SCC Academic Senate Business Meeting Minutes – May 3, 2022, 1:30pm-3:15pm, ConferZoom

Senators Present Bold is here	Senators Absent
Aguilera, Leonor	Frost, Alicia
Castellanos, Ralph	Henry, Amanda
Chavez, Ricardo	Howell, Scott
Crabill, Phillip	
Cummins, Shawn	
Gates, Alana	
Gonzalez, Sara	**Guests**
Graham, Song Le	Cooney, Kathleen
James, Scott	Cortez, Eric
Johnson, Kimberly	DeCarbo, Michael
Kramer, Jessica	Flores, Marilyn
Murphy, Ryan	Gago, David
Oase, Daniel	Hill, Karen
Salcido, Andrew	Jones, Chase
Tragarz, Roberta	Leao, Carlos
Valdos, Yanina	Marquez, Mariana
Van Dyke-Kao, Rita	Ortega, Leslie
Waldren, Robert	Saefong, Teresa
	Saleh, Nour
	Taylor, Camelia
	Ulloa, Melina
	Wagner, Joyce
SCC-AS Executive Board Present	Wang, Dongyu
Rutan, Craig, President	Wheeler, Alauna
Taylor, Mike, Vice President	Woodhead, Ian
Kubicka-Miller, Tara, Secretary/Treasurer	Yang, Vivian
Diaz, Darlene, CIC Chair	Zheng, Xuefang

I. **Welcome**

   A. Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:31pm on Tuesday, May 3, 2022

II. **Approval of Agenda**

   3 May 2022 agenda approved unanimously (Moved by M. Taylor, Seconded by A. Gates)

III. **Public Comments (2-minute limit per person)**

A. Congratulations to S. Deeley for winning the faculty excellence award. Join us 5/4 at 1:30pm on the 2nd floor of H building patio for an impromptu faculty gathering. If a Maxient report is filed on a student about academic integrity after the 80% where they are no longer able to withdraw but have an emergency withdrawal, that student will no longer receive any consequences for that violation. A request that the Academic Senate discuss this with the upcoming excused withdrawal discussion.

B. SCC novice forensics students competed in their first ever tournament against both community colleges and university students and received the first-place award for the team as well as individual awards.

C. Reiterate first public comment and congratulate R. Waldren for the adjunct faculty excellence award.

D. At the next AS meeting Plan D will be proposed. It is a plan that has been resisted by our governance procedures multiple times. There are strong arguments for and against. Administration and the M&S division (except for kinesiology) are proponents. Humanities and those valuing a broad holistic general ed requirement are opposed. Concern is the governance culture. At CIC the vote was tied with CIC Chair Diaz, a strong proponent, casting the decisive vote. AS President Rutan is also a proponent. If adopted, it will exist for years to come despite being opposed by 50% of faculty. Question is: what is our governance structure philosophy? The district board requires a unanimous vote for significant changes. Is our governance okay with 51% approval when creating structural change? Is Plan D being bullied through rather than searching for broad consensus which is what the speaker believes our college governance should aspire to?

IV. Approval of Minutes

19 April 2022 minutes approved with corrections. (Moved by A. Gates, Seconded by S. Cummins)

Roll Call Vote

Yay - D. Oase, R. Van Dyke-Kao, R. Castellanos, S. Gonzalez, R. Murphy, R. Tragarz, Y. Valdos, S. James, S. Cummins, J. Kramer, R. Waldren, M. Taylor, T, Kubicka-Miller, D. Diaz.
Abstentions: L. Aguilera, P. Crabill, A. Gates, S. Graham, K. Johnson, A. Salcido.

V. SCC-AS Executive Board Reports

A. SCC-AS President Rutan

1. Congratulations to faculty excellence winners Steven Deeley, Robert Waldren, and Ricardo Chavez. They will be recognized two weeks from today in H-106.
2. Next AS meeting must end at 2:50pm.
3. Significant public comments continue at the Trustees meetings regarding benefits to retirees. Board has changed structure of meetings so public comments related to closed session items will be at the beginning. Public comments related to opens session will come later. AS President Rutan requested there be a set time, so the public do not have to wait

4. The Board has authorized investigation into a bond and will poll the community again.
5. College is considering applying for Title V grant that is not related to STEM. If PIE approves it will come to senate. It is a five-year commitment that includes institutional requirements so please review carefully.
6. Plan D discussion will take place first on the agenda at the the next meeting. Please encourage faculty to attend and remember to represent constituents and not just yourself. A collegial discussion is expected that stays on topic to the issue and not about the people making comments.
7. Reports will be at the end of the agenda for the next two meetings so all those who would like to speak have the time to do so. We will need to meet on May 31st.
8. Governance is an important part of the college and set up in a way where decisions are based on majority rule. Personally, AS President Rutan does not like the idea that policy decisions are made on a simple majority. If policy is to be implemented, the full college should buy in. The comment has been made that faculty have felt silenced and he does not want that felt here. If the vote is tied in Senate, the resolution will die for lack of majority. A statement was made that AS President Rutan is a strong proponent. He states he is neither a strong proponent nor a strong opponent. His job is to represent the faculty and not include is personal views or the views of his department.
9. Faculty are needed for the important duty of serving on the hiring committee for the Vice President of Academic Affairs. Please reach out to faculty and encourage them to serve.

B. SCC-AS Vice President Taylor
1. Update on senator elections. The credit adjunct election ran, and Janel Strickland won credit adjunct for next year. Still need continuing education adjunct and Math and Science. For AHSS R. Tragarz agreed to take that position for the first year.

C. SCC-AS Secretary/Treasurer Kubicka-Miller
1. **SAC Senate**
   a) Passed a resolution that Administration and the District include the Academic Senate in all decision making related to dual enrollment.
2. **Tech**
   a) Continued discussions on the data and privacy initiative as well as the Virtual Desktop.
   b) The new website release is scheduled for August.
   c) The instructional calendar has been added to the Calendars link on the SCC webpage.

D. CIC Chair Diaz
1. **CIC**

a) Yesterday was the last meeting for first reads due to not CIC not meeting during finals week.

2. **Enrollment Management**
   a) More coaching will take place on Thursday. Goals were drafted and the committee is excited to begin.

E. **Associated Student Government -** No one in attendance

VI. Summary Reports

AS President Rutan informed constituents that something will be coming from the student conduct committee.

VII. Action Items

Action

A. **Resolution S2022.05** – Approve Revised Distance Education Faculty Handbook

S. James reviewed the revisions made from input from senators. Still waiting for official names for modalities.

Senator noted the 3rd "whereas" is missing an s.

No oppositions.   Resolution adopted by unanimous consent.

First Reading

A. **Resolution S2022.07** – Adopt Revised Faculty Hiring Prioritization Process (Moved for discussion by M. Taylor, Seconded by S. James.)

AS Sec/Treasurer T. Kubicka-Miller presented the proposed Faculty Hiring Prioritization Process as created by the Task Force. See presentation slides attachment.

Senator question - How does this new layout consider what counseling faculty do that is non-instructional?

AS Sec/Treas Kubicka-Miller responded that she would review the ASCCC recommendation and clarify how non-instructional work is considered.

Senator question - Are the people requesting the hire going to be filling out this rubric?

AS Sec/Treas Kubicka-Miller responded that they will not. Nothing is changing with the hiring request forms.

AS President Rutan added that senators never had access to the full data to see how each program compared. The data has always been separated in each of the request packets. However, it does not change what requestors must fill out.

Senator comment - It might be helpful if the Power BI can give us the FTEF to FTES ratio as well as how many full-time faculty to part-time faculty there are in the programs.

AS Sec/Treas Kubicka-Miller noted that at one point we did include a ratio but thought it better to include all the pieces of the data separately.

Senator question - Regarding the rubric when we rank one, three, or five is that based on what is submitted in the narrative or the senator's perceived notion of the impact? For example, in the education department we do not have full-time faculty so I would rank five, but someone else might rank three. It seems subjective.

AS President Rutan responded that every rubric is subjective. The attempt here is to get more consistency. The past fall rankings showed clear separation between rankings based on division. Therefore, we might see fluctuations with how senators view a rubric item, the hope is we do not see all the senators from one area rank everything the same way giving us a better average. The human element can never be fully removed.

Another senator added the strength of the narrative submitted by the faculty in communicating exactly what is happening in a program.

VP Flores requested we include the number of full-time faculty and place that data right next to the FTEF column so senators can see the gap

AS Sec/Treas Kubicka-Miller pointed out that the number full-time faculty is already included in the BI-Report but will ask Aaron if it the program can place that info in the column next to FTEF.

VP Flores asked us to consider adding the explanation of these categories to make the importance of this comparison clear.

VP Flores requested that deans be allowed to write a request for departments that do not have full-time faculty.

AS President Rutan responded that the call for requests does go out to the entire campus and not just faculty. Deans may certainly write a request, but it is faculty that should submit the request. He wants to avoid the perception that a position was favored by administration because administration submitted the request.

Senator thanked the task force for their hard work. The first time she went through the ranking process it was overwhelming and can already see the process will be easier. She also requests a refresher on this discussion before doing rankings in the fall.

AS President Rutan agreed.

B. Resolution S2022.08 – Extension of Remote Teaching Certification for Fall 2022
(Moved for discussion by S. Gonzalez, Seconded by R. Castellanos)

AS President Rutan pointed out that the senate just approved the new Distance Education Faculty Handbook and if that goes into effect in the fall, all faculty will need to complete the first half of the OTC to teach any remote class. However, there is not yet agreement between the two campuses on training requirements of OL. We need more time to discuss this as a college and as a senate. Therefore, this resolution seeks to extend the 30-hour training for OL through fall.

DE Coordinator S. James commented - The two colleges have been putting together a comprehensive document outlining the differences in teaching modalities. SAC faculty seem to be leaning toward a

separate training for OL even though the Distance Ed Committee disagrees. SCC can extend the decision as well or let it expire.

AS President Rutan asked the senate to consider that if we have 120-hour requirement and SAC has 30-hour requirement people will question and it will be difficult for the adjunct that teach at both campuses. Parity is ideal between the campuses. Be sure to get constituent feedback. Keep in mind that OL classes must not have any asynchronous portion happening within those courses because those faculty will not have been trained for asynchronous learning.

DE Coordinator S. James added that we may want to add a process that helps faculty evaluate their instructional material for ADA accessibility.

AS President Rutan added it would be beneficial if we had the resources other campuses have in supporting faculty with ADA compliance.

        C. Resolution S2022.09 – Adoption of Revisions to the Cultural Curriculum Audit Moved by D. Diaz, K. Johnson)

AS President Rutan began by stating that none of the proposed changes are deemed substantive. Therefore, a simple majority is all that is required. If there were substantive changes that would be a change to our existing position and would require a 2/3 vote.

CIC Chair discussed the documents attached to resolution with one of the main revisions being a change in the name and roles descriptions.

Sec/Treas Kubicka-Miller proposes to remove dates. CIC Chair Diaz agreed and will change document without the dates and will send back to AS President Rutan.

CIC Chair Diaz moved to wave second reading with amendment to remove the dates. Second by S. James.

A Senator would like opportunity to submit proposal to constituents for feedback.

Another senator commented that we are only looking at name changes, original resolution already adopted by senate last year.

VP Flores added- We did get a grant with IEPI to help fund the work and the kickoff meeting already occurred. We will be meeting with principal investigator next. It would be beneficial to already have language solidified.

Roll call vote to wave second reading-
Yay - A. Gates, D, Oase, R. Van Dyke-Kao, L. Aguilera, P. Crabill, S. Graham, R. Castellanos, S. Gonzalez, R. Murphy, R. Tragarz, Y. Valdos, S. James, S. Cummins, K. Johnson, J. Kramer, R. Waldren, M. Taylor, T. Kubicka-Miller, D. Diaz.

Nay - A. Salcido

<u>Roll call vote on resolution -</u>
Yay - A. Gates, D, Oase, R. Van Dyke-Kao, L. Aguilera, P. Crabill, S. Graham, R. Castellanos, S. Gonzalez, R. Murphy, R. Tragarz, Y. Valdos, S. James, S. Cummins, K. Johnson, J. Kramer, R. Waldren, M. Taylor, T. Kubicka-Miller, D. Diaz.
Nay - A. Salcido

Motion passes. Resolution adopted.

Meeting adjourned, 3:05 pm. (Moved by S. Gonzalez, Seconded by A. Gates)