

**Enrollment Management Committee Meeting**

**MINUTES**

**September 19, 2018**

**3:00-5:00 pm / H-209-4**

**Attendance:** **Leonor Aguilera, Elizabeth Arteaga**, Starr Avedesian, Denise Bailey, Rudy Carrion, Jennifer Coto, **Mike DeCarbo**, Rosa Dela Torre, **Darlene Diaz, Joe Dueñez, Lori Fasbinder**, Tiffany Garbis, **Melissa Govea, Regina Lamourelle, Von Lawson, Miguel Luna, Tuyen Nguyen, Janis Perry, Marcelo Pimentel, Frank Rivera, Sergio Rodriguez, Andy Salcido**, Teresa Saavedra, **Barbara Sprout, Martin Stringer, David Vakil, Aaron Voelcker (BOLD indicates present)**

Guest:

NEW BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1) Approval of Minutes - 05/16/18		Meeting start time: 3:05 pm Motion to approve the minutes: (M. DeCarbo & M. Stringer) Passed unanimously
2) Committee reports/updates	S. Rodriguez reported on SCC 2018 Fall FTES and indicated Credit and Non-Credit FTES are up from last Fall. Drop Policy enforced as of June 26, report shows net seat drops of 2600 and student drops of 431. Committee suggested suspending the Drop Policy. M. Stringer reported on use of electronic format to schedule and track progress of Professional Development activity.	D. Diaz to draft a recommendation for suspension of Drop Policy.
3) Mission and Responsibilities	Committee briefly reviewed EMC Mission, Responsibilities, and Memberships. Discussion on updating committee members and titles.	D. Diaz to revise titles and update committee members.
4) Goals-Making recommendations a. Goal #6 (Page 8 of EM Plan)	Committee discussed second bullet point wording regarding enrollment model based on averages.	D. Diaz to draft a new bullet point to discuss in the next meeting.
5) Other		
		Meeting end time: 4:15 pm
<b>ANNOUNCEMENTS</b>		
Next Meeting	<b>Nov. 21, 2018 3:00-5:00pm, Room H-209-4</b>	

Santiago Canyon College

**Mission Statement** Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)