

Santiago Canyon College Academic Senate

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SENATORS

Business & Career

Education

Gates, Alana 2022
Salcido, Andrew 2023

Continuing Education

Oase, Daniel 2022
VanDyke-Kao, Rita 2023

Counseling & Student Services

Aguilera, Leonor 2022
Crabil, Philip 2022
Graham, Song Le 2023

Humanities & Social Sciences

Castellanos, Ralph 2022
Gonzalez, Sara 2022
Govea, Melissa 2022
Howell, Scott 2023
Murphy, Ryan 2023
Valdos, Yanina 2022

Library

James, Scott 2022

Mathematics & Sciences

Cummins, Shawn 2023
Frost, Alicia 2023
Henry, Amanda 2022
Johnson, Kimberly 2022
Kramer, Jessica 2022

Adjunct

Chavez, Ricardo 2022
Snow, Margie 2022

Officers

President

Rutan, Craig 2022

Vice President

Taylor, Michael 2022

Secretary/Treasurer

Kubicka-Miller, Tara 2022

Curriculum Chair

Diaz, Darlene 2024

Agenda

07 December 2021

1:30 p.m. – 3:15 p.m.

Academic Senate Zoom

<https://cccconfer.zoom.us/j/96439029483>

- I Welcome**
- II Approval of Agenda**
- III Public Comments (2-minute limit per person)**
- IV President Pamela Ralston**
- V Approval of Minutes**
 - A 30 November 2021**
- VI Reports (25 minutes)**
 - A President**
 - B Vice President**
 - C Secretary/Treasurer**
 - D CIC Chair**
 - F Santa Ana College**
 - E Associated Student Government**
- VII Summary Reports**
- VIII Action Items**

Action

 - A Resolution F2021.16 – Creation of Humanities Pathway**
- IX Discussion Items**
 - A Spring 2022 Senate Retreat**
 - B Senate Scholarship Committee**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)

BP 2410 Board Policies and Administrative Regulations

Reference: Education Code Section 70902;

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular board meeting by a majority vote. Any adoption and/or approval of new Board policies or changes to existing Board policies must take place as part of a two meeting approval process. The first meeting will be considered the "**FIRST READING, INFORMATION ONLY**" of the policy or change to existing policy for the purpose of review, questions and answers, and other considerations of the recommendation. At the second meeting, it will be considered the "**SECOND READING, ACTION ITEM**." The Board will consider the item for action, which may have been modified at either the first or second reading. If the modification at the second reading is major, as determined by the Board, such a reading will be termed a first reading and introduced at a subsequent Board meeting as a second reading. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

***For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

- 1) *Curriculum, including establishing prerequisites and placing courses within disciplines;*
- 2) *Degree and certificate requirements;*
- 3) *Grading policies;*
- 5) *Standard or policies regarding student preparation and success;*
- 8) *Policies for faculty professional development activities;*

For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:

- 4) *Educational program development;*
- 6) *District and college governance structures, as related to faculty roles;*
- 7) *Faculty roles and involvement in accreditation processes, including self study and annual reports;*
- 9) *Processes for program review;*
- 10) *Processes for institutional planning and budget development.*

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative regulations should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative regulations shall be readily available to District employees through the District website.

Revised and Retitled: June 15, 2015 (Previously BP9001 and BP9023)

SCC Academic Senate Business Meeting Minutes (Draft)– November 30, 2021, 1:30pm-3:30pm, ConferZoom

Senators Present

Aguilera, Leonor
Castellanos, Ralph
Chavez, Ricardo
Crabil, Phillip
Cummins, Shawn
Frost, Alicia
Gates, Alana
Gonzalez, Sara
Govea, Melissa
Graham, Song Le
Henry, Amanda
Howell, Scott
James, Scott
Johnson, Kimberly
Kramer, Jessica
Murphy, Ryan
Oase, Daniel
Salcido, Andrew
Snow, Margie
Valdos, Yanina
Van Dyke-Kao, Rita

Guests

Freese, Amy
Hanna, John
Petrocelli, Rachel
Pimentel, Marcelo
Sarfraz, Aqsa
Wagner, Joyce

SCC-AS Executive Board Present

Rutan, Craig, President
Taylor, Mike, Vice President
Kubicka-Miller, Tara, Secretary/Treasurer
Diaz, Darlene, CIC Chair

I. Welcome

- A.** Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:31pm on Tuesday, November 30, 2021

II. Approval of Agenda

- 30 November 2021 agenda approved unanimously (Moved by S. Howell, Seconded by M. Taylor)

III. Public Comments (2-minute limit per person)

- A.** None

IV. Trustee John Hanna

Began by providing background of his tenure on the board of trustees and other entities he works with. He discussed apprentices and the need for SCC to encourage them complete an associate degree after completing their apprenticeship certificate. Areas of redistricting issues were discussed that included an opportunity to increase opportunities for Asian Americans to be elected to the board. The vaccine mandate was discussed. Trustee Hanna explained that the board planned to create a student mandate equal to the employee mandate with the same exemptions included. However, the administration would like the personal exemption removed for students. A compromise is being discussed. Trustee Hanna's personal philosophy is that the government has the right to protect the safety of all but should do so in the least intrusive way. He continued that those with religious, medical, or personal exemptions are under a higher standard of needing to mask, have their temperature checked every day and be tested. The board is looking to find the middle ground in considering those who have one of the exemptions and those who believe everyone should be vaccinated.

Senator question - If those who choose an exemption must undergo the more rigorous standards of testing and temperature checks doesn't that mean they would need to be identified and is that allowed?

Trustee Hanna's response - That is usually worked out by administrative regulations. With freedoms and rights comes responsibilities and a mandate is important because it communicates getting a vaccine is needed. However, if someone wants the ability to not be vaccinated then they have the responsibility to mitigate that in other ways. Those ways are up to the chancellor but could include masking, weekly testing, and daily temperature taking. Anyone who does not like those requirements should take online classes, get vaccinated or go to another school.

Trustee Hanna ended by complimenting the faculty and staff at SCC for creating a highly scholastic and friendly environment.

V. Approval of Minutes

16 November 2021 minutes approved unanimously. (Moved by M. Taylor, Seconded by Y. Valdos) Abstentions: D. Oase, S. Gonzalez

VI. SCC-AS Executive Board Reports

A. SCC-AS President Rutan

1. President Ralston will be speaking at the December 7th senate meeting.
2. AB 928 has become a great concern for many of the Communication Departments across the state of California. If the mandate to single transfer general education pattern uses IGETC, it would eliminate the oral communication requirement. The CSU faculty want oral communication to stay, however there is a 34-unit cap that exists in the transfer pattern and if oral comm gets added, an existing required course would need to be removed. There is also the issue of

the CSU ethnic studies requirement. Adding ethnic studies and oral comm would require removing two existing courses from IGETC. If the two-system faculty cannot come to an agreement by the beginning of 2024, then the CSU Chancellor's Office and the UC Office of the President must reach agreement by the end of June 2024. This means the administration will decide what the GE pattern will be, and faculty will not have any say. Originally many entities spoke against this law, and it still went forward. Time will tell what the result will be.

3. The chancellor's office put out a new directive related to the math and English implementations of AB705. We will have a presentation on this at the first senate meeting in spring.
4. Apologies for the shortness of time to review the new calendars, but they were received after our last meeting. It is a positive move that we have been asked to weigh in.
5. When we return for the spring semester AS Vice President Taylor will be sending out the call for nominations for senator's office positions.
6. After much consideration, AS President Rutan confirmed he will be running for re-election.

B. SCC-AS Vice President Taylor

1. Membership on the collegial governance task force is complete, however with the time that remains, it is unlikely a meeting will happen this semester. He is confident they will get everything together and have the recommendations into the senate on time.

C. SCC-AS Secretary/Treasurer Kubicka-Miller

1. Less of a report than a comment - After participating in a semester of meetings with the Tech Committees and witnessing their processes through tech rankings, standardizations, ADA accessibility issues, the P.C. refresh, Self-Service, single sign-on, all the student bots, various other IT safety issues and countless other areas during a time when the entire district went remote; I must acknowledge that Thurman, Scott, Dane, Sergio, Jesse, Amanda and all our IT personnel are some of the most patient and incredible group of people I've had the privilege to learn from. I am convinced they are keeping us afloat in ways we are not aware of and highly recommend senators and their constituents communicate their appreciation to them whenever given the chance.
2. SAC Academic Senate voted to waive a second reading and subsequently passed a resolution addressing academic purview in the reorganization of academic departments and/or divisions wherein the AS of SAC emphasizes to the district and its designees that they have a legal obligation to the AS to rely primarily on the advice of the senate and therefore must not implement any reorganization without agreement of the senate.

D. CIC Chair Diaz

1. A great district CIC meeting took place the day before Thanksgiving. The district confirmed the printable catalogue will still be made. Discussions on shared courses and AB705 also took place.
2. Reminder that Anna is on leave and there is no curriculum specialist currently. Please be patient as M. Stringer is working to find someone else and CIC Chair Diaz will be working hard to support faculty.
3. The updated handbook has been completed and posted.
4. EMC is still in need of an at-large faculty member.
5. The second discussion on Plan D took place and CIC Chair Diaz commended the group's passion in the consideration of its implementation.

E. SAC Academic Senate President -

Communicated appreciation for John Hanna and provided some historical context for the resolution referenced by AS Secretary/Treasurer Kubicka-Miller.

F. Associated Student Government -

1. Senators in ASG are growing in numbers as they work toward returning to in person.
2. A town hall questionnaire will be sent to students inquiring about their experience in returning to campus.

VII. Summary Reports

VIII. Action Items

Action

A. Resolution F2021.12 - Support Addition of Personal Exemption to BP5215

In response to the question about who will know which students have been granted an exemption (no matter what exemptions are listed on the final mandate), AS President Rutan clarified that DSPS will likely be the office that regulates exemptions. However, faculty will not be informed if a student requests an exemption unless it directly impacts their ability to do their job. Additionally, he believes the board's goal is to align the employee exemption options with the student exemption options based on how the Academic Senate weighs in on the issue. Therefore, if SCC AS votes to remove the student personal exemption, the board will likely remove the employee personal exemption.

Vote by roll call was conducted.

Yeas - A. Gates, A. Salcido, D. Oase, S. Cummins

Nays -, R. VanDyke-Kao, L. Aguilera, P. Crabil, S. Graham, R. Castellanos, S. Gonzales, M. Govea, S. Howell, R. Murphy, Y. Valdós, S. James, A. Frost, A. Henry, K. Johnson, J. Kramer, R. Chavez, M. Snow, M. Taylor, T, Kubicka-Miller, D. Diaz

The motion failed.

B. Resolution F2021.13 - Creation of Faculty Hiring Prioritization Process Task Force

Already moved and seconded. Unanimously approved.

Task force volunteers: D. Oase, S. Howell, R. Van Dyke-Kao, K. Johnson, S. Graham, A. Gates

C. Resolution F2021.14 - Authorization for Teleconference Meetings During State of Emergency (Moved by S, Gonzalez, Seconded by R. Castellanos)

Unanimously approved.

D. Spring 2021 Professional Development Calendar (Moved by A. Gates, Seconded by R. Castellanos)

Discussion - Confirmation was given that convocation will be remote for the spring semester. Whether or not the senate retreat will be remote or in person is yet to be determined.

Unanimously adopted.

First Reading

A. Resolution F2021.15 - Endorse Creation of Printable College Catalogue (Moved by D. Diaz, Seconded by A. Gates)

Motion to waive a second reading and pass resolution as presented unanimously approved. (Moved by CIC Chair Diaz, Seconded by S. Cummins)

B. Resolution F2021.16 - Creation of Humanities Pathway (Moved by S. Gonzalez, Seconded by A. Gates)

Arguments of support were presented by faculty in the philosophy and history departments. Each department should have the autonomy to determine courses and the power of self-naming thereby choosing "Humanities". SCC's ISLO's are well captured by humanities and the implementation of the pathway would be an excellent addition for SCC students. The principal objection for a humanities pathway has been that students know what science is but do not know humanities. However, it is arguable that students

truly understand either and it is our responsibility to educate students in what they may not yet understand. Altogether, the humanities pathway will serve an important need for student intellectual, academic, and work ready outcomes.

Comment - Developing the ten pathways was based on a variety of researched areas and some of the confusion was understanding which courses fall under humanities and which do not. Additionally, there is concern of small pathways that may require students to narrow their focus right away.

Comment - In response to the notion of the small pathway, while initially started by the history and philosophy departments, it is expected that other departments traditionally in humanities groupings will join as well. The goal is to have success teams that will guide students through humanities studies rather than separating them through smaller pathways. Attributes unique to humanities-based departments do not currently have a pathway that speaks to the ways students learn and the types of assignments they get as well as the ways humanities faculty teach.

Comment - Programs existing in two different pathways have not been occurring. In programs like anthropology, courses have been split into physical and cultural areas and some certificate-based courses are repeated.

Comment - In response to why courses are in Area 4 and not in Area 3B - a lot of the history courses are common with SAC. SAC is not in support of including those courses in 3B and if SCC wanted them added those courses would need to be renumbered.

Question - Is there anything that would preclude us from having a department in two pathways? AS President Rutan responded that there is nothing precluding us from making that decision, but in the goal of guiding a student, then having them in two places may not work as well.

Comment - other campuses that have had courses in multiple pathways have made changes due to the issues they experienced.

C. Resolution F2021.17 - Support 2022-23 Instructional Calendar (Moved by A. Gates, Seconded by S. Gonzalez)

Summary - continues to include two common flex days moving them at SCC to Wednesday and Thursday. When the senate retreat will take place is yet to be determined. This calendar also includes the June 19th federal holiday.

Motion to wave a second reading and pass resolution as presented unanimously approved. (Moved by A. Gates, Seconded by R. Castellanos)

D. Resolution F2021.18 - Support 2023-24 Instructional Calendar (Moved by S. Gonzalez, Seconded by A. Gates)

Summary - Identical structure and elements in the previous calendar.

Senator Comment - Non-credit will have difficulties attending convocation on a Thursday due to classes being in session. Faculty will have to cancel class, get a sub, or miss convocation.

Motion to wave a second reading and pass resolution as presented unanimously approved. (Moved by A. Gates, Seconded by R. Castellanos)

Motion to extend the meeting by 15 minutes (Moved by L. Aguilera, Seconded by S. Cummins)
Unanimously approved

E. Resolution F2021.19 - Support 2024-25 Instructional Calendar (Moved by A. Gates, Seconded by S. Gonzalez)

Summary - Cesar Chavez day falls on Monday 3/31 which creates three Monday holidays in spring semester if we maintain the traditional approach of spring break in between 1st and 2nd 8-week classes. Option one is to leave the calendar as described above. Option two is to shift spring break to week 7 so Cesar Chavez day is part of spring break, and therefore will leave nine weeks of instruction following spring break.

Senator comments:

Having three Monday holidays would be very difficult for science and lab courses. Moving spring break forward or back is very challenging and creates a lot of disruption. When students are looking for 2nd 8-week terms and closing the campus at registration it may pose enrollment issues.

Motion to wave a second reading unanimously approved. (Moved by S. Cummins, Seconded by A. Gates)

A raise of hands in support of option one as described above resulted in 21 votes.
A raise of hands in support of option two as described above resulted in 4 votes.
Senators were able to vote for both or neither.

A call to question was presented on option one. No opposition. Unanimously adopted

Meeting adjourned, 3:30 pm. (Moved by S. Cummins, Seconded by A. Gates)

Summary Report

Committee: Honors

Date: 11/17/2021

1 Discussion items:

- There will be a virtual family night held for Honors students and their loved ones
- The inserts for mailers promoting the Honors program have been completed
- The UCI Conference will be held on 11/30/2021. For future conferences, students need more mentoring from interested faculty when preparing to author papers for such conferences
- Pre-selection has been completed

2 Duties met:

- Reviewed the summer 2022 course offerings for Honors again. There were no changes made. There is an ongoing conversation about piloting summer courses. Thus far, there have not been too many department chairs expressing an interest in doing so
- Abnormal Psychology, is going through the CIC process to gain approval
- Communications 101 has been moved to a TTH slot instead of a MW one
- Math 219 will be offered per the math department's decision
- There was a request for an emergency approval for one honors course for one semester to be offered as a Remote Live. There will be a discussion and vote to follow in future meetings
- We welcomed our new student representative on the committee
- Co-Chairs and Co-Coordinators stayed on zoom post the adjournment of the meetings to discuss delegation of tasks and duties in the committee

3 Actions proposed: None

4 Events Planned:

- HTCC Conference at UCI
- Family Night

5 Resources needed/acquired/allocated:

- Mailers with inserts sent to homes so that the honors program will be promoted more efficiently. We will continue to need resources for promotion of the Honors Program.

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Resolution F2021.16

Creation of Humanities Pathway

Moved: Senator Gonzalez

Seconded: Senator Gates

Whereas, Santiago Canyon College has adopted created SCC Pathways, grouping degrees and certificates together based on Interest Areas (also known as pathways, or meta-majors), to facilitate and encourage greater student success;

Whereas, Eight Interest Areas have been created, each presenting a number of disciplines having similarities allowing them to be grouped together under names that describe the nature of the disciplines in the pathways;

Whereas, The enrollment of students will correlate to the names of pathways, and the current placement of the Department of History and the Department of Philosophy in the Behavioral and Social Sciences Pathway does not allow students to infer from the pathway's name that the study of humanities such as history and philosophy occurs within that pathway;

Whereas, The creation of a ninth pathway entitled Humanities Pathway serves an important need regarding student intellectual, academic, and work readiness outcomes; and in this pathway, students develop critical thinking skills, work deeply with wide-ranging texts, enhance their understanding of self and other through the liberal arts coursework, certificates, and degrees offered in History and Philosophy;

Whereas, the Humanities Pathway programs are designed to help students prepare to enter the workforce or transfer to a four-year university with a well-rounded and intellectually developed foundation centered on the questions about human existence, thought, and past experiences;

Whereas, the career options for students in the Humanities Pathway are diverse and numerous and will be communicated to students by faculty teaching within the pathway; and the Humanities Success Team will advise students on coursework, degrees, and career options according to student interests; and

Whereas, since the University of California and California State University systems to which our credit programs articulate have humanities programs and consider humanities to be a term which students understand and recognize, SCC adopts the responsibility of providing a foundation in that education by creating a Humanities Pathway that will foster student understanding concerning the nature and function of the humanities;

Resolved, The Academic Senate of Santiago Canyon College support the creation of a Humanities Pathway as part of its Guided Pathways implementation; and

Resolved, The Academic Senate of Santiago Canyon College move History and Philosophy into the Humanities Pathway, but not to the exclusion of the addition of other humanities departments to the pathway at any time in the future.

Date Presented: 30 November 2021

Date Passed:

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)