

**SCC Academic Senate Minutes - DRAFT**  
**September 4, 2018 1:30 – 3:00 A-211**

**Senators Present**

Emma Breeden  
Maria Chaidez  
Ricardo Chavez  
Phillip Crabill  
Cale Crammer  
Shawn Cummins  
Steven Deeley  
Lisa Dela Cusack  
Alicia Frost  
Alana Gates  
Melissa Govea  
Song Graham  
Scott Howell  
Kim Johnson  
Daniel Oase  
Andy Salcido  
Randy Scott  
Shereen Siddiqui  
Barbara Sproat  
Yaninna Valdoz

**Senate Executive Board Present**

President Michael DeCarbo  
Vice President Mike Taylor  
CIC Chair Darlene Diaz

**Senator Executive Board Absent**

Secretary/Treasurer Mary Mettler

**Senators Absent**

Vanessa Jones  
Eden Quimzon

**ASG Representative**

Vincent Vargas

**Guests**

Tiffany Gause  
Scott James  
Narges Rabii  
Marty Rudd

I. Welcome

II. Discussion Items

**A. Distance Education Certification**

This was a continuation of the discussion that was had at the Senate Retreat. Points covered include:

1. Equity and Concerns

- To teach online, SCC faculty are required to obtain certification above and beyond the minimum qualifications. Faculty are hired with the state minimum qualifications.
- A faculty does not always teach the Online Teaching Certification course, so since faculty earn academic credit for completing the course shouldn't the instructor be faculty?
- Faculty need skills to teach in the Distance Education format, so can job announcements list experience as a desirable qualification?
- In our current contract negotiations, it is proposed to have the Online Certification Course as optional. If approved, there needs to be an alternative process so that faculty are willing to complete the training.

2. Possible Solutions

- Be consistent with what other campuses are doing by reducing the time involved in training.
- Add faculty Distance Education training as part of the desirable qualifications on job announcements.
- Accept Distance Education training from other campuses or accept statewide training from an accredited institution.
- Have short "getting started" courses offered during Professional Development week, and then use modules for on-going training throughout the semester.

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3. Possible Benefits
  - More faculty may be likely to obtain and complete the training.
  - Last-minute course offerings could be through Distance Education.
  - More opportunities for adjunct faculty to teach Distance Education courses with training for the current or subsequent semester.
  - Collaboration with faculty within disciplines for better practices in Distance Education formats.
4. It was proposed that this information will go through the Distance Education Committee for review and recommendations, then these recommendations will be presented to the Senate.
5. Professor James explained that many other colleges' certifications lack the ADA module, which is the main reason for not accepting those certifications. It was asked if the ADA module could be offered through profession development activities.
6. It was expressed that many departments are hampered in their online offerings due to this certification process.

**B. Distance Education Content Rights**

1. Concerns with content include:
  - Not knowing when management is viewing the courses, prior notification should be given.
  - Management should not be able to copy courses without prior consent by the instructor; there is intellectual property with courses. It was agreed that notification will be given, not permission. Since faculty are paid to develop the course, management believes that the course shell can be copied for another instructor.
  - Another issue is that courses cannot be moved between campuses, management wants to be able to dictate where courses are housed.
2. Next negotiation is on September 7. It was proposed that both senates (SCC and SAC) prepare resolutions in favor of the online working conditions. BP3715 explains the proprietary statement.

**C. Distance Education Load**

Philosophy vs policy on the 50% of the load that can only be taught online. Faculty wants to be able to teach any load they want online and that this philosophy should not be in effect. Administration would like to institute an "all but one" policy as a test in the Fall of 2019. It is suggested that the faculty prepare a resolution to give their stance on this topic. It was said that the administrative policy/philosophy is a "misuse of right of assignment."

**III. Approval of the Minutes**

- A. Approval of the minutes from the May 15, 2018 senate meeting (Deeley/Cale). Passed, no dissent.
- B. Approval of the minutes from the August 22, 2018 senate retreat (Gates/Salcido). Passed, no dissent.

**IV. Public Comments**

- A. Faculty Excellence presentation by Professor Robbie Miller is on October 18 at 1:30 in H-106
- B. EEO training is only offered at SAC and the District Office, why not SCC?

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V. Academic Senate Executive Board Reports

*President:*

- A. September 14<sup>th</sup> and 15<sup>th</sup> – ASCCC is sponsoring a Guided Pathways conference in San Francisco. Contact President DeCarbo for more information if you would like to attend.
- B. The faculty hiring list was shown to the senate.
- C. Health center hours – Representatives from the SCC and SAC health centers made a presentation to the Board of Trustees in response to allegations that students were not receiving equitable treatment. SCC has been able to staff all hours as posted. Not all of the nurses could fill the hours at SAC since many of them also work in hospitals, additionally personnel matters made scheduling difficult. The scheduling issue at SAC is being resolved.
- D. Budget – It looks like there is about \$7M coming, but that is based on 2016-2017 data. That number could change once the 2017-2018 numbers are used. Since we had growth, that number could rise. We garnered \$1.6M in growth.
- E. FTES: SCC down 19 FTES and SAC is up by just over 2 FTES. Very little change from the past year.
- F. SCC students ride free on the public busses, due to the transportation fee that is paid through registration.
- G. September 4 at 4PM, art gallery opens its exhibition. The show runs through Oct. 3.

*Vice President:*

- A. No report

*Secretary/Treasurer*

- A. No report

*CIC*

- A. Training for eLumen, which will replace Curricunet starting in Spring 19, is forthcoming.

VI. ASG Report

- A. ASG provided students with information and conversation on why they are paying for the transportation fee.
- B. ASG also welcomed back students and talked with them about the roles of ASG. This was also for recruitment.
- C. September 28 – ASG training for new student members.
- D. Contact ASG Senate Vice President Vincent Vargas for more information at [vincentrvargas@gmail.com](mailto:vincentrvargas@gmail.com).

VII. Action Items

*First Reading*

**A. Resolution F2018.01 – Affirmation of Maintaining 9<sup>th</sup> Place Ranking Language in the Faculty Contract (Deeley/Cummins)**

Discussion: It was proposed that some of the whereas statements be reworded for stronger language and the typos be corrected.

**B. Resolution F2018.02 – Adoption of the Organizational Structure for Santiago Canyon College's 2018-2019 Guided Pathways Exploration (DeCarbo/Mettler).**

Discussion: This resolution comes after what was discussed at the Fall 2018 Senate Retreat. The organizational structure includes 1-2 project facilitators, 4 communication leads, 4 data coaches, 4 equity mentors, and 4 students. These individuals will be put onto various work groups along with other faculty, staff, administration, and students. Any other faculty, staff, administration

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and students who would like to participate in Guided Pathways can contribute to the workgroups.

VIII. Discussion Item

**A. Student Discipline Committee Task Force Survey**

A survey was handed out and reviewed by the senate. It was suggested that some of the questions be reworded. The senate agreed to the dissemination of this survey to all SCC faculty. There was a concern that the narrative sections could be used to identify a faculty member. It was explained that the narratives will be used for commonalities and not used for unique situations that could indicate particular faculty.

**B. Senate Goals**

1. Tenure review process should be revisited, members were recruited.
2. All of the senate goals from 2017/2018 were agreed to be ongoing.
3. Senators were asked to review and add new goals based on their constituent's feedback. These will be presented at our next senate meeting.
4. There was a comment made about work to be done with a faculty/Canvas communication tool. More to come on this.

IX. Moved to adjourn (Deeley/Breedon). Passed, no dissent.