

## Enrollment Management Plan: Goal 6

Considerations for Building a Schedule	
Consideration	Note:
Faculty Load	Need to make load
Student Pathways	Transfer Requirements Frequency of course offerings G.E. Requirements (+ majors)
Course Frequency	Aids in completion of student pathways / Planned frequency
Open Enrollment Request/Demands	TBD (Open entry / Open exit)
Faculty Availability	Specific faculty expertise and qualifications
Support Staff Availability	As needed
Demand for Courses	Multiple Measures (legislative implementation) Numerical (waitlists, student ed. plan projections) Historical (enrollment trends)
Industry Demand	Occupation and labor market information
Facility Availability	Specialized technology and equipment, classrooms, labs, athletic facilities
Resource Availability	Equipment Supplies Transportation
External	Ed. Code Mandates Grant Obligations Dual Enrollment Contract Education
Student Preferences	Enrollment Preferences: Time Day Duration Modality
Online vs. Face-to-Face	Ongoing Faculty Training Certified faculty DE Addendum
Student Demographics	International Students = More ESL Courses Honors program Student Attributes

Considerations for Adding a Section	
Consideration	Note:
Student Demand	
Availability of Qualified (Specialist) Faculty	
Adding Late-Start Offerings	
Consideration of Competing Courses	G.E. and Major Requirements

Considerations for Canceling a Section	
Consideration	Note:
Timeline	
# Enrolled in the class	
# of Open Seats in a Similar Class	
# on Waitlist in Stronger Enrolled Areas	
Frequency of Class Offering	
Ability to Convert Sections	
Availability (lack) of Faculty/Support Staff	
Conversion to Late-Start Offerings	
Industry Demand	

Considerations for Starting a New Program	
Consideration	Note: