Minutes of the Education Master Plan Committee Meeting
February 26, 2015
Aaron Voelcker & Roberta Tragarz, Co-Chairs

Attendance: Judy Strothers, Dora Contreras-Bright, Jim Isbell, Melinda Womack, Rudy Tjiptahadi, Alex Taber, Anne Hauscarriague, Debbie Brooks

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes of December 11, 2014		The minutes were approved without dissent (moved by Anne Hauscarriague and seconded by Melinda Womack), with corrections
2. Collegial Governance Reports	Aaron Voelcker/PIE: • Discussed rubric, last opportunity to review resource request and scoring • Next meeting, reviewing results and finalizing the list that will go to the Budget Committee where they will determine whether there is funding available from discretionary or general funds • Developing an evaluation survey; a Task Force was formed to review submitted questions and draft the survey	.
3. College Council Report – Melinda Womack	No report.	
4. Review College Mission Statement	The process for reviewing the college mission statement was reviewed.	
5. Accreditation Recommendation 5: integrating distance education into existing planning and program assessment	Scott James has requested a planning portfolio be developed. Debbie Brooks: • Compare online courses with face-to-face(ftf) courses • If the discipline is not offering online courses, why not? • Is there demand for distance education in the discipline? • Scott on committee?	Aaron will contact Scott James and share his comments to the next meeting.

processes	• Amalgamate responses from sections • State reporting may be addressed Aracely Mora: Go to the Accreditation narrative and look at the deficiencies the team found; look at the mission. Read page 55.	<mark>Link: Accreditation ribbon and go to team report (66 pages)</mark>

6. APR Panel Discussions Schedule	Scheduling of panel discussions:
	• Mark Smith is not available on Thursdays due to his teaching schedule
	
	Roberta asked if there any suggestions for accommodating Mark.
	• Meet on a Friday morning
	• Debbie Brooks: if the conflict is during lab time, he could set up the load and ask for coverage while he attends the EMPC meeting. Debbie also suggested alternatives to the current Program Review schedule:
	   A. A one-day flex program view for all programs
	   B. Videotape and archive	

7. Review APR section assignments	March 12: Sociology
	      Library & Information Studies
	      Math
	
	March 26: Psychology
	      Modern Languages
	      Earth Science	

8. The SLO Show	The committee was asked if the high frequency of learning outcome related questions for panel discussion seemed appropriate. It was agreed that this is a good opportunity to highlight how outcomes assessment has improved upon course and program delivery, and, with the new panel discussion structure of the committee, this is a good opportunity to share best practices and common struggles. This may also be a function of the high quality of the questions being submitted as well possible gaps in information provided in the academic program review documents.	
9. Spring 2015 meetings	3/12/15 3/26/15 4/23/15 5/14/15 5/28/15	
Next meeting	Thursday, March 12, 2015, 3:00– 4:30 p.m., H-126	