

STUDENT CONDUCT COMMITTEE

Minutes

November 21, 2019 * 3:00 p.m. – 4:30 p.m. * A-211

Members:

Joseph Alonzo (absent)	Marilyn Flores	Lorrie Jordan	Jibril Osumanu - Equity (absent)	Liz Thomas (absent)
Rudy Carrion (absent)	Ana Garcia	Marianne Laney	Nidzara Pecenkovic	Christine Umali Kopp
Cale Crammer	Henry Gardner - ASG (absent)	Linda Martin	Syed Rizvi	
Doug Deaver	Angela Guevara	Danielle Martino	Lena Shi – ASG Alternate	

Guests: Lt. Manny Pacheco, Jean Estevez

AGENDA ITEMS	ACTION	DISCUSSION/COMMENTS	TASKS/FOLLOW-UP
I. Approval of Minutes, 10-17-19	Approval	<u>Corrections to Minutes:</u> <ul style="list-style-type: none"> • Item II, last paragraph: <ul style="list-style-type: none"> ○ Add to Pecenkovic’s statement “...create a survey to find out what is stopping faculty and staff from attending trainings and the best way....” ○ Change last sentence to read “It was recommended...” • Item IV: Move the period inside the quotations. 	The meeting was called to order at 3:04 p.m. Motion to approve the minutes as corrected: Martino and Deaver Motion passed without dissent. (Flores abstained) Motion to move agenda item VI to the beginning of the meeting: Martino and Flores
II. Announcements		Crammer reminded members that it was decided at the last meeting that Student Conduct Committee members could volunteer to serve as alternates on the Conduct Hearing Board. Jordan will train members prior to serving on the board. Rizvi reported that during a recent CSSO meeting he asked colleagues about the due hearing process on their campuses and learned that compared to other campuses, SCC has more extensive processes in place.	Committee members who would like to serve as an alternate on the Conduct Hearing Board will send an email Loretta Jordan requesting to be added.
Unfinished Business			
III. Student Conduct Training Survey	Discussion/ Finalization	The committee reviewed the survey questions submitted regarding the best time/day and method in which trainings can be delivered to increase participation. The survey questions were divided into three categories: what, how, and when. Rizvi explained that some of the questions did not pertain to the original discussion and as a result were omitted from the list. A lively discussion followed and the complete list of the questions was shared. The committee agreed the survey should be no more than three to five questions. Following the discussion, it	<ul style="list-style-type: none"> • For the next meeting on February 20, 2020: <ul style="list-style-type: none"> ○ A complete list of questions will accompany the agenda. ○ Committee members will email or bring their top five choices regarding “What, How and Where” questions. ○ The short survey will be finalized at the next meeting.

		was decided to redistribute the complete list of survey questions to the committee for further review.	
IV. FLEX Week Presentation Feedback (attendees)	Discussion	No report.	No further report.
New Business			
V. Psychological Services Procedure	Discussion	Tabled due to time.	No further report.
VI. Campus Safety & Security	Discussion	Lt. Pacheco discussed the recent active shooter incident and provided updates on what is being done at SCC to better prepare and secure the campus in such an event. Lt. Pacheco offered to conduct the “Active Shooter” training for the committee. He would also like to add a barricade drill each semester, in addition to the current drills. Marilyn Flores reported she has been tasked to follow up with Academic Senate regarding the type of training they would like to have and provide feedback to Campus Safety. Danny Martino asked about the emergency procedures for faculty who are in the classroom when a crisis incident occurs, such as an earthquake. Lt. Pacheco replied security is in the process of providing comprehensive training for floor wardens and building captains. ITS is working to create a report that will show how many students are in a building at any given time.	
VII. Promoting Preventative Practices	Discussion	Tabled due to time.	No further report.
VIII. Adjournment		Next meeting: February 20, 2020 The meeting adjourned at 4:30 p.m.	

Santiago Canyon College Mission Statement - Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (12/4/17)

SCC Student Conduct Mission Statement - The Student Discipline Committee exists to provide recommendations relevant to student conduct. Its purpose is to improve the academic experience for all members of the campus community by supporting decisions around disciplinary action that help foster a safe and effective learning environment at SCC. This committee helps facilitate an equitable and inclusive process as it relates to student discipline issues and concerns.