

SCC Academic Senate Business Meeting Minutes – September 7, 2021, 1:30pm-3:15pm, ConferZoom

Senators Present

Aguilera, Leonor
Castellanos, Ralph
Chavez, Ricardo
Crabill, Phillip
Cummins, Shawn
Frost, Alicia
Gates, Alana
Gonzalez, Sara
Govea, Melissa
Graham, Song Le
Henry, Amanda
Howell, Scott
James, Scott
Johnson, Kimberly
Kramer, Jessica
Murphy, Ryan
Salcido, Andrew
Snow, Margie
Valdos, Yanina
Van Dyke-Kao, Rita

Senators Absent

Oase, Daniel

ASG Representative

Sarfraz, Aqsa

Guests

Cesares, Diana
Crockett, David (Trustee)
Stringer, Martin
Umali-Kopp, Christine
Wagner, Joyce

SCC-AS Executive Board Present

Rutan, Craig, President
Taylor, Mike, Vice President
Kubicka-Miller, Tara, Secretary/Treasurer
Diaz, Darlene, CIC Chair

I. Welcome

- A.** Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:31pm on Tuesday, September 7, 2021

II. Approval of Agenda

- A.** SCC-AS President Rutan proposes tabling Resolution S2021.01 to the next meeting since it is Rosh Hashanah.
- B.** SCC-AS Secretary/Treasurer Kubicka-Miller proposes switching discussion items A and B to ensure SCC-AD Vice President Taylor has enough time for the planning agenda.

07 September 2021 agenda approved unanimously (Moved by A. Gates, Seconded by Y. Valdos)

III. Public Comments

A. None

IV. Approval of Minutes

A. 01 June 2021 approved unanimously. (Moved by A Gates, seconded by S. Gonzalez) Abstentions: A. Frost, S. Howell, T. Kubicka-Miller, D. Diaz

B. 18 August 2021 approved unanimously. (Moved by A.Gates, seconded by S. Howell) Abstentions: R VanDyke-Kao, R. Chavez)

V. SCC-AS Executive Board Reports

A. SCC-AS President Rutan

1. Full-time faculty hiring process is moving forward and due 5pm Thursday 9/9/21. Late submissions will not be accepted. President Rutan discussed financial implications regarding this particular round of hiring.
2. As we continue to move back on campus discussions will be taking place in regards to how spaces can be best utilized.
3. President Rutan discussed three items that will be on the next SCC-AS meeting agenda.
 - a) Remote Live courses being designated as online courses and not face to face as they are now.
 - b) The instructional calendar.
 - c) Authorizing a task force to examine the collegial governance structure.
4. SCC-AS Vice President Taylor sent out the request to participate on the grant taskforce.

B. SCC-AS Vice President Taylor

1. HRC, Website, EMPC (need a science rep), and Enrollment Management (at-large position) Committees still need representation.

C. SCC-AS Secretary/Treasurer Kubicka-Miller

1. TAG report -
 - a) Numbers of projects completed and tickets closed over the last year.
 - b) Current top two projects are with EPIC and Starfish.
 - c) Self-Service Update - Advising, student planning and financial aid modules are fully operational. Faculty module partially operational. Soft launch Summer 2022. Full launch (roll off webadvisor) Fall 2022.

D. CIC Chair Diaz

1. CIC may need one at-large representative.
2. The CIC handbook is finished and will be released soon
3. Starting in October CIC will be meeting on campus from individual offices via Zoom to comply with the Brown Act and still keep everyone safe.
4. Ana and Laura continue to work remotely but are open for all correspondence.

E. Santa Ana College - No SAC Senate Representative was in attendance.

F. Associated Student Government

1. ASG Rep Asqa Sarfraz introduced themself.
2. CIC inquired who their representative will be. That name will be forthcoming.

VI. Action Items

Approval

A. Resolution S2021.22 – Support for a Variety of Class Modality Offerings in the Class Schedule

Following a brief discussion on the resolution goal ensuring courses with multiple sections provide a variety of options for students the resolution was approved unanimously. (Moved and Seconded at a previous meeting) Motion passes.

SCC-AS President Rutan reminded senators that according to Robert's Rules of Order abstentions do not apply to resolutions.

VII. Discussion Items

A. Planning for 2021-22

1. Discussion of Governance
2. Marketing at the college to bring more students to the campus. With Irvine Valley College as our biggest competitor.
3. Vice-President Taylor opens discussion to other proposed topics.
 - a) Bringing back the PDF version of the college catalogue. Senators have concerns with accessibility and ease of use. Errors found need to go to Ana. D. Diaz will look into the concerns. Catalogue rights to be a discussion for CIC.
 - b) Credit for Prior Learning - President Rutan suggests that discussion start at CIC.
 - c) Enrollment Dates
 - d) Self-Service suggestions or concerns can be sent to T. Kubicka-Miller or S. Howell.
 - e) FERPA understanding - might be best as a broader discussion and be offered as professional development.

- f) Send any further ideas to SCC-AS Vice President Taylor over the next week.

B. Continued Discussion on Communication

SCC-AS Secretary/Treasurer continued a discussion on listening, avoiding you-language, and perception checking.

Meeting adjourned, 3:16pm. (Moved by A. Gates, Seconded by K. Johnson)