

# SCC Academic Senate Business Meeting Minutes— March 29, 2022, 1:30pm-3:15pm, ConferZoom

## **Senators Present**

Aguilera, Leonor  
Castellanos, Ralph  
Cummins, Shawn  
Frost, Alicia  
Gates, Alana  
Gonzalez, Sara  
Govea, Melissa  
Henry, Amanda  
Howell, Scott  
James, Scott  
Johnson, Kimberly  
Kramer, Jessica  
Murphy, Ryan  
Oase, Daniel  
Salcido, Andrew  
Valdos, Yanina  
Van Dyke-Kao, Rita  
Waldren, Robert

## **ASG Representative**

Bui, Ethan

## **Senators Absent**

Chavez, Ricardo  
Crabill, Phillip  
Graham, Song Le

## **Guests**

Castro, Melba  
Flores, Marilyn  
Hilburn, Pamela  
Ralston, Pamela  
Wagner, Joyce

## **SCC-AS Executive Board Present**

Rutan, Craig, President  
Taylor, Mike, Vice President  
Kubicka-Miller, Tara, Secretary/Treasurer  
Diaz, Darlene, CIC Chair

### **I. Welcome**

A. Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:32pm on Tuesday, March 29, 2022

### **II. Approval of Agenda**

29 March 2022 agenda approved unanimously with correction of 2021 dates changed to 2022 (Moved by R. Castellanos, Seconded by A. Gates)

### **III. Public Comments (2-minute limit per person)**

None

### **IV. Approval of Minutes**

15 March 2022 minutes approved. (Moved by A. Gates, Seconded by R. Castellanos)  
Abstentions - R. Castellanos

## V. SCC-AS Executive Board Reports

### A. SCC-AS President Rutan

1. Congratulations to Dr. Marilyn Flores as the new President at Rio Hondo College.
2. Over two hours of public comments at the Board of Trustees meeting yesterday mostly related to retiree benefits.
3. In honor Women's History Month, last night the board recognized three women in classified positions. Amber Nakagami from SCC was one of these employees. The board also recognized the newly SAC tenured faculty.
4. The board will be recognizing two students as well as the newly SCC tenured faculty at the next board meeting held at SCC.
5. The board authorized to bring in a financial analyst to examine numbers which is the last step before possibly voting to approve moving forward a bond measure. The expectation is for a resolution to come forward at the 2<sup>nd</sup> meeting in April to authorize moving forward with a \$550 million bond. If approved this will lead to demolishing the A and B buildings, create a new student services building, and create a building that will house credit and non-credit career education programs. These changes would require other changes to take place such as moving the water lab and a chemistry lab to the Science Center. Being that there is no available lab space in the Science Center, existing lecture rooms will need to be converted.
6. There were discussions around international recruitment efforts at SCC.
7. There were questions surrounding the tentative budget assumptions.
8. AS President noted that he thanked the college president, the chancellor, and the board for acknowledging the newly tenured faculty as in the past there has been nothing of that nature and better recognition of faculty is needed.
9. AS President Rutan encouraged senators to attend the next board meeting on 4/11 held at SCC where public comments will be at the beginning of the meeting due to the changing order of the agenda.

### B. SCC-AS Vice President Taylor

1. Senator elections results:
  - Continuing Ed: Rosa Salazar dela Torre
  - Counseling: Phil Crabil
  - Institutional Effectiveness, Library, and Learning Support Services: Scott James
  - Arts, Humanities and Social Sciences: Ralph Castellanos, Sara Gonzalez, and Yanina Valdós. Roberta Tragarz will finish Melissa Govea's term. One vacant spot needs to be filled
  - Math & Science: Kim Johnson and Nahla El-Said. Anne Hauscarriague will be finishing Alicia Frost's term. One vacant spot needs to be filled
  - Credit Adjunct: Duy Tran
  - Noncredit Adjunct: Vacant
  - Business & Career Ed: Official Confirmation needed.

For the vacant spots underlined above, elections have been extended through spring break.

**C. SCC-AS Secretary/Treasurer Kubicka-Miller**

**1. SAC Senate**

- a) Continued discussing and voting on changes to their bylaws.  
(1) AS President added that SAC is changing their officer structure.

**2. Faculty Hiring Prioritization Task Force Update**

- a) In our goal to create a process that helps senators evaluate hiring requests as objectively and equitably as possible the task force has met several times and received some priceless help from Aaron Voelcker. Being that Aaron was extremely busy with the accreditation site visit we were not able to meet our goal of presenting the proposal to you today.

**D. CIC Chair Diaz**

**1. CIC**

- a) Plan D will return to the April 18<sup>th</sup> agenda for discussion.
- b) Reminder that quins are due by the end of June.

**2. Enrollment Management**

- a) Our coach will be conducting training and goal workshops at the April and May meetings.
- b) Still need an at-large member.

**E. SAC Academic Senate Representative -**

No representative in attendance

**F. Associated Student Government -**

- 1. Earth week activities will be April 18<sup>th</sup>-21<sup>st</sup> in Stringer Plaza
- 2. ASG applications opened and asked senators to encourage students to apply.
- 3. Ethan will be SCC's student delegate at ASCCC's next plenary meeting.

**VI. Summary Reports**

**VII. Action Items**

*First Reading*

- A. Resolution S2022.03 – Authorization for Teleconference Meetings (Moved for discussion by S. Gonzalez, Seconded D. Diaz)**

The governor's emergency declaration will expire 3/31. Legal counsel has confirmed that we are still able to enact the parameters of AB 361 to remain remote at this time. This resolution further confirms the legality of the SCC AS and CIC to meet remotely for the next 30 days.

Motion to wave second reading by A. Gates, Seconded R. Castellanos

No opposition - adopted by unanimous consent.

**B. Resolution S2022.04 – Endorse SCC Goals for 2022-23 (Moved for discussion by M. Taylor, Seconded A. Gates)**

AS President Rutan turned discussion over to SCC President Ralston.

To assure our goals are current we have decided to take a short pause in our educational master plan revision and are looking for feedback from the senate before bringing this message more widely. There are three main proposals to consider: increasing student access, student retention and student completion. The plan is to take the original nine goals and bring them together in a more concise and focused way.

Senators referenced the document found in the agenda from today's meeting to ask President Ralston the following questions.

- Regarding proposed goal #2 student attention and learning, is that meant to be open or is that specifically achieving the intended learning objectives of the course the students are taking? President Ralston identified that some of the content was missing and assured that the goal is for students to achieve the intended course learning outcomes and objectives and those details will be explicitly added to the document.
  - President Ralston asked if there is a preference for the language to be objectives or outcomes. AS President Rutan explained that objectives are created from Title V and outcomes are required by ACCJC, therefore SCC made the decision that outcomes are for entire course and objectives are for individual pieces for the course.
- Regarding the phrase “meaningful experiences” is that something that is measurable? President Ralston liked that idea and discussed the importance to find ways to measure academic and socially meaningful experiences our students receive. One example was other campuses that measure ILO's by asking students near the end of the experience.
- Liking that diversity, equity and inclusion are mentioned at the beginning of the statement, a senator asks if there should be a strategical goal specifically related to equity. President Ralston asked to hear opinions from the whole senate on this and acknowledged that in the writing of the document they tried to communicate that each piece references and is based in equity. A concern with a separate statement is that it separates equity out of all the other areas.
  - Sec/Treas Kubicka-Miller asked if there was any reason not to do both. After reviewing some examples already written into the goals the idea that a relevant contextualized statement regarding equity should be included in each one.
- Thinking about the student who has trouble figuring out the path they are going to take, and the various trainings counseling faculty receive, a senator references the point that discusses the in-reach pilot elements, guided pathway and intentional support and asks

about providing a more robust career research component for students. President Ralston supports this and discusses the ways to incorporate these details.

- Senator asked if we are missing a goal of student satisfaction and enjoyment in general being that not every student is degree focused. Where and how this would be included in the document was discussed.
- Senator discussed the importance of including satisfaction beyond achievement to include satisfaction in terms of the collegiate community experience.

AS President asked for any further ideas to be sent to him so that the document is ready for College Council on April 12<sup>th</sup>.

**C. Resolution S2022.05 – Approve Revised Distance Education Faculty Handbook**  
(Moved for discussion by S. Howell, Seconded A. Gates)

AS President Rutan noted that FARCCD has been asked to not require the OTC for online live beyond the summer and this is one of the elements we need to consider in reviewing the handbook.

Another question AS President Rutan has received is if we will be accepting training completed at other colleges as this is particularly relevant to our adjunct faculty.

The floor was given to the Distance Education Coordinator (DEC) wherein he guided senators through the changes in the Distance Education Handbook (see handbook in the agenda for this meeting) noting that for several reasons the Distance Ed Committee did determine that the OTC should be required for all remote modalities.

The floor was opened for questions from senators.

- Asked if OL or RL the current acronym for teaching live remotely the DEC will review to make sure and later Dr. Flores confirmed the document did not include the most recent modalities and that SAC has added a high flex modality (student has option of receiving instruction in a remote live or on campus environment during the scheduled class time). Further discussion took place in regard to the importance of OTC training to comply with ADA laws and assure we are achieving regular and effective contact particularly with a modality like high flex because for example, a hard copy document given to a face-to-face student does not have to comply with the ADA requirements of the same document given online.
- Asked if we know why the OL or RL modality is less effective the DEC clarified that we are not sure, however the thought is in terms of lecture modalities it is less effective than a human-to-human environment. Therefore, number crunching will be done to come to some understanding, so we understand success rates better across all modalities.
- Senator noted under the course expectations section that using the term “expectations” communicates this is something we must do. With the goal of the document to be best practices and in considering academic freedom, the senator suggests changing that

language. CIC Chair Diaz supported this change and noted the confusion that might arise with the term currency.

- Asked if this is based on an existing rubric the DEC answered no we do not have a rubric at SCC unless you volunteer to submit your course for alignment. The only requirements are ADA and regular and effective contact guidelines so some clarification of adding language like “best practices” will be included. Having all online faculty create follow similar guidelines does pose advantages for students so they know what to expect and it reduces their cognitive load helping them to succeed.
- Referencing that they were granted provisional approval to teach online after the first part of their online training was completed and then given a year to complete the rest, a senator noted that was not in the handbook and if anything has changed. The DEC acknowledged that has not changed and should be clarified better in the handbook.
- Noting that the document includes the language “in emergency situations” a senator asked what modalities are allowed if we are not in an emergency. The DEC responded that this language is not coming from the Distance Education Committee so he will review this to make sure the language is current. AS President Rutan added that faculty and the trustees are all interested in continuing to offer students multiple modalities. He noted that we are in an experimental phase because we do not know how effective they will be outside of an emergency and added that at some point we consider a level of training for all faculty in the event of another emergency, so we are not as underprepared as we were in 2020.

While acknowledging that he is advocating on behalf of the Distance Ed Committee who believes that the online teaching requirement is important for the remote live modality, the DEC asked senators for feedback on what kind of training they think should be required. AS President Rutan stated that the question is if we want to have a specific training for the remote live modality that all faculty take or if we wanted a training that would allow a faculty to switch modalities in the event of another emergency and all in person instruction shifts. The DEC added that these decisions depend on our college structure and the responsibility we give to faculty to decide their modalities. In that structure the bar must be high. In comparison, other institutions have support for their faculty in terms of online course design where their courses go through a rubric process, they get ADA support, and then the faculty only must do the creative design work which means their faculty responsibilities for online teaching is less.

- Senator asked if we have a current survey data about student preferences for modalities. Pres Rutan responded that we have not asked. VP Flores added we have been tracking fill rates that gives preliminary information. We can also as district enrollment management to reach out to students about this. Many agree that we need updated research on this.

## **VIII. Discussion Items**

**A. ASCCC Resolutions** - Review of Resolutions for the upcoming ASCCC Spring Plenary Session. Mike and Craig will be attending in person in Burbank. There are 38 resolutions and offered suggestions of some resolutions to review. If there are any resolutions that Craig needs feedback on expect an email by the Thursday of spring break.

AS President Rutan noted that at the board of trustees meeting the chancellor mentioned mask requirements may be changed after spring break.

VP Flores assured the senate that she is still here until June and is dedicated to completing a list of projects through spring.

If anyone interested in serving on hiring committee for VP of Academic Affairs, please contact AS President Rutan.

**Meeting adjourned, 3:05pm.** (Moved by A. Gates, Seconded by R. Castellanos)