

**SCC Academic Senate Business Meeting Minutes – Final (Approved 2020-12-01)
November 17, 2020, 1:30-3:15 pm, ConferZoom**

Senators Present

Aguilera, Leonor
Castellanos, Ralph
Crabill, Phil
Danova, Veselka
Dela Cusack, Lisa
Gates, Alana
Gonzalez, Sara
Graham, Song
Henry, Amanda
Johnson, Kim
Kramer, Jessica
Murphy, Ryan
Oase, Daniel
Salcido, Andrew
Valdos, Yanina
VanDyke-Kao, Rita

Senators Absent

Chavez, Ricardo
Cummins, Shawn
Govea, Melissa
James, Scott
Umali Kopp, Christine

ASG Representative

Yi, Nathan

Guests

Breeden, Emma
Gause, Tiffany
Mathews, Kimberly
Requena-Rameriz, Raquel
Salazar de la Torre, Rosa
Salcido, Denise
Saucedo-Daniel, Jorge
Smith, Mark
Stringer, Martin
Wagner, Joyce

SCC-AS Executive Board Present

Rutan, Craig, President
Taylor, Mike, Vice President
Scott, Randy, Secretary/Treasurer
Evelt, Corinna, CIC Chair

I. Welcome

Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:30 pm on Tuesday, November 17, 2020.

II. Public Comments

Denise Salcido expressed concerns about the new consolidated management plan for RSCCD Continuing Education. After assurances that SCC and SAC Continuing Education would remain separate programs, all face-to-face registration was moved to the SAC Centennial Education Center. SCC Continuing Education was not included in the decision-making process and the outcome imposed a burden on SCC students who wished to register, requiring them to travel to the southwest corner of Santa Ana.

Song Graham, speaking as SCC's veterans counselor, shared with the Senate that, in normal times, veteran students must take at least one in-person class to qualify for full housing benefits, but during the COVID emergency the Veteran's Administration has extended the allowance for using Remote Live/Remote Blended/Hybrid/In-Person courses to qualify for those benefits through December 2021.

III. Approval of the Minutes

3 November 2020 approved unanimously. (Moved by Gates, seconded by Valdos.)

IV. SCC-AS Executive Board Reports

SCC-AS President Rutan

The most recent RSCCD Board of Trustees meeting was held on 9 November 2020 in the SCC Gym. Two of the newly elected board members were in attendance: Tina Arias Miller who was elected in Trustee Barios' Area and David Crockett who was elected in the area previously represented by Trustee Alvarez. Sal Tinajero was elected to the area previously represented by Trustee Mendoza.

The Board of Trustees have nominated Phillip Yarbrough to be on the Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee.

The Board of Trustees recognized SCC faculty member and CIC Chair Corinna Evett for her service to the college and her selection as the Hayward Award winner.

Because of Orange County's recent shift to the most restrictive tier (purple) on California's COVID classification, the next Board of Trustees meeting will be held entirely online. In addition to the effect on the Board of Trustees meetings, specific effects on the SCC campus include no more face-to-face classes in general (some lab/activity classes are permitted) and some spring classes will be moved to Remote Live. President Rutan stated that a remote Fall 2021 is possible.

SCC-AS Vice President Taylor

No report.

SCC-AS Secretary/Treasurer Scott

SCC-AS Secretary/Treasurer Scott attended the SAC-AS meeting on 10 November 2021. The SAC Senate had a long discussion of BP 4235 and AR 4235. SCC-AS Senator and

Articulation Officer Leonor Aguilera was in attendance and offered her insights on the process and regulations in response to numerous questions from the SAC Senators.

CIC Chair Evett

CIC Chair Evett thanked the senate for their recognition and kind comments of support for her selection as the Hayward Award recipient.

CIC Chair Evett reported on her participation in the State Academic Senate Plenary sessions. Topics included equity issues in syllabi and pedagogy, and five principles of equity for teaching, including (i) intrapersonal awareness, (ii) interpersonal awareness, (iii) curricular transformation, (iv) inclusive pedagogy, and (v) inclusive environments.

From the CIC front, CIC Chair Evett shared that department chairs have been granted access to data from the Enrollment Management Committee to assist in their planning and scheduling efforts. The CIC office has reviewed over 600 courses in response to efforts to update distance education addendum for classes being taught with distance education modalities. The CIC office will be distributing at the end of November a list of courses needing a quinquennial review.

Finally, CIC Chair Evett described the ongoing discussions about class capacity and the role of faculty in setting of those class caps. Faculty will set the class cap in the course outline of record, and the class cap in colleague must match the course outline of record. CIC Chair Evett will be preparing a resolution when the details of the proposals have been agreed upon.

V. ASG Report

ASG Vice-President Nathan Yi reported that the ASG has distributed a townhall survey, polling the student body about remote learning, COVID responses, and the cost of learning. Results will be reviewed after Thanksgiving.

The ASG executive branch has reallocated excess funds from Helpful Hawk to the ASG Scholarships, increasing the number of scholarships available.

VI. Action Items

Second Reading

A. Resolution F2020.09 – Affirmation of the Curriculum & Instruction Council Recommended Revisions to BP 4235 & AR 4235

CIC Chair Evett offered kudos to all who worked to keep SCC in compliance and described the challenges of writing an administrative regulation without a current practice to guide the process. SCC-AS President Rutan worked with counselors from both SCC and SAC to reach agreement on appropriate wording of BP 4235 and AR 4235.

Moved by Evett, seconded by Castellanos.

Resolution was adopted unanimously without abstentions.

B. Spring 2021 Professional Development Calendar

Appreciation was extended to the Professional Development Committee for their work in scheduling a full schedule of development activities in a remote environment.

Moved by Gonzalez, seconded by Gates.

The Spring 2021 Professional Development Calendar was adopted unanimously without abstentions.

First Reading

A. Resolution F2020.10 - Approval of the “2020 Guided Pathways Essential Practices: Scale of Adoption Self-Assessment” Document

Moved by Castellanos, seconded by Valdós.

SCC Guided Pathways Faculty Co-Chair Joyce Wagner introduced the Guided Pathways Scale of Adoption Self-Assessment and SCC-AS President Rutan described the next required steps for approval. There were no further questions from the Senate.

B. Resolution F2020.11 – Fall 2020 Enrollment Management Committee Class Cancellation Guiding Principles Recommendation

Moved by Evett, seconded by Gonzalez.

CIC Chair Evett discussed the work of the Enrollment Management Committee (EMC) in the development of these guiding principles, and praised the cooperation of the administration representatives on the EMC. SCC-AS President Rutan pointed out that the SCC administration may be adding additional bullet points before the second reading of the resolution. Senators discussed the need

for both additional marketing of SCC and additional information about how marketing decisions are made at/for SCC.

C. Resolution F2020.12 - Recommendation for Student Learning Outcomes (SLO) Assessment in eLumen

Moved by Gonzalez, seconded by Castellanos.

Further discussion of whether to use section- or student-level assessment during student learning outcomes assessment. Highlighted during the discussion was the final resolution calling for review on the decision in Fall 2023.

D. Resolution F2020.13 - Equity Considerations for Camera Use in Synchronous Remote Instruction Courses

Moved by Evett, seconded by Gates.

Discussion centered on practical guidance for implementing the principles outlined on the document. A number of Senators asked specific questions about how their programs can ensure compliance with the legal guidance from the Chancellors Office of the California Community Colleges while maintaining a rigorous classroom and secure assessment environment. President Rutan pointed out that to require the use of a webcam for assessment, said use must be indicated in the course outline of record, in the course information presented to the student through Colleague when they register, and in the syllabus for the course. CIC Chair Evett encouraged alacrity with regards to any changes departments might wish to make to the batch Distance Education Authorization before approval by the CIC of the DEA on 30 November 2020.

Meeting adjourned, 3:02 pm. (Moved by Gates, second by Gonzalez.)
Submitted by Randy Scott, SCC-AS Secretary/Treasurer