructor, administrator, or other District personnel engaged in the performance of their duties.
12. Expression which is libelous, slanderous, obscene or which incites students so as to create a clear and present danger of commission of unlawful acts on District premises, or violation of District regulations, or the substantial disruption of the orderly operation of the college.
13. Engaging in lewd, indecent, or obscene behavior on District Property or at any District-sponsored function.
14. Knowingly accessing and without permission altering, damaging, deleting, destroying, copying, or otherwise using any data, which reside or exist internal or external to a computer, computer system, or computer network in the District.
15. Possession or use while on District Premises or a District-sponsored function. Possession of firearms, explosives, dangerous chemicals or deadly weapons is forbidden except with the permission of the District superintendent.
16. Any act consulting good cause for suspension or expulsion, as defined in Section II E-1 of this policy.
17. Violation of District Policies or campus regulations.
18. 'Good Cause' for suspension or expulsion includes, but is not limited to violations enumerated in the Guidelines for Student Conduct, and the following offenses: Continued willful disobedience, habitual profanity or vulgarity, open and persistent abuse of college personnel; assault, battery or any threat of force or violence upon a student or college personnel; willful misconduct which result in cutting, defacing or other injury to any real or personal property owned by the District; use, sale or possession on campus, or presence on campus under the influence of narcotics, other hallucinogenic drugs of substances of any poison classifies as such by Schedule D in Section 4160 of the Business and Profession Code; willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the Board of Trustees; persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and violations enumerated in the Guidelines for Student Conduct.