

Santiago Canyon College Academic Senate

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SENATORS

Business and Career Education

Deeley, Steve 2020
Salcido, Andrew 2021

Continuing Education (OEC)

Oase, Daniel 2020
Quimzon, Eden 2021

Counseling & Student Services

Chaidez, Maria 2020
Crabill, Phil 2020
Graham, Song Le 2021

Humanities and Social Sciences

Dela-Cusack, Lisa 2021
Govea, Melissa 2020
Howell, Scott 2020
Murphy, Ryan 2021
Siddiqui, Shereen 2020
Umali Kopp Christine 2021
Valdos, Yanina 2020

Library

Sproat, Barbara 2020

Mathematics and Sciences

Cummins, Shawn 2021
Danova, Veselka 2021
Johnson, Kim 2020
Kramer, Jessica 2020
Smith, Mark 2020

Adjunct

Chavez, Ricardo 2020
Dahl, Michael 2020

EXECUTIVE BOARD MEMBERS

President

DeCarbo, Michael 2020

Vice President

Taylor, Mike 2020

Secretary/Treasurer

Mettler, Mary 2020

Curriculum Chair

Diaz, Darlene 2021

Agenda
18 February 2020
1:30 – 3:00 p.m.
Academic Senate Room A-211

I Welcome

II Approval of the Minutes

A 3 December 2019

III Public Comments (2 minute limit per person)

IV AS Executive Board Reports (10 minutes)

V ASG Report (5 minutes)

VI Discussion Items

- A *WebAdvisor No More* (30 minutes) Project Manager Commandant Rodriguez will discuss the replacement of WebAdvisor.
- B *Learning Communities* (20 minutes) Proffor Hall will present opportunities for faculty to participate in learning communities.
- C *2020 Celebration* (10 minutes) President Decarbo will solicit feedback regarding the Senate's role in the 2020 celebration.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)

BP 2410 Board Policies and Administrative Regulations

Reference: Education Code Section 70902;

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular board meeting by a majority vote. Any adoption and/or approval of new Board policies or changes to existing Board policies must take place as part of a two meeting approval process. The first meeting will be considered the "**FIRST READING, INFORMATION ONLY**" of the policy or change to existing policy for the purpose of review, questions and answers, and other considerations of the recommendation. At the second meeting, it will be considered the "**SECOND READING, ACTION ITEM.**" The Board will consider the item for action, which may have been modified at either the first or second reading. If the modification at the second reading is major, as determined by the Board, such a reading will be termed a first reading and introduced at a subsequent Board meeting as a second reading. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

***For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

- 1) *Curriculum, including establishing prerequisites and placing courses within disciplines;*
- 2) *Degree and certificate requirements;*
- 3) *Grading policies;*
- 5) *Standard or policies regarding student preparation and success;*
- 8) *Policies for faculty professional development activities;*

For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:

- 4) *Educational program development;*
- 6) *District and college governance structures, as related to faculty roles;*
- 7) *Faculty roles and involvement in accreditation processes, including self study and annual reports;*
- 9) *Processes for program review;*
- 10) *Processes for institutional planning and budget development.*

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative regulations should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative regulations shall be readily available to District employees through the District website.

Revised and Retitled: June 15, 2015 (Previously BP9001 and BP9023)

**SCC Academic Senate Minutes – DRAFTv1
December 3, 2019, 1:30-3:00, A-211**

Senators Present

Chaidez, Maria
Chavez, Ricardo
Dahl, Michael
Danova, Veselka
Deeley, Steve
Govea, Melissa
Graham, Song Le
Howell, Scott
Johnson, Kim
Murphy, Ryan
Oase, Daniel
Quimzon, Eden
Siddiqui, Shereen
Sproat, Barbara
Valdos, Yanina

SCC-AS Executive Board Present

DeCarbo, Michael, President
Taylor, Mike, Vice President
Scott, Randy, Secretary/Treasurer (Interim)
Diaz, Darlene, CIC Chair

Senators Absent

Crabill, Phil
Cummins, Shawn
Dela-Cusack, Lisa
Kramer, Jessica
Salcido, Andrew
Smith, Mark
Umali Kopp, Christine

ASG Representative

Tjan, Tristan

Guests

Flores, Marilyn
Martinez, Martin

- I. Welcome
- II. Approval of the Minutes
 - a. 19 November 2019

Approved with correction. Moved by Deeley; seconded by Quimzon.

- III. Public Comments

Professor Graham reminded the SCC-AS that the deadline to vote for the Stanback-Stroud Diversity Award is 11:00 am, December 4, 2019.

- IV. SCC-AS Executive Board Reports
 - a. *President DeCarbo:*
Pathways to Teaching Grant and Professional Development Calendar were both approved at College Council.
 - b. *Vice-President Taylor:* No report

- c. *Secretary/Treasurer Scott*: No Report.
- d. *CIC Chair Diaz*:
All second readings were approved at the Curriculum & Instruction Council (CIC) meeting on December 2, 2019.

CCCCO will not be releasing control numbers until after the new year, so new courses that were submitted will not appear on the RSCCD board docket until the middle or end of January.

Distance Education (DE) is becoming more common for courses, and approval is local, so DE addendum are approved right away.

Enrollment Management (EM) met and is continuing to work on the document of guidance for scheduling, including initial scheduling, adding classes as distinct from replacing classes, and cancelling classes.

Resource request submitted for additional marketing funds.

V. ASG Report

Henry Gardner, ASG Chief Justice

- a. December Fall Fest, December 4, 2019, 10am-2pm
- b. Dual SCC/SAC ASG Executive Board meeting on December 5, 2019
- c. ASG has obtained more tables for expanded events
- d. T-107 is scheduled to be renovated over the intersession.
- e. Check the ASG site for additional committee meeting schedule changes for Spring 2020.

VI. Action Items

First Reading

- a. **Resolution F2019.13 – Support for the Formation of the Department of Public Works**

Moved: Diaz

Seconded: Deeley

Second reading waived. Moved: Diaz. Seconded: Deeley

Professor Diaz explained the procedure for the creation of a new department.

- b. **Resolution 2019.14 – Endorsement for the Rancho Santiago Community College District Facilities Bond Initiative**

Moved: DeCarbo
Seconded: Govea

The bond consultants asked for endorsements to put on literature encouraging voters to approve the RSCCD Facilities bond.

Motion to vote electronically on second reading by December 12, 2019. Moved: DeCarbo. Seconded: Govea. Approved unanimously.

Concerns were expressed about the transition process, and in particular how science labs currently located in the B-bldg will be replaced in the new square footage. Prof. DeCarbo indicated that such transitions are part of the planning process.

Final Reading

- c. **Resolution F2019.11 – Affirmation of the Revised Curriculum Instruction Council Responsibilities Governance Handbook Description**

Moved: Diaz
Seconded: Taylor

Approved unanimously.

- d. **Resolution F2019.12 – Affirmation of Revisions to the Honors Committee Collegial Governance Handbook Description**

Moved: Smith
Seconded: Taylor

Approved unanimously.

VII. Discussion Items

- a. Chancellor Martinez

RSCCD Chancellor Marvin Martinez spoke to the SCC-AS about his role and goals as chancellor.

Chancellor Martinez first discussed how statewide issues might impact RSCCD and SCC in particular.

In discussions with local CSU and UC Presidents, a recurring theme has been the impact of admissions to their campuses. In response, the state academic senate has resolved to support the growth of further bachelor's degree programs at the community colleges. Chancellor Martinez expressed particular interest in the growth of STEM BA/BS degrees.

The Student-Centered Funding Formula continues to challenge district planning efforts. Part of the funding is dependent upon the number of students who transfer to 4-year colleges/universities, but with the local colleges/universities impacted and not accepting students, funding for RSCCD is reduced.

Chancellor Martinez's goals include enrollment management, public/private partnerships, community/ public/government affairs, and financial stability.

Enrollment management is affected by demographics (families with fewer children) and housing prices in Orange County. Solutions will need to be creative. DE is one possible part of any solution, as is dual enrollment along with adult education. Chancellor Martinez feels we need to find new ideas to generate new enrollment.

The RSCCD Board is focused on Public/Private partnerships to build new programs and facilities. Chancellor Martinez indicated that \$46 million of the new bond will be set aside to use for public/private partnership and matching funds for same. Other examples of public/private partnerships include SCC and Orange Lutheran and Northgate Markets

Chancellor Martinez presented the successful negotiation of a new lease for the Centennial Education Center as an example of community/public/government cooperation. Martinez has identified a need to work more closely with our local universities and local/county government

Maintaining financial stability is always a goal, with a focus on surviving the next recession. Maintaining/increasing revenues is always on the forefront. Balancing enrollment, revenues, and Faculty Obligation Number (FON), is challenging, but necessary for the future stability of the colleges and district.

b. Signature Programs – Transfer Program & Services

The conversation started at the last SCC-AS meeting will be continued and expanded in Spring 2020

Meeting adjourned, 3:03 pm.

Submitted by Randy Scott, Interim Secretary/Treasurer