

MINUTES, [May 16, 2018]: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Jeremy Collins (Classified); Scott James; Vanessa Engstrom; Veselka Danova; Daniel Oase (OEC); Alfonso Oropeza; Sergio Rodriguez (Co-Chair); Mike Taylor; Kim Johnson

MEMBERS ABSENT: Student (ASG – vacant); Kathy Moore (Co-Chair); Alice Ho (Archivist); DeAnna Kirchen

MISSION

The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Sergio)		
Approval of Minutes (Sergio)	[May 18, 2017]	Approved Abstentions: None
Need new co-chair, secretary, and PIE representative for 2018/2019	Committee voted on Scott James's bid for co-chair position. PIE representative and secretary position will be filled in Fall.	Approved! Congratulations to Scott!
Review of the Technology Request ranking process (Sergio)	We discussed the following changes: --Requestor should add 10% to the price of the quote to accommodate price increases and send to ITS --Divisions should do ranking before sending forms to tech committee. We also discussed how to deal with requests not funded from previous year. Should applicants fill out new forms? Discussion still ongoing.	
SCC Web Accessibility (Alfonso)	Training dates for Sharepoint 2016 announced.	
Canvas Migration (Scott)	Access to blackboard ends on June 30; faculty are encouraged to archive their courses by June 15. Courses for the last 5 semesters will be archived for 1 year.	

<p>Reports:</p> <ul style="list-style-type: none"> a. ASG Report b. Tech plan review c. PIE Update d. Distance Education Report e. ITS Standard Report f. TAG Report g. Website Committee Report h. Other 	<p>ASG (vacant) – No report</p> <p>Tech (Sergio) – Considering revisiting mission statement</p> <p>PIE (Alice). No updates.</p> <p>Distance Education (Scott) – --OEI webinars available --Discussed the need for forming an OEI implementation team --The union is working with the district on a faculty evaluation rubrick for online classes --may be advantageous to have some in person meetings than relying on solely online meetings.</p> <p>ITS (Alfonso) – Discused the need Tier 1 support for students. This can include having student support for students (like IQ bar at SAC) Tier 2 student potentially handled by ITS.</p> <p>TAG (Sergio) – Software differences between campuses raised; Discussed issues with student tech support; some mass emails may result in school being flagged by email carriers—recommended we follow district ITS for mass email.</p> <p>Website (Alfonso) Discussion on changes to Canvas link on main welcome page. Committee decided to have on the menu bar . . . --the word “Canvas” in white --the Canvas logo in a yellow color that matches the color of the “search” letters on the adjacent tab. --Tab background should be same blue color as menu bar Landing page will have Blackboard link removed.</p> <p>Other – some non-credit classes going online!</p>	
	<p>Next meeting Fall 2018 Meeting Adjourned at 3:00pm</p>	