

MINUTES, 02/21/2019: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Scott, Vanessa, Katherine, Veselka, Daniel, Mary, Alice,
MEMBERS ABSENT: Sergio, Deanna, Alfonso, Kathy

MISSION
 The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Scott)		
Approval of Minutes (Scott)	[2/21/19] Scott fixed a few typos	Moved: Vanessa Second: Daniel Abstentions: Mary
Newsletter (Alice)	<ul style="list-style-type: none"> - Looking for someone to take over newsletter, as Alice is busy extracting data for library - Anyone interested? - Copy and paste info to the website, be on people about deadlines - Published once a semester 	Vanessa willing if Alice can walk her through it
Ranking Improvement (Scott)	<ul style="list-style-type: none"> - Sheet is effective of outlining info - Type of request - Per Mary, categories are mostly for PIE use - GF- doesn't relate to TECH committee - Is partial funding column used? - Does it make use 0-3? Jeremy- believes It should be 0-30/50 Scott- maybe 0-10 easier? - Scott – Safety should be a Boolean value Immediate/long term impact rank - combining with negative impact ranking - Mission alignment/signature program – Remove? 	<ul style="list-style-type: none"> - Scott would like to remove it - Scott - remove type of report for tech committee use - Scott going to ask Aaron - change to yes or no - 0 – very little impact if not funded - 10 – most impact - Asking if a signature program next year?

	<p>Goal alignment ranking – improve goal alignment, ensure has current goals listed on form</p> <p>TMP Goals –</p> <ul style="list-style-type: none"> - Some requests were for replacements and were not new requests - Numbers impact ranking - Biggest variance on applications <ul style="list-style-type: none"> o Least accuracy - Improve request sheet to be more clear about course/class/student head count. Change to student head count ranking - Facilities master plan priority First year submitted <p>- Department Rankings</p> <p>Frustrations</p> <ul style="list-style-type: none"> - Bulk computer replacement ranking procedure? <p>REQUEST FORM</p> <ul style="list-style-type: none"> - Cost is value, although there were discrepancies - Resource Request Destination – confusing and broken - Make sure forms are updated 	<ul style="list-style-type: none"> - Remove mission alignment - Goals removed from TMP (Replacements are part of plan) - Mary proposes to leave it in as per TAG, things are going to be changing and make more sense for next year. - remove - - change to how many years requested - we should respect the division rankings - Keep it on spreadsheet and determine next year how we use it. - Jeremy would like to find a way to eliminate replacement requests - Replace by age as tech plan says - Update general impact/wording - Change to what type of request - Remove where does it go - Combine #4 and #7
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		<ul style="list-style-type: none"> - Delete #11 - Change #12 - Year/version on top so we don't get old forms - Email instructions – must be more clear - Move the form to tech committee website - #15 – change to headcount - #16 – remove
<p>Reports:</p> <ul style="list-style-type: none"> a. ASG Report b. PIE Update c. Distance Education Report d. ITS Standard Report e. TAG Report <p>Website Committee Report</p>	<p>ASG (vacant) –</p> <p>PIE – has not met</p> <p>Distance Education (Scott) –</p> <ul style="list-style-type: none"> - OEI – starting to ramp up at SCC <ul style="list-style-type: none"> - Implementing - Poker team – peer review – 5 faculty to be lead course reviewers - Cross discipline review team <ul style="list-style-type: none"> o Once reviewed locally can be sent to OEI to be badged and used in system o OEI starting meet to implement OEI practice into SCC - @1 curriculum for teaching cert online <ul style="list-style-type: none"> o 6 week program online o 2 per semester o 6 weeks self-paced modules to be completed by one year after CERT is completed <p>ITS – Not present</p> <p>TAG (Scott/Daniel) –</p> <ul style="list-style-type: none"> - Sergio's update in email - Daniel – district is modeling after CC in San 	

	<p>Jose</p> <ul style="list-style-type: none"> - Blackboard archive – discontinuing, as it is not being used. - Data ownership, at what levels is still under discussion <ul style="list-style-type: none"> o Partially related to security o How to implement security o Who is responsible to keep it safe? o Windows 7 is transitioning out. <p>Website – Not present</p>	
	<p>Next meeting 03/21/2019 Meeting Adjourned at 3:00</p>	