

**SCC Academic Senate Minutes
November 6, 2018 1:30 – 3:00 A-211**

Senators Present

Emma Breeden
Maria Chaidez
Phillip Crabill
Cale Crammer
Shawn Cummins
Steven Deeley
Lisa Dela Cusack
Alicia Frost
Alana Gates
Song Graham
Scott Howell
Vanessa Jones
Daniel Oase
Andy Salcido
Randy Scott
Shereen Siddiqui
Barbara Sproat
Yanina Valdos

President Michael DeCarbo
Vice President Mike Taylor
Secretary/Treasurer Mary Mettler
CIC Chair Darlene Diaz

Senators Absent

Ricardo Chavez
Melissa Govea
Kim Johnson
Eden Quimzon

ASG Representative

Vincent Vargas

Guests

Vice Chancellor Green
Scott James
Dean Von Lawson

Senate Executive Board Present

I. Welcome

II. Approval of the Minutes

- A. Approval of the minutes from the October 16, 2018 senate meeting (Deeley/Gates). Passed, no dissent.

III. Public Comments

- A. Professor Crabill – AB 705 is changing assessment and placement for math and English classes. As of Nov. 1st there will no longer be any placement testing, rather placement will be determined by the high school transcript and Guided Self Placement. Please feel free to contact Professor Crabill if you have any questions.
- B. Prof. Scott – He attempted Guided Self Placement program online, but not allowed into the program.
- C. Prof. James- During intersession and the spring semester, the Canvas home page will look different with addition of link for student support services. Instructors can modify it to reflect their desired content.
- D. Prof. Siddiqui – The Student Discipline Task Force has scheduled a faculty forum for Thursday, Nov. 15th from 1:30-4:30 pm to discuss experiences with the student discipline process. If faculty would like to participate but cannot make this forum, please contact Professor Deaver. If faculty would like to remain anonymous they can also leave comments in Professor Deaver's mailbox to be read by task force members.

IV. AS Executive Board Reports

President

- A. Board of Trustees meeting – There were presentations by many SCC faculty members including Alana Gates, Beth Hoffman, and Jolene Shields.
- B. There will be \$125K of general fund monies going to Planning and Institutional Effectiveness Committee to distribute to the 2017-18 ranked priorities list.

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- C. Vice President Flores expressed appreciation to the faculty who spoke about their student discipline experiences at the October 23rd, College Council meeting.
- D. Saturday, November 10th will be the SCC holiday presentation of JOY!
- E. On Oct. 31st the District's Sabbatical Committee met and developed an updated structure. Membership and duties were reviewed. Please see Addendum for details.
- F. Distance Education Committee has redesigned the Online Teaching Certification.
 - o Now there will be a two-part certification. The first part will consist of a 6-week online class. Following this class, an instructor can teach online. The second part consists of 6-weeks of self-paced online modules that must be completed within the next year. Should an instructor not complete the second part within the year, her/his privilege will be suspended until such time s/he completes the self-paced modules.
 - o Santa Ana College may not accept the revised SCC Certification.

Vice President

- A. No Report

Secretary/Treasurer

- A. No report

CIC

- A. eLumen – The first training is tomorrow at 4:30 pm for Curriculum and Instruction Council members. The same training topic will also be on Friday.
- B. Curriculum Updates
 - a. TV/Film is now CINE.
 - b. The Plan A Math Proficiency has been changed to be aligned with AB 705.

V. ASG Report

- A. On October 31 a successful Halloween event with games and prizes was held. (try to remove pronouns when referring to dates)
- B. November 6 is a Party to the Polls to get students enthusiastic to vote.
- C. November 13 and 14 from 10 am to 2 pm will be a Town Hall. There will be a questionnaire for students to complete.
- D. The Great American Smoke Out event will be on November 15th.

VI. Summary Reports

- A. Budget Committee – The SCC college reserve will be raised from two to three percent, congratulations were expressed to the college for the fiscal responsibility.
- B. Honors Committee – Letters have been placed in faculty mailboxes to give to students who would be good candidates for Honors classes and program.

VII. Discussion Items

A. Signature Programs – Apprenticeship

Dean Lawson presented information about SCC's Apprenticeship program.

Points covered include:

1. SCC has the largest Apprenticeship in the state. The programs can last for months or years.
2. SCC has seven programs – Cosmetology, Electrician, Maintenance Mechanic, Operating Engineers, Power Lineman, Surveying, and Carpentry
3. This program is a partnership between business and industry with education.
4. Related and Supplemental funds pay for the education component.

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5. To enroll, students have to join the union and go to the trust. At SCC, Amy Styffe can also provide information.
6. Students start earning money as soon as begin the program.
7. Dean Lawson requested that the Academic Senate of the California Community College's can advocate at the state level for continued funding for Apprenticeship.
8. They're exploring the possibility of expanding to a new Child Development Apprenticeship program.
9. Also looking to create partnerships that do not have to go through an intermediary union.

B. Human Resources Q & A

Vice Chancellor Tracy Green of Human Resources (HR) introduced herself to the Senate and described her background in teaching and HR.

1. The FARSCCD contract was closed and on Nov. 30th faculty will receive their first retroactive payment. January 2nd will be the second payment.
2. Faculty Obligation Number (FON) is being examined in detail. There will be three faculty replacements this year. There are additional monies for new faculty; however, Vice Chancellor Green said that as RCSSD may be over the FON, new money from the State for hires this year may be re-designated for recently hired faculty from the past year. President DeCarbo observed that the money for those hires was already allocated in the general fund, VC Green responded that it is important that new hires be sustainable over many years. More discussion on this point will occur in FRC and HR. There is a Nov. 30th deadline for RSCCD to turn in the district's FON.
3. RSCCD's blended employees are being examined. These include classified employees who teach as adjunct faculty, and part time faculty working in the classified positions. VC Green stated, "Labor law and faculty prioritization have moved into a gray area of liability". There are overtime issues after 40 hours of pay. The blended pay rate is being implemented after 40 hours, but that pay rate is not equitable to others who have the same title. She provided some additional examples of issues including health insurance and retirement pay. VC Green plans to meet with all blended employees to discuss their status by the end of spring '19. "There may be a few. . . who will be able to hold their assignments."
4. A question was asked if lines of communication between HR and SCC faculty will be improved. VC Green said that she has been working with her staff on this. She wanted faculty to know if there are communication difficulties, please contact her directly.
5. A question was raised regarding the faculty salary advancement timeline. VC Green said that it's a dual responsibility faculty and HR staff. "Give them [HR staff] a few weeks," to evaluate transcripts. She said if there were delays beyond a few weeks, HR should inform the faculty member about the delay. If not, faculty could contact VC Green directly.

VIII. Action Items

First Reading

A. Resolution F2018.06 – Recommendation for Creation of a Student Conduct Committee (Crammer /Howell)

Discussion:

- The second Whereas was removed prior to coming to the floor.
- Recommendations for Amendments included:
 - Change Campus Clinical Psychologist to: One faculty from Counseling and student Services, Psychology or Psychological Services.

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- A task force member said that they wanted someone with specific training in discipline issues who could bring expertise to the committee.
- There was concern that Psychological Services was weighted too heavily.
 - Add Continuing Education to the Divisions
 - Change One faculty appointed by the Office of Student Equity and Success to One Equity Co-chair or recommended designee.
- The Responsibilities stated in the Resolution were reviewed by Vice Chancellor Green of Human Resources. She said that they were appropriate and did not see legal issue.

** Motion to extend meeting by 5 minutes (Taylor/Cummins). Passed, no dissent.

B. Resolution F2018.05 – Recommendation for Suspension of Drop and Non-Payment Policy (Diaz/Salcido)

Discussion: The Enrollment Committee presented data for those students who were dropped for nonpayment for fall 2018. Since more than half were Hispanic students and almost half were young and possibly new to college (i.e., ages 17-20 years old), it was decided to put forth this resolution.

- There was a typo in the second Whereas. It should read 431, not 31.
- If this resolution passes is approved at District Council, a clear policy will have to be developed to ensure students pay, currently there is a hold on their record for transcripts and/or registration for next term, this policy needs to be clear and equitable.

Second Reading

A. Resolution F2018.01 – Adoption of the 2018 Revised “Apply for a Grant” Form (Taylor/Quimzon)

Passed, no dissent.

IX. Discussion Items continued

C. Spring Plenary

Discussion was postponed until next meeting.

X. Moved to adjourn (Deeley/Breeden). Passed, no dissent.

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Addendum
From the Sabbatical Leave Committee

Formalize the sabbatical leave committee with the following membership:

- Academic Senate President or designee from each College (2)
- Academic Senate appointee from each College (2)
- FARSCCD representative (1)
- Vice President of Academic Affairs or designee from each College (2)

The deadline to confirm the above recommendations and identify members is November 30, 2018.

Once the composition is finalized and includes identified members, we will meet after December 15th (deadline for sabbatical applications) and conduct the following business:

- Review Sabbatical Applications
- Formalize committee composition, responsibilities, etc. (provide to POE)
- Review current forms and instructions
- Provide any recommended changes to sabbatical language to FARSCCD, if identified
- Establish calendar of meetings to work on the above.