

**Senators present:**

Barbara Sproat  
Corinna Evett  
Craig Nance  
Danielle Martino  
Doug Deaver  
Eric Hovanitz  
Emma Breeden  
Ethel Jordan  
Jim Granitto  
Jim Isbell  
Joyce Wagner  
Mary Mettler  
Michael DeCarbo  
Morrie Barembaum

Nena Baldizon Rios  
Nooshan Shekarabi  
Shawn Cummins  
Steven Deeley

**Non-Voting Members**

**CIC**

Craig Rutan

**ASG Representative**

Eliseo Custodio

**Guests:**

Elizabeth Elchlepp  
Sharon Wright

**I ORDER OF THE AGENDA**

**Request to begin with the discussion of the Honor's coordinator.**

**VI DISCUSSION**

D Honors Coordinator:

1 History:

- a The Honors Program coordinator received release time
  - i 7.5 for the semester, 3 for summer and intersession.
- b This release time was no longer offered Fall 2009
- c The duties of the coordinator were redistributed to 3 supervising faculty and 2 supporting.
  - i The duties of the coordinator are outlined in the attachment "Honors Program Admin."
- d The Honor's Program is an academic program and falls within the purview of the senate.
- e There is dedicated space in the Humanities building for the Honors Program

2 Present:

- a The Honors Program Committee is seeking approval from the Academic Senate to request from FARSCCD that the Honors Coordinator be given 9 units of release time per semester and that the Honors Counselor receive 6 units of release time per semester.

3 Action:

**Professor Granitto moves to suspend the rules to consider such action.**

**Professor Nance seconds.**

**The suspension passes without dissent.**

**Professor Baldizon Rios moves:** "the SCC Academic Senate supports the Honors Program Committees request to FARSCCD that would grant the Honors Program Coordinator nine units of release time per semester and grant the Honors Program Counselor six units of release time per semester."

**Professor Nance seconds.**

**The motion of support passes without dissent.**

**II Approval of Minutes**

**Professor Evett Moved to accept**

**Professor Cummins seconds**

**The minutes are approved without dissent**

### **III PUBLIC COMMENTS**

#### **A Parliamentary procedure**

- 1 Professor DeCarbo reviewed the basics of parliamentary procedure; reviewing:
  - a The basic premise of a resolution
  - b The different forms of resolutions
  - c The advantages of the process, including:
    - 1 time management
    - 2 respecting the right of the person that holds the floor (speaking order)
    - 3 more manageable minute taking
    - 4 staying focused on the matter at hand
- 2 Professor Wagner asked “by what method should the Senate take action?”
  - a Discussion yielded the following:
    - 1 The administration is in favor of the Senate creating resolutions for the items that fall directly under our purview (i.e. faculty excellence, turnit.com)
    - 2 The administration does not view it as collegial when a resolution is sought on items that fall within shared governance and are not brought to their attention first.
    - 3 General agreement is that the senate will seek to draft resolutions whenever temporally and collegially possible.
  - b To clarify the shared governance breakdown, please see “BP9001”

### **IV ASG**

- #### **A Vice President of Student Senate Custodio announced that October 13 will be voter awareness day.**
- 1 The event will take place outside in Strenger Plaza from 12 pm to 2 pm
  - 2 The students will be discussing the merits of the various propositions and WRAP

### **VI DISCUSSION**

#### **A Faculty Hires**

- 1 19 Faculty requests have been made
- 2 Senators must submit their ranking sheet to President Barembaum by October 26, 2010
  - a Ranking sheets must be submitted in a sealed envelope with the Senator’s name printed on the outside.
  - b The ranking sheets will be tallied by designated senators for final ranking.
- 3 General discussion about some of the position requests yielded:
  - a Moira Hahn will be retiring from Art leaving the department without full time faculty.
  - b Exercise science lost two positions, one to transfer and one to retirement
  - c Chemistry will be expanding with a new class and act as part of the Title V grant, this will dramatically increase the availability of the current full time faculty.
  - d Math lost two positions to retirement, one last year and one four years ago
  - e The Health Center has been without a full time Psychologist for three years
  - f Psychology lost a position three years ago to retirement.
- 4 Our list will be forwarded to the administration to check for any foreseeable conflicts.

#### **B Budget Update**

- 1 Professor Nance announced that there is a 32 million surplus from last year
- 2 He adds that the district is planning on a 23 million surplus for next year
  - a The surplus is key to making payroll when the state has not passed a budget.
  - b The surplus is also kept in case of mid year cuts
- 3 President Vazquez agrees for the need of a Budget Committee and has begun the process of creating one.
  - a Membership will be allocated similar to the facilities committee
  - b Any insight on the mission, goal or purpose are to be forwarded to Lynn Manzano.

**C Turnit.com**

- 1 Professor DeCarbo reports that no one has voiced opposition to the software purchase from either campus.
- 2 Professor Evett reports that if the district purchases the software the funds will be taken from another area.
- 3 Professor Rutan asked about the escalation costs; Professor Evett responds that the English Department has not seen dramatic increases from year to year.
- 4 Professor Evett says that a resolution will be coming forward at the next senate meeting.

**E W.R.A.P. (Waste Receptacle Advertising Partners)**

A The taskforce reported back with the attached “Senate Report on WRAP”

B The taskforce recommends that all senators share the attached info with constituents to discover what desired action should be taken.

- 1 Some suggested that we wait to see if the business survives a year before any action.
- 2 Professors Deaver and Shekarabi endorsed the action taken by the ASG
- 3 Professor Granitto said any action should wait until the students’ town hall on October 13.

**F Faculty Institute**

A President Barembaum discussed the incoming Chancellors desire to create a faculty institute.

- 1 Background:
  - a The Chancellor has seen such a program work successfully at other multi-college districts.
  - b Incoming faculty are given a slight reduction in load to complete a series of in-services.
  - c The belief is that many incoming faculty may be experts in their field but may lack intensive training in the classroom.
  - d The in-services are directed at improving instruction in the classroom.
- 2 Discussion:
  - a Professor Cummins shared his experience with a similar program at Riverside Community College; he said that once or twice a month he went to a workshop on such topics as: instructional methods, the internet in the classroom, multimedia presentation. He was pleased with his experience.
  - b Professor DeCarbo asked if this meant administration would be directing faculty in the classroom.
    - i President Barembaum responded that it would be faculty driven.
  - c Professor Wagner asked if this would be coming through faculty development?
    - i President Barembaum said as more was known, he would bring it to Senate.

**VII REPORTS**

**B S.A.C.**

- 1 Professor DeCarbo reports that SAC is encountering the same trouble with meeting enrollment demands in some of its math and science classes.
  - a It was suggested that the campuses may stagger when they offer these hard to fill courses.
  - b It was suggested that DATATELL could track the students that will need these courses so that the departments could plan better.
- 2 Other miscellaneous DATATELL
  - a It was noted that they are encountering problems with DATATELL awarding certificates in a timely manner.
  - b It was suggested that DATATELL could route students to open classes.
- 3 Their facilities master plan is prepared and they began discussion of a bond.
  - a There was discussion of a SAC/SCC/DISTRICT only bond, or some variation thereof.

- 4 President Zarske reported that discussions have begun about the allocation of new hires. Nothing definitive has been discovered.

**A Curriculum.**

- 1 Professor Rutan reminds the faculty that all classes must have SLO's by November 8<sup>th</sup>.
  - a As a member of the Senate, you are not only to assist in your department, you are to also assist those programs without full time faculty.
  - b For course changes to SLO's only, use the attached form "SLO page only"

**D Facilities**

- 1 Professor Nance reports that HMC is close to finishing the master plan.
  - a The will bring the final plan to the College Council and then to Board soon.
  - b President Barembaum said there was to be an all college meeting on the plan.
  - c Professor Nance will report back if there will be an all college meeting.

**ADJOURNMENT**

**Professor Nance moved to adjourn**

**Professor Shekarabi seconds**

**The meeting adjourns without dissent.**