

MINUTES, 03/21/2019: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Scott James (phone), Alice Ho, Vanessa Engstrom, Jeremy Collins, Alfonso Oropeza, Sergio Rodriguez, Katherine Gutierrez, De Anna Martin, Daniel Oase

MEMBERS ABSENT: Kathy Moore, Veselka Danova

MISSION

The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Sergio)		
Approval of Minutes (Sergio)		Motion to approve: Jeremy 2 nd Daniel Abstentions: DeAnna, Alfonso, Sergio
SCC Help Desk (Scott)	Wrote plan and submitted to cabinet and they approved it. Allocated \$8k – asked for 30K <ul style="list-style-type: none">- Number was high to go toward staffing (not going through job placement)- Committee will have to put together a plan to implement program at the lower amount- We may need to utilize student workers- Sergio visited SAC IQ bar<ul style="list-style-type: none">o Maintain knowledge in one note, password resets, etc.	
OEI (Scott, on phone)	<ul style="list-style-type: none">- Smart thinking going away<ul style="list-style-type: none">o Net tutor replacing- Installation of tools being done- CVC<ul style="list-style-type: none">o OEI granted another 5 years for canvaso Finish faster online – SCC rated #5 in State<ul style="list-style-type: none">▪ 2/3 of classes during summer were online▪ Communication classes online are driving enrollment▪ Math classes online<ul style="list-style-type: none">• Students home for CSUs for summer▪ Political scienceo ITS asked to integrate roster with exchangeo Trying to actively recruit for peer online reviews	
Camtasia Relay & Screencast O-matic (Alfonso)	<ul style="list-style-type: none">- Not being renewed due to price- SAC will be using screencast O-matic	

	<ul style="list-style-type: none"> - SCC will be using canvas - Scott has been training people on canvas to do videos - December 31st – Camtasia relay removed from servers - Screencast o-matic free and just as good 	
Webadvisor open section search (Sergio)	<ul style="list-style-type: none"> - Shows sections with open seats but already started - Request to show only classes with open spaces but have not started yet - Daniel: Open entry and open exit, so this would not work for non-credit 	
Add Code for online sections (Sergio)	<ul style="list-style-type: none"> - New functionality for add codes - If student is on waitlist, possibility of adding class via check mark - Trying to eliminate student having to use paper add slips after the course start date. 	
Webadvisor (Sergio)	<ul style="list-style-type: none"> - 1/1/21 – webadvisor going away <ul style="list-style-type: none"> o Self service <ul style="list-style-type: none"> ▪ Mobile friendly o Colleague has their own add code function o Goal is to start testing next fall 	
Tech Plan Review	<ul style="list-style-type: none"> - Themes <ul style="list-style-type: none"> o Student experience o Standardization <ul style="list-style-type: none"> ▪ Common security policies ▪ Hardware o Support <ul style="list-style-type: none"> ▪ Help desks ▪ Academic support o Data driven decision making <ul style="list-style-type: none"> ▪ Redoing MIS (Management Information Systems) for state reporting o Security <ul style="list-style-type: none"> ▪ Protocols put into place - Tech plan sub committee <ul style="list-style-type: none"> o Reorganize to align with themes 	
Reports: <ul style="list-style-type: none"> a. ASG Report b. PIE Update c. Distance Education Report d. ITS Standard Report e. TAG Report 	ASG – Not Present PIE – Chancellor office process <ul style="list-style-type: none"> - Goals <ul style="list-style-type: none"> o Increase the transfer success 	

<p>Website Committee Report</p>	<ul style="list-style-type: none"> ○ Database improvement plan ○ Nonbinding agreement (aspiration) ○ Equity <ul style="list-style-type: none"> ▪ Goal is a bit aggressive at 40% ▪ Committee asking for 20% <p>Distance Education (Scott) –</p> <ul style="list-style-type: none"> - Distance education – <ul style="list-style-type: none"> ○ Canvas licensing is up ○ State possibly subsidizing again <p>ITS (Alfonso) –</p> <ul style="list-style-type: none"> - Continue to deploy migration stations to window 10 - Fall 2019 everyone needs to be on windows 10 - Survey spreadsheet being put together for budget to fix or replace stations in classrooms - Projectors in classrooms are about to go out <p>TAG (Sergio) – Funding issue</p> <ul style="list-style-type: none"> - Chaffey College has a technology fee of \$5 - Controversial issue - We can advocate for this fee <p>Website – Refer to Allice’s email</p>	
<p>f.</p>	<p>Next meeting: April 18, 2019</p>	