

MINUTES, May 18, 2017: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Jeremy Collins; Veselka Danova; Vanessa Engstrom; Alice Ho (Archivist); Scott James (Secretary); Kimberly Johnson; Kathy Moore (Co-Chair); Alfonso Oropeza; Sergio Rodriguez (Co-Chair); Mike Taylor

MEMBERS ABSENT: Sam Gonzalez; DeAnna Kirchen; Daniel Oase (OEC)

Guests:

MISSION

The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Kathy/Sergio)		
Approval of Minutes (Kathy/Sergio)	None	Moved: Michael Taylor Second: Scott James Abstentions: None Vote: Unanimous Approved
Annual Committee Evaluation Follow-Up Survey/Results (Kathy/Sergio)	Submitted by Kathy	
Technology Plan 3-year update (Sergio)	<p>We've received comments from the Library. The comments were valuable in bettering the Tech Plan.</p> <p>Need to fix consistent fonts and sizes.</p> <p>Michael will contact Senate to see if it needs to be approved by Senate.</p> <p>Crestron equipment is failing in the Science Center and Humanities buildings. The systems plan to be replaced as needed. Call AI to get any issues fixed. One professor wanted to have an HDMI cable installed to the projector in the Science Center so he can use an Apple TV. It was noted that this request should be put through the technology request prioritization process for a cable and adapter.</p> <p>Tech Plan Process What should be the process be in the future?</p>	Move to Approve: Kimberly Johnson Second: Sergio Rodriguez Abstentions: None Vote: Unanimous Approved

	<p>Review at the first meeting of the year. Move any accomplishments into the accomplishments area.</p> <p>Add any advocacy that we wish to add for the year.</p> <p>We will add a standing update for Tech Plan Review to the agenda. We will add initiatives here.</p>	
17/18 Prioritization Process – Supplemental Form (Kathy)	PIE updated the Resource Request Form and included the recommendations that we requested.	
Canvas Migration (Scott)	<p>Canvas will be ready to use after Memorial Day. It will be loaded with all students and faculty and courses for summer and fall 2017.</p> <p>All teachers will have a sandbox for every course they teach during the summer and fall.</p> <p>Self-paced online training will be available over the summer.</p> <p>A beta group will use Canvas over the summer. This will be limited to under 5 faculty.</p> <p>Canvas will be available to all faculty for the fall 2017. Training will be available in self-paced online format, workshops, and drop-in support.</p> <p>All courses should convert to Canvas in for the spring 2018 semester. Blackboard will be unavailable after the Spring 2018 semester. All data should be pulled off of Blackboard before the summer of 2018.</p> <p>Flex credit will be available for Canvas trainings.</p>	
Reports: <ul style="list-style-type: none"> a. ASG Report b. PIE Update c. Distance Education Report d. ITS Standard Report e. TAG Report f. Website Committee Report 	<p>ASG (Sam) – No report</p> <p>PIE (Alice) – Reviewed the PIE survey</p> <p>Distance Education (Scott) – Working on peer class evaluation. Working on Canvas template for online and lecture classes.</p> <p>ITS (Alfonso) – Alfonso walked through the campus to test the WiFi. He identified a problem and will be getting</p>	

it resolved. This was brought to our attention by a student.

Working on planning with Arlene for moving departments. There will be many departments moving this summer, including Mash, Security, IDC, S building, etc.

Through prioritization process it was approved to get another classroom mediation renovation.

Some devices have been ordered with only one port for everything, power, USB, network, etc. This makes the imaging process really difficult, since you have to charge it all the way up before connecting it to the network.

TAG (Sergio) – ITS will be converting to the Cloud for all data in July (Colleague, WebAdvisor, etc.)

Sergio noted that a computer retirement process needs to be developed to deal with grant computers and bond funded computers.

SAC has been able to institute and fund a computer replacement refresh budget. They will be purchasing approximately one million dollars of computers for summer installation.

Website (Alice) – A Marketing Task Force suggested some updates to the website. Highlights include a better student area and a stories page.

Doing workshops on SiteImprove ADA Accessibility. Will transition to evaluating authors who have the most accessibility errors and ask to train them individually.

Other:

- None

Next meeting 9/21/17
Meeting Adjourned at 2:30 PM

