



# Santiago Canyon College

DIVISION OF CONTINUING EDUCATION

*What happens here matters.*

Orange Education Center • 1465 N. Batavia St. • Orange, CA 92867 • 714-628-5900 • Fax: 714-434-7920 • [sccollege.edu/OEC](http://sccollege.edu/OEC)

## AWD Workforce Preparation Certificate of Completion

# Understanding and Supporting Employees With Disabilities



This certificate is designed for employers to provide strategies to create and maintain an inclusive, equitable, and compliant workplace successfully integrating employees with disabilities.

- WKPR 100 provides an overview of the laws pertaining to disabilities in the workplace and how to distinguish between different disabilities.
- WKPR 101 focuses on supporting employees in communicating and collaborating with their co-workers who have a disability, to sustain an inclusive, productive, and rewarding work environment.

These classes can also be used to build your resume, network with other professionals, and develop personal and professional growth.

### FREE 8 - Week Online Courses!! - No Recommended Supplies or Textbook

#### Certificate Requirements & Course Sequence

COURSES		HOURS
WKPR-100	Understanding Employees with Disabilities	40
WKPR-101	Strategies for Working with Employees with Disabilities	40
<b>TOTAL HOURS OF INSTRUCTION</b>		<b>80</b>

#### How to register:

1. Visit [www.sccollege.edu/aguevara](http://www.sccollege.edu/aguevara)
2. Click on the Online Course Information link
3. Follow steps under Registration Information

**For more information on the courses, certificate and recommended supplies, please contact:**  
Angela Guevara, Coordinator, Adults with Disabilities at 714-628-5987 ▪ [guevara\\_angela@sccollege.edu](mailto:guevara_angela@sccollege.edu)

#### For general information, call or visit any of the following locations:

**OEC Provisional Education Facility (CHAP)**  
1937 W. Chapman Ave., Suite 200  
Orange, CA 92868  
714-628-5900

**Santiago Canyon College (SCC)**  
8045 E. Chapman Ave., U-80  
Orange, CA 92869  
714-628-5929

**College and Workforce  
Preparation Center (CWPC)**  
1572 N. Main St.  
Orange, CA 92867  
714-628-5999

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**MISSION STATEMENT:** The mission of the Continuing Education Division is to offer a variety of free noncredit classes, programs, and services that enable students to maximize their potential by acquiring the necessary technical and academic skills to reach their personal, educational, and career goals so that they can benefit from, and contribute to, a changing American society as productive, active members of their communities.

All educational opportunities are offered without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status.