Professional Development Committee Meeting Minutes: February 26, 2019 (1:30-2:30 in H-206)

Present: Lynnette Beers-McCormick, Maria Chaidez, Kathy Hall, Veronica Hall, Cindy Partida, Martin Stringer

1. We reviewed the "Examples of Opportunities for Professional Development" document. We discussed changes and approved them in order to prepare to send the document to the Senate for its approval. The document was made more inclusive of classified staff and edited for clarity as well as to answer the union-related concerns voiced by Enrollment Management. Additional changes will be made via email.

2. We tabled brainstorming about possible mid-semester professional development sessions until Liz, Sue, and Vanessa were able to meet as well.

3. We agreed on the following timeline for the fall semester:

   Week 7 (March 25)  First general call for proposals
   Week 9 (April 15)  Second general call for proposals
   Week 11 (April 29) All proposals are due and finalized
                     Put the calendar together / edit the calendar
   Week 13/14 (May 13) Senate approval (depending on mtg schedule)
                        College Council approval
   Week 15 (May 28)  Email / post calendar

4. Other: Martin went over with us the two options for an online PD tracker. The private company used by SAC would cost $20,000. Cornerstone, a state-sponsored option, would not. It would also provide training options, be searchable, and allow for individuals to connect to groups. We discussed how we might need to transition eventually to a Professional Development point person to oversee the system, which might involve release time for that person. In the end, we moved unanimously to communicate our interest in Cornerstone to the state.

SCC’s mission statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)