

**Enrollment Management Committee Meeting**

**MINUTES**

October 17, 2018

3:00-4:30 pm / H-209-4

**Attendance:** Leonor Aguilera, Elizabeth Arteaga, Starr Avedesian, Denise Bailey, Ruth Babeshoff, Rudy Carrion, Mike DeCarbo, Rosa Dela Torre, Darlene Diaz, Joe Dueñez, Lori Fasbinder, Tiffany Garbis, Regina Lamourelle, Von Lawson, Miguel Luna, Tuyen Nguyen, Janis Perry, Marcelo Pimentel, Frank Rivera, Diana Santiago, Sergio Rodriguez, Andy Salcido, Teresa Saavedra, Barbara Sproat, Martin Stringer, David Vakil, Aaron Voelcker (**BOLD indicates present**)

Guest:

NEW BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1) Approval of Minutes – 05/16/18	Change minutes to show R. Carrion as present for the 09/19/18 meeting	Meeting start time: 3:03 pm Motion to approve the minutes: (M. Stringer & V. Lawson) with 2 abstentions (D. Bailey & R. De La Torre)
2) Committee reports/updates	Professional Development - M. Stringer reported committee is working to bring online professional development. Currently waiting for information on cost. Other professional development activities throughout the year to be hosted by Instructional Design Center.  Curriculum – D. Diaz reported that Elumen training would be given in the coming weeks. Also reported that the task force has completed the CTAP form.	
3) Student Success Scorecard (A. Voelcker)	Student Success Scorecard presented to committee for review. This is the last one presented to the board before new metrics will be instituted.	
4) Predictors of Success (A. Voelcker)	Research analyst created a list of variables to determine which students are in jeopardy according to the model. A. Voelcker to provide a list for the EMC chair for distribution to the committee to review and provide feedback. Asked committee for suggestions on defining success.	D. Diaz to distribute regression variable file to the committee for review and feedback. Item will be considered in the next meeting. Committee to provide suggestions for success definition.
5) Nonpayment Drop Policy Recommendation	D. Diaz reviewed the recommendation to suspend the Non-Payment Drop policy to present to the Senate. M. Stringer commented on clarification on why recommendation to suspend non-payment drop policy is being submitted. Suggested something needs to happen to student for non-payment, but still receive education. Committee agreed that data is needed to compare students who paid and were dropped to students who were dropped for non-payment.	A. Voelcker to provide data for EMC to review.

6) Review of EM/ AP Goal #6	D. Diaz presented changes to goal #6. Changed wording to “consider factors such as”. Chair asked to review goals and provide feedback by the next meeting.	
7) Review of EM/ AP Goal #1	D. Diaz presented changes to the wording for definition of goal #1. Changing the word “increases” to “maintain” and adding “Continuing Education” after Academic Affairs. Under “Support for the goal”, changed 2 <sup>nd</sup> bullet point to “English and Math based on multiple measures and qualifying profiles”. Added next bullet to say “AB 705 in compliance for English, Math, and ESL”. Also added Richland to the list of high schools.	
		Meeting end time: 4:30 pm
ANNOUNCEMENTS		
Next Meeting	<b>Nov. 21, 2018</b>	<b>3:00-4:30 pm, Room H-209-4</b>

Santiago Canyon College

**Mission Statement** Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)