

**Enrollment Management Committee Meeting**  
**MINUTES**  
**October 21, 2015**  
**3:00-4:30 pm / H-209-5**

**Attendance:** Marilyn Flores, Leonor Aguilera, Debra Brooks, Lucy Carr-Rollitt, Esther Chain, Estella Cuellar, Rosi Enriquez, Corinna Evett, Barbara Garrahy, Von Lawson, Tuyen Nguyen, Frank Rivera, Andy Salcido, Barbara Sproat, Martin Stringer, Alex Taber, Aaron Voelcker, Robert Waldren, Joyce Wagner  
**Absent:** Joseph Alonzo, Ruth Babeshoff, Rudy Carrion, Lori Fasbinder, Kari Irwin, Regina Lamourelle, Sergio Rodriguez, Randy Scott

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
NEW BUSINESS		
<p>I. Introduction of ASG Student Representative - Esther Chain</p> <p>II. Approval of Minutes - 9/16/15</p> <p>III. Report from PIE Committee - Joyce Wagner</p> <p>IV. Fall 2016 Early Registration Updates  a. July 11<sup>th</sup> vs. June 30<sup>th</sup>  b. EW Registration on April 22<sup>nd</sup> - two semester priority</p>	<p>The committee members welcomed Esther Chain who is a Business Major.</p> <p>The PIE meeting was two weeks ago. They are working on the Grant process.</p> <p>Tuyen presented information on Early Registration. SCC and SAC originally planned to start registration on July 11 for the fall semester. SAC has changed their registration date to Jun 30<sup>th</sup>. This will allow the Department Chairs and the Deans to look at enrollment earlier in order to decide if additional classes are needed and to align with the earlier registration for Early Welcome students. To be competitive with SAC and the region, it might be necessary to change SCC registration date. The Deans were notified of the SAC date change and they shared it with their Dept Chairs. As a result, scheduling will be handled earlier and avoid interruptions in scheduling by Dept Chairs during off time.</p> <p>EW registration and first orientation has been moved to April 22<sup>nd</sup>. DSPS students would be allowed to register the following week. There will be two make-up dates.</p>	<p>Motion to approve the minutes as presented (R. Enriquez / L. Aguilera) was passed unanimously.</p>

<p>V. Task Force Update</p>	<p>Students with priority for fall, who stay with us, will get priority for spring too.</p> <p>EW students are a different type of student compared to regular students. Do success rates differ depending on the class composition?</p> <p>Aaron provided data on student success rates for different modalities of delivery (weekends, online/hybrid, day/ until 5pm, evening/after 5pm, short term.4wk/8wk/12wk) over 3 years. More information will be needed.</p>	<p>Tuyen can bring back results on the success rates.</p> <p>Aaron will research and provide additional information such as the number of students, number of sections.</p>
<p>VI. First Reading of “Vision &amp; Planning Assumptions”</p>	<p>Proposed having a group work on the plan by looking at the grammar, task force reports and bring it to the committee for the 1<sup>st</sup> reading. The final reading is due early spring. The plan needs to be flexible.</p>	<p>The following volunteered to be part of the group: C. Evett, M. Flores, J. Wagner, T. Nguyen, A. Salcido, R. Enriquez (B. Sproat will proof)</p>
<p>VII. Revisiting EMC Goals/Alignment with guiding Principles</p>	<p>How do we respond during times of growth, times of decreased enrollment or flat enrollment? Need to look at the data and make recommendations.</p>	
<p>VIII. Next Steps: Guiding Principles → Goals → Activities → Measurable Outcomes</p>	<p>Will need to continue to work on these steps. The principles are driven by the goals, the activities are how we need to improve, who is responsible, and how we want to measure the outcomes.</p>	
<p>VIII. Questions for EMC  a. Did Intersession effect Summer?  b. Change in Instructional Calendar</p>	<p>Question was asked by the Senate Task Force. The committee discussed the need to look at the data comparing summer FTES without intersession and Summer with Intersession. We need the FTES, # student, are they SCC students or outside.</p> <p>If we didn’t have Intersession, would Summer grow? Are we serving different students? If we are serving different</p>	<p>Need clarification because there are too many variables. We need Data for Intersession/Summer for 2015/2015, 2013/2014, 2012/2013 - how many FTES for Summer &amp; Intersession - average per section, # of students.</p>

	<p>students, might think about Summer being longer. If serving the same students, maybe we should only have summer. Are some students taking Intersession to complete their degrees? Possible choices are to get rid of Intersession, move up the start date for spring &amp; extend summer to 12 weeks.</p> <p>Esther said there will be a Town Hall meeting on 10/26 &amp; 27, 11-2pm, for students. There will be a 6 question survey for the students.</p> <ol style="list-style-type: none"> <li>1. What time and patterns: am, afternoon, evening, two times per week, Fri</li> <li>2. What method: online, FTF, hybrid, no option</li> <li>3. Which preference: 8wks, 16 wks, 4 wks, 12 wks</li> <li>4. What top two reasons for choosing SCC: close to home, friends at SCC, transfer success, availability of classes, campus appeal, specific programs, other</li> <li>5. Which non-traditional preferred: Intersession, Summer or both</li> <li>6. Have you ever taken a Summer or Intersession class, if yes, was it helpful for your pathway?</li> </ol>	<p>Esther will report the results at the next meeting.</p>
<p><b>SUGGESTED FUTURE AGENDA ITEMS</b></p>		
<p><b>ANNOUNCEMENTS</b></p>		
<p>Next Meeting</p>	<p><b>November 19, 2015, 3:00-4:30pm, Room H-209-5</b></p>	

Santiago Canyon College  
**Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)