

MINUTES, September 15, 2016: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Jeremy Collins (Classified); Maggie Cordero; Vanessa Engstrom; Alice Ho (Archivist); Scott James (Secretary); Veselka Danova; Kathy Moore (Co-Chair); Daniel Oase (OEC); Alfonso Oropeza; Sergio Rodriguez (Co-Chair); Mike Taylor

MEMBERS ABSENT: Student (ASG – vacant)

MISSION

The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Kathy/Sergio)		
Approval of April 21st Minutes (Kathy/Sergio)	Postponed for email approval.	Moved: Second: Abstentions:
16/17 Technology Requests – Update on funded requests (Sergio)	Reference handout on funded requests. The process was working and many things did get funded. We had 6 funded and 11 were not yet funded. Background: The Technology Committee prioritizes technology requests and sends that prioritization to the PIE committee. PIE further prioritizes our rankings and sends it to Budget committee.	
17/18 Prioritization Process – Review timeline (Sergio)	The tech requests for this year are due at the end of October. We will break it down into instructional and non instructional. The timeline is tight. We will send out the ranking and will prioritize them and send them via email to Chair Moore. We will meet and discuss the rankings and make a final recommendation at the November meeting.	
Learning Management System Task Force (Scott)		
Technology Plan 5-year update (Sergio)	Sergio and Scott have worked on the technology plan in the past. The District has met about the TAG 5 year tech plan. The plan will be presented at the next TAG. They wish to align it with our Tech Plan. We are considering a review of the plan and listing the accomplishments from that plan. Then, in our new plan, we list the new direction and projects that we wish to accomplish going forward. A Subtaskforce was created to write the technology plan. <ul style="list-style-type: none">• Alfonso• Sergio	

	<ul style="list-style-type: none"> • Scott 	
Lynda.com professional development (Kathy)	<p>The CCC System has access, at no cost, to Lynda.com. Signing up information is in the email that Kathy will send.</p> <p>Lynda.com has video collections on how to do a variety of things. Such as editing music, Photoshop, Illustrator, Mathematics, Word, Excel, etc. They add new courses every week and update their content regularly. The material is closed captioned, searchable, and transcripts are available. Advanced and beginner classes are also available.</p>	
QuickTime Media Player update (Alfonso)	<p>ITS put in resources over the summer for testing videos. They have not had any complaints or issues of problems caused by the QuickTime discontinuance.</p>	
Technology Newsletter (Alice)	<p>We will publish newsletter in November.</p> <p>Possible Ideas: Mobile App (Sergio), Canvas (Scott), Lynda.com (Kathy), Online Teaching Program (Scott), IDC (Scott), Camtasia Relay (Scott)</p>	
Library Technology Survey (Alice)	<p>Technology survey results handout. Overall students were satisfied with the technology. They requested a mediated meeting room and wireless printing.</p>	
Reports: <ol style="list-style-type: none"> ASG Report PIE Update Distance Education Report ITS Standard Report TAG Report Website Committee Report 	<p>ASG (vacant) – Absent</p> <p>PIE (Alice) – Requests will be due to pie on Oct 31st. Our requests due Nov. 30</p> <p>Distance Education (Scott) – There was a 10% increase in student success rates for teachers who completed the online teaching certification.</p> <p>ITS (Alfonso) - D building remodel complete. They have a lot of new equipment coming in from last year's purchasing. The Mobile Device Management has been installed, which manages mobile device applications, etc. They installed an Apple TV and</p>	

iPads for the Pathways to Teaching classroom. Ordered 10 Mac's to replace existing Macs for faculty and staff. Will be receiving 25 computers for faculty and staff computer replacements. ITS is managing computers that are going out of warranty and replacing old machines through the PIE technology request process.

TAG (Sergio) –

HP came in and gave a product line demo. They had a Surface like computer and a very small form factor computer brick that sticks to the back of a monitor. Lee presented their budget. The cost for next year will be 2.1 million for software licensing. Xerox is not ADA compliant. The District is required to switch to a compliant product when ordering new photocopiers.

Website (Alice) –

During the summer the Website Committee offered accessibility training using SiteImprove.

Next meeting October 21st, 2016
Meeting Adjourned at 3:05 PM