

# SCC Academic Senate Business Meeting Minutes (Final)– October 19, 2021, 1:30pm-3:15pm, ConferZoom

## **Senators Present**

Aguilera, Leonor  
Castellanos, Ralph  
Chavez, Ricardo  
Crabill, Phillip  
Cummins, Shawn  
Frost, Alicia  
Gates, Alana  
Gonzalez, Sara  
Govea, Melissa  
Graham, Song Le  
Howell, Scott  
James, Scott  
Johnson, Kimberly  
Kramer, Jessica  
Oase, Daniel  
Salcido, Andrew  
Snow, Margie  
Valdos, Yanina  
Van Dyke-Kao, Rita

## **Senators Absent**

Murphy, Ryan  
Henry, Amanda

## **SAC Representative**

Nguyen, William

## **Guests**

Cossio-Muniz, Ruth  
Perez, LaKyshia  
Roe-Breeden, Emma  
Stringer, Martin  
Umali-Kopp, Christine  
Voelcker, Aaron  
Wagner, Joyce

## **SCC-AS Executive Board Present**

Rutan, Craig, President  
Taylor, Mike, Vice President  
Kubicka-Miller, Tara, Secretary/Treasurer  
Diaz, Darlene, CIC Chair

### **I. Welcome**

- A.** Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:30pm on Tuesday, October 19, 2021

### **II. Approval of Agenda**

- 19 October 2021 agenda approved unanimously (Moved by A. Gates, Seconded by S. Gonzalez)

### **III. Public Comments (2-minute limit per person)**

- A.** Senator read a letter supporting online live modality being kept beyond the pandemic.
- B.** Senator reminded senators to vote for the Hayward Award

- C. Guest C. Umali-Kopp discussed reasons why SCC needs a full-time Psychology hire and asked senators to consider these reasons in their rankings.

#### **IV. Approval of Minutes**

05 October 2021 minutes approved unanimously. (Moved by S. Howell, Seconded by Y. Valdos) Abstentions: M. Govea-Valdos, P. Crabill, S. James)

#### **V. SCC-AS Executive Board Reports**

##### **A. SCC-AS President Rutan**

1. The campus received an email update about our accreditation process.
2. SCC needs to change its profile in the community to get support for Bond measures that are critical to finishing our original master plan for the campus. SCC enrollment is down by 15% and if enrollment at this level continues SCC will eventually experience loss of positions and programs. Many districts are experiencing the same problems and with continued decrease of enrollment in high schools the challenge will continue. However, we need to find ways to mitigate these problems.
3. AS officers will be attending the next Plenary Session. AS President Rutan will attend in person. Vice President Taylor, Secretary/Treasurer Kubicka-Miller and CIC Chair Diaz will attend remotely.
4. Trustee Zeke Hernandez will be joining us at the next meeting.
5. AS President Rutan confirmed that he communicated to the board that many of our faculty will not return to campus without the student vaccine mandate. Almost all neighboring districts already have student vaccine mandates therefore even if some of the student's surveyed communicate they will not return to our campus if a mandate is imposed, those students would be hard-pressed to find another college that is not also mandated.
6. The limit to only one Baccalaureate degree per district has been eliminated. The process is time consuming and should be taken into consideration.
7. Assembly Bill 928 was signed by the Governor, and this will place all students on an ADT pathway if and ADT exists for their major. Additionally, the bill requires that there be a single transfer general education pattern, which likely means that only IGETC will be available to students soon.
8. Assembly Bill 1111 was signed by the Governor, and this establishes a common course numbering requirement for the three segments of public higher education. It is not clear how this will be implemented because some colleges are on semesters and others are on quarters. Additionally, the UC and the CSU already have different course numbers, so it is unclear which numbering system will be implemented.

##### **B. SCC-AS Vice President Taylor**

1. No report

### **C. SCC-AS Secretary/Treasurer Kubicka-Miller**

#### **TAG Report-**

1. As you know single sign in has been released this week.
2. Going live this month, students will be able to make payments through self-service.
3. As of now, search modality options within Self-Service include “online”, “hybrid”, and “on campus”. As you know we will have five modality options, not three. Therefore, modalities “online - O” and “online live - OL” will be found under the “online” search term. “Hybrid - H” and “virtual hybrid - VH” will be found under the “hybrid” search term. TAG discussed the potential of this being very confusing for students. They are investigating whether more search terms could be implemented.
4. A student representative communicated the negative student experiences when being required to use Proctorio. A couple of the arguments included it is essentially spyware and promotes ableism. For example, for someone who is not comfortable making eye contact, Proctorio identifies that as cheating.
  - a) AS President Rutan commented that making these changes in the middle of the semester creates more confusion for students.
  - b) CIC Chair Diaz questioned if SCC still uses Proctorio. Senator S. James informed the senate that Proctorio is no longer being purchased by SCC.

#### **SAC Senate Report**

5. SAC AS is working on updating Institutional Learning Objectives
6. SAC AS adopted support of State Resolution 06.01 - “The 50% Law and Faculty Obligation Number” which asks that the ASCCC works with the CCC Chancellor’s Office to revisit recommendations from the 2016 “50% Law and Faculty Obligation Number and its 2019 update, and advocate for revisions of ED Code 84362 also called the 50% Law and the faculty obligation number.
7. SAC AS approved removing SCC’s description of the “on-line attendance and drop policy” from their Regular and Effective Contact Policy, letting their catalogue content on attendance stand.
8. Their AS Workgroup developing practices under equity, racial inclusivity, and anti-racism is beginning its work.

### **D. CIC Chair Diaz**

1. Resolution for printable catalog addressing the campus-wide need and support for a printable catalog
2. Created an Education Master Plan goal for improved support for Curriculum and Instruction Council and Curriculum Office
3. CIC approved the first set of class capacity petitions, while discussing improvements for the petition form including areas for class capacity by modality and equity statement
4. District CIC is being scheduled for November.

**E. Associated Student Government** - No ASG Representative was in attendance.

**F. SAC Academic Senate Representative** - Senator William Nguyen does not have a report.

## **VI. Summary Reports**

## **VII. Faculty Hiring Rankings**

Due to the SRP, SCC currently only has the funding to hire three positions. If enrollment goes up in spring, we may be able to fly more positions. The library full-time position will be flown quickly. Beyond that President Ralston will make decisions with what to do.

Discussion surrounding how individual senators determine their rankings, where funding for credit vs. non-credit positions comes from, and whether the ranking procedures are equitable took place. AS President Rutan added that money for credit vs non-credit positions come from the same place. It is one of the responsibilities of the academic senate to communicate positions that are needed most, however President Ralston has the power to make the final decision and even move non-credit positions up. He further added that senators can consider whatever they want when ranking, but it is the college's responsibility to find money and the senate's responsibility to communicate needs.

Senator commented that the ranking process is confusing and requested the senate discuss the process before commencing with ranking in the future.

President Rutan mentioned that we can review and modify the ranking process for next year. A formation of senate task force, to be chaired by Secretary/Treasurer Kubicka-Miller, will be considered at a future meeting.

## **VIII. Action Items**

### *First Reading*

**A. Resolution F2021.09 - Alignment of Enrollment Dates with Surrounding Districts**  
(Moved by S. Gonzalez, Seconded by R. Castellanos)

Questioned if a date needs to be added AS President Rutan responded that President Ralston is expecting this and therefore not necessary.

Motion to wave a second reading and pass resolution as presented unanimously approved.  
(Moved by CIC Chair Diaz, Seconded by S. Cummins)

**B. Resolution F2021.10 - Support Renaming of Water Utility Science Department**

(Moved by A. Gates, Seconded by D. Oase)

Motion to wave a second reading and pass resolution as presented unanimously approved.  
(Moved by CIC Chair Diaz, Seconded by A. Gates)

## **IX. Discussion items**

### **A. Online Education 1.07**

AS President Rutan began the discussion as to whether synchronous online instruction (online live) will continue to be offered once the pandemic has passed and asked senators to consider a series of three questions.

Question one - Does SCC want to continue to offer the online live modality beyond Spring 2022?

Question two - If the online live modality stays, what should the training certification look like?

Question three - Depending on the answer to question two, is it necessary for new faculty to complete the training in the event of another emergency such as campus shut down due to a fire.

Senator Comment - Training is very important. The data seems to indicate that course success rates are generally lower in online live than asynchronous courses. Both SCC and SAC distance education coordinators believe strongly that the online live modality requires an online teaching certification. Moreover, the curriculum DEA should address how faculty will maintain legal and pedagogical elements within that modality. Finally, we should measure the success rates of the remote live modality. Therefore, Senator James strongly encouraged the senate to require a full certification for faculty who choose to teach using the online live modality.

Senator questioned the evaluation process and whether we will use the standard process or online process or create something new. AS Senate President Rutan responded, evaluations would remain using the asynchronous process unless FARSCCD negotiated something different.

Several senators supported the training requirement adding support for training to be required when hiring and suggested continuing offering the online live modality would offer more options for students and potentially increase enrollment. President Rutan identified that adjunct faculty would likely be opposed to another 120-hour training requirement.

CIC Chair Diaz supported recommendation adding she would like to see continual training after a certain amount of time as DE evolves and new laws are implemented. From a CIC perspective there are numerous situations that benefit from this modality and will serve our students well to offer as an option and reminded senators that a DEA must be in place to teach in the intersession or spring using the online live modality.

Offering a “devil’s advocate” perspective, AS President Rutan suggested that the 120-hour training requirement would likely encourage some faculty to return to their classrooms in the fall, and for many, remote instruction is only an option during an emergency due to articulation requirements. Senator confirmed the articulation requirement.

Senator reminded us that there will still be several on-campus options and that those faculty who have already completed the 30-hour training requirement are well prepared to complete any further trainings

Senator asked if question three above would be applied to full or part time faculty. AS President Rutan explained that his question is, if we require separate training for online live instruction and experience another emergency in the future (such as a campus shut down due to fire) then wouldn’t we also be expecting all faculty to be prepared for that emergency with a completed training. Therefore, wouldn’t this mean we would also be requiring new faculty to be trained? He provided the example of campuses up north that were forced to shut down for more than a month due to fires and no other option than to extend their semesters. If all faculty are trained, we would have the option to switch to online live.

Senator added the option to create a 3-5 hour online live training in the event of an emergency. President Rutan supported that as a possibility to ensure there is a minimum training if an emergency occurs and recognized the consistent opinion that faculty planning to remain using the online live modality do need a full training.

## **B. Programs for Marketing**

Because of our low enrollment we need to discuss areas for marketing that currently do not exist. Thankfully, our H.S. outreach position will remain. Another thing we have tried is to market signature programs, however there are too many to market. Our coaches do an excellent job recruiting new students and selling our campus. We are a high transfer school and are highlighting that, however our closest college, IVC is marketing themselves as #1 in transfer.

AS President Rutan asked senators to speak with their constituents about if there are highlights of the campus that we can advertise to increase enrollment. President Rutan, although normally does not take such positions in senate meetings, personally recommended we use Forensics. He continued that currently board members are fighting for SAC to have a Forensics team when Forensics has existed at SCC for over 20 years. Although SCC Forensics started with a strong budget, forensics faculty have had to fight for years and continue to fight to receive funding. President Rutan communicated that if it becomes necessary, he will vehemently oppose the board moving Forensics from SCC to SAC. He reminded senators curriculum is within the senate’s purview and that this also supports the SAC Communication faculty who have repeatedly communicated they do not want a Forensics team.

Senator suggested we also outreach to students already within the school across disciplines.

Senator suggested we compare what we have at SAC and highlight what SAC does not have. Forensics is a good example and suggested promoting our CNA program.

Senator suggested promoting the use of the Online Education Initiative and encouraged faculty to align their courses to be quality matched to the OEI rubric and once matched will be high quality and will show up on the CDC's list. This will increase enrollment.

Senator suggested we create an AVID project and commented it is a missing link that other campuses do offer. AS President Rutan asked Senator to email him that information so he can bring it to President Ralston and college council.

Senator shared Forensics students can be of any major, there are scholarships available, no prerequisites, and have a very high transfer rate.

AS Senate President Rutan added that MUN is another program that can go on the list of what we have that SAC does not. He continued that in 2008 both MUN and Forensics were initially discontinued without following the process of discontinuation and did get reinstated. Unfortunately, at that point a budget was no longer institutionalized for these programs. AS President Rutan reminded senators that it is programs outside our normal classrooms that enhance transfer for students in competitive majors sharing an example of a STEM major who participated and was accepted to a highly competitive university. He further highlighted other programs SAC does not have like Career Education, Surveying, the Water Program, and the Real Estate Program. It will be on our next agenda so that we can bring ideas back to our administration.

AS President Rutan reminded senators SCC has not had to worry about these things in the past, but this is no longer the case and the quicker we get above 10,000 FTES the quicker we will not have the problem of not being able to fund programs.

New outreach efforts are taking place, and anyone can meet to promote their programs.

Senator added that information similar to Forensics not having prerequisites, is very valuable and encouraged programs to inform them of details like this so when marketing takes place as many as possible are included.

**Meeting adjourned, 3:18 pm.** (Moved by S. Gonzalez, Seconded by Y. Valdos)