Professional Development Committee Meeting Minutes

October 23, 2018 (1:30-2:30 in H-206)

Members Present: Lynnette Beers-McCormick, Maria Chaidez, Susan Denim, Kathy Hall, Vanessa Jones, Cindy Partida, Martin Stringer, Liz Thomas

1. Martin distributed copies of the professional development reference sheet with color-coded corrections. He asked that the committee provide feedback via email.

2. Lynnette shared that the proposals sent so far are as follows:
   a) eLumen training Monday morning
   b) Safe Space
   c) Senate Retreat
   d) Scholarship Committee meeting
   e) Math Department meeting (No other departments have yet provided proposals for meetings.)
   f) Convocation
   g) Liz: Financial Aid is not an F-word

Additional expected proposals include: AB540 Safe Zone from Cindy, SCC Promise from Cindy or Liz, something tech from Scott James, something Equity from Joseph Alonzo, something else Equity from Corinna Evett and/or Tiffany Gause, and something AB 705 from Maureen Roe and/or Alicia Frost.

Martin reminded the committee that nothing union related should occur on Professional Development Week.
3. Timeline for the semester:

Week 7 (Oct 8) First general call for proposals

Week 9 (Oct 23) Second general call for proposals

Week 11 (Nov 5) All proposals are due and finalized

Put calendar together / edit calendar

Week 13 (Nov 19) Senate approval (depending on mtg schedule)

Week 15 (Dec 3) Email/post calendar

4. Discuss/plan additional classified professional development workshops.

Martin informed the committee that he plans to offer classified professional development workshops twice a month in the Instructional Design Center and had thought they would make use of Lynda.com. Unfortunately, Lynda.com changed names, and when it did the PowerPoint tutorials it contained went from approximately six minutes to approximately 90 minutes in length, so there will be more to come on that in future.

5. Other: None