

Enrollment Management Committee Meeting
MINUTES
May 21, 2015
3:00-4:30 pm / H-209-4

Attendance: Marilyn Flores, Leonor Aguilera, Debbie Brooks, Lucy Carr-Rollitt, Lori Fasbinder, Barbara Garrahy, Kari Irwin, Regina Lamourelle, Von Lawson, Seham Nabils, Tuyen Nguyen, Frank Rivera, Sergio Rodriguez, Randy Scott, Barbara Sproat, Alex Taber, Joyce Wagner

Absent: Ruth Babeshoff, Rudy Carrion, Estella Cuellar, Corinna Evett, Nicholas Magalousis, Andy Salcido, Martin Stringer, Aaron Voelcker, Robert Waldren

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
NEW BUSINESS		
1. Approval of Minutes: 5/7/15		Motion to approve the minutes as presented (L. Aguilera / T. Nguyen) was passed unanimously.
2. Report from PIE Committee – Joyce Wagner	The PIE committee spent most of their meeting discussing the Annual Committee Evaluation Form. At their next meeting, they will work on revising the resource request process and forms based on feedback from their survey.	
3. Overview of Enrollment (2013/2014), (2014/2015)	<p>Marilyn provided enrollment information.</p> <ul style="list-style-type: none"> • The average class size tended to be the same but the range of low enrolled and high enrolled was greater. • We added a little under 20 sections to the schedule. • We added about 10 FTEF to the schedule • The schedule cost us about \$400k more • We will have grown about 40 FTES more but fell short about 160 FTES of our target. 	Sergio will review the overview of enrollment data for 2013/2014 & 2014/2015 to ensure accuracy and the information will be shared
4. Annual Committee Evaluation Form	Joyce reviewed the draft of the Annual Committee Evaluation form. The committee made additions.	Joyce will submit the revised form.
5. Committee Assignment and Workload Survey	The committee reviewed the workload survey hours for EMC and decided on the number of minutes for each item, including the task force minutes spent in the task force meetings.	There was a vote on the number of minutes for each item – passed unanimously.
6. Marketing SCC Foundation App – Frank/Tuyen	The Outreach Dept and the EMC plan to ask for money from the Foundation for marketing. Frank presented his PowerPoint. The committee	

<p>7. Additional Data Needs & Task Forces for 2015-2016</p>	<p>brainstormed a lot of marketing ideas to advertise SCC at the high schools and surrounding neighborhoods. Some of the suggestions were: a banner to display at the baseball fields; handouts: cleaning cloth (for glasses) with the SCC map on it, drawstring backpacks, candy, & etc.</p> <p>Marilyn reviewed the list of additional data requested. Data areas were suggested and will be reviewed next year to refine requests and identify other areas of needed data.</p> <p>The following volunteered to be the task force members for the additional data areas.</p> <p>Tuyen Nguyen, Ruth Babeshoff & Corinna Evett: The relationship between English, Math & Reading Placement and the number of sections of the corresponding courses. (Do our course offerings reflect our student placement/demand?)</p> <p>Leonor Aguilera, Martin Stringer, Regina Lamourelle & Rudy Carrion: Correlation between the time lapsed before a student enrolls in the Math and English courses in which they were placed and factors such as GPA and completion rates.</p> <p>Debra Brooks, Sergio Rodriguez & Kari Irwin: Predictors of non-success for lowest performing groups (e.g. Early alert, GPA).</p> <p>Von Lawson, Marilyn Flores & Joyce Wagner: Three year data on student success rates for different modalities of delivery (weekends, online, day, evening, short term).</p> <p>Joseph Alonso, Lucy Carr-Rollitt & Lori Fasbinder: Student Equity Disproportionate Impact Data.</p>	<p>Aaron and Sergio will work on gathering data and will give it to the task force members.</p>
<p>8. Review Draft of EMC Planning Goals</p>	<p>Joyce led the discussion on the EMC planning goals based on the task force results: goals for the plan and goals wanted as a college. The committee continued to work on reviewing the goals.</p>	

<p>9. Scheduled Meetings for Next Year</p> <ul style="list-style-type: none"> • September 16, 2015 • October 21, 2015 • November 18, 2015 • February 17, 2016 • March 16, 2015 • April 20, 2016 • May 18, 2016 <p>10. Location for 2015/2016 EMC Meetings</p>	<p>The correct meeting times will be 3:00-4:30pm for 2015/2016. The handout of the future meeting dates had the wrong time.</p> <p>The committee members decided that the meeting room will continue to be in room H-209-4.</p>	<p>Listing of 2015/2016 meeting dates and correct time will be emailed along with the minutes.</p>
<p>SUGGESTED FUTURE AGENDA ITEMS</p>		
<p>ANNOUNCEMENTS</p>		
<p>Next Meeting</p>	<p>September 16, 2015, 3:00-4:30pm, Room H-209-4</p>	

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)