

SCC Academic Senate Minutes – APPROVED

April 17, 2018 1:30 – 3:00 A-211

Senators Present

Emma Breeden
Ricardo Chavez
Cale Crammer
Shawn Cummins
Steven Deeley
Alicia Frost
Song Graham
Vanessa Jones
Jared Kubicka-Miller
Eden Quimzon
Shereen Siddiqui
Barbara Sproat
Christine Umali Kopp
Jeffrey Wada

Senators Absent

Nena Baldizon-Rios
Phillip Crabill
Lisa Dela Cusack
Alana Gates
Scott Howell
Daniel Oase
Andy Salcido
Randy Scott

ASG Representative

Christian Vargas

Guests

Martin Stringer

Senate Executive Board Present

President Michael DeCarbo
Vice President Mary Mettler
Secretary/Treasurer Mike Taylor
CIC Chair Darlene Diaz

II. Approval of the Minutes

- A. Approval of the minutes from the March 20, 2018 senate meeting (Frost/Breeden). Passed, no dissent.

III. Public Comments

- A. Professor Jones, representing the Professional Development Committee, said that there is a lack of strong active shooter training for classified staff. She provided a hand-out for more information (attached to these minutes), and she encouraged faculty to share it with their departments. She voiced that more support from the district and more information on active shooter training should be provided, other than the recommended video.
- B. Professor Wada gave thanks to the volunteers for Community Science Night.
- C. Professor Quimzon mentioned that Dean Fasbinder is preparing a Memorandum of Understanding (MOU) for offering credit general education (GE) courses in juvenile halls. If any department offering GE courses are interested, they should email Dean Fasbinder.

*****Motion to change the order of the agenda to move the resolution up to after public comments (Cummins/Deeley). Passed, no dissent.**

IV. Action Items

First Reading

- A. **Resolution 2018.07 – Support for the Provision of a Professional Development Day for Classified Staff at Santiago Canyon College (Jones/Quimzon)**

Discussion: Professional Development week works well for faculty, but not for classified staff as it is their busiest time of year. A survey was given to the classified staff and it was found that flex week was the worst time of year for staff professional development and January, June, and July are a better time of the year. A question was asked to how this would be dealt with as far as

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the scheduling and unions are concerned. It was answered with that this resolution is voicing the faculty support but it is entirely up to the administration on how to implement this.

V. Academic Senate Executive Board Reports

President:

- A. Orange Education Center (OEC): one board member is in favor of “unloading” the OEC. The ground is still undergoing contamination testing. Because of this contamination issue, there are too many maintenance and safety issues to use the facility as a homeless shelter.
- B. FTES: SCC is projected to be flat for the year with perhaps a small amount of growth. SAC is projecting to be short about 80-100 FTES. The hope is that SCC will be able to borrow to fill SAC’s decline and that should keep RSCCD out of stabilization.
- C. Shakespeare in the Park is on April 19.
- D. Softball faculty appreciation day is April 18.

Vice President:

- A. Time for division senator elections. It was concluded that more Canvas training and availability is necessary before it can be used for the election. The following elections will be run:
 - Adjunct election: Vice President Mettler
 - Library election: Vice President Mettler
 - Business and CTE: Professor Salcido
 - Continuing Education: Professor Quimzon
 - Humanities: Professor Crammer
 - Student Services: Professor Graham
 - Math and Sciences: Professor Cummins

Secretary/Treasurer

- A. No report

CIC

- A. Administrative Regulation 4023 is coming through to define a credit hour following the criteria from the State Chancellor’s Office. This was presented at both campuses in the Curriculum and Instruction meetings on April 16 for feedback.

VI. ASG Report

- A. Earth Day is April 19.
- B. SCC Pride Club is holding a clothing drive on April 19.
- C. Some SCC students are looking into the RSCCD Chancellor’s spending decisions and will be seeking a public comment at the next Board of Trustee’s meeting. There was concern with the chancellor’s \$30,000 bonuses.
- D. The next ASG election is happening April 25-26.

VII. Summary Report Discussions

- A. The Professional Development Committee is looking for one faculty member.

VIII. Discussion Item

A. Changes to Administrative Policies

The senators were placed into groups and given several sections for review. Most of the suggested edits were to wording, spacing, and punctuation.

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B. Spring Plenary Resolutions

Overview: A presentation was given on what happened at the recent ASCCC Spring Plenary. Comments included displeasure with the current California Community College Chancellor since there is little communication between the him and the State Academic Senate. Hot topics included AB 705, the fully-online college, and Guided Pathways.

Breakout Sessions: President DeCarbo went to a breakout on the OEI and it was recommended that campuses bolster their online offerings. Also, examining start dates for distance education courses so they are staggered allowing for students to have more flexibility in starting the courses and the length of the courses. CTE and distance education courses should seek CID. CTE minimum qualifications breakout: instructors are required to earn AA degrees, but there is pushback on this and seeking more competency-based qualifications. Professor Taylor went to breakout sessions on Open Educational Resources, one on software that colleges can adopt to monitor student guided pathways, one on senate leadership, and one on the Online Education Initiative.

Resolutions: all resolutions passed. President DeCarbo lead a discussion on some selected resolutions including CTE funding, opposition to the fully online college, the funding formula, and review of funding for the fully online college.

IX. Moved to adjourn (Kubicka-Miller/Frost). Passed, no dissent.

HOW TO RESPOND

WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

QUICKLY DETERMINE THE MOST REASONABLE WAY TO PROTECT YOUR OWN LIFE. CUSTOMERS AND CLIENTS ARE LIKELY TO FOLLOW THE LEAD OF EMPLOYEES AND MANAGERS DURING AN ACTIVE SHOOTER SITUATION.

1. Run

- Have an escape route and plan in mind
- Leave your belongings behind
- Keep your hands visible

2. Hide

- Hide in an area out of the active shooter's view.
- Block entry to your hiding place and lock the doors

3. Fight

- As a last resort and only when your life is in imminent danger.
- Attempt to incapacitate the active shooter
- Act with physical aggression and throw items at the active shooter

CALL 911 WHEN IT IS SAFE TO DO SO

HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVES ON THE SCENE

1. HOW YOU SHOULD REACT WHEN LAW ENFORCEMENT ARRIVES:

- Remain calm, and follow officers' instructions
- Immediately raise hands and spread fingers
- Keep hands visible at all times
- Avoid making quick movements toward officers such as attempting to hold on to them for safety
- Avoid pointing, screaming and/or yelling
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises

2. INFORMATION YOU SHOULD PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR:

- Location of the victims and the active shooter
- Number of shooters, if more than one
- Physical description of shooter/s
- Number and type of weapons held by the shooter/s
- Number of potential victims at the location

RECOGNIZING SIGNS OF POTENTIAL WORKPLACE VIOLENCE

AN ACTIVE SHOOTER MAY BE A CURRENT OR FORMER EMPLOYEE. ALERT YOUR HUMAN RESOURCES DEPARTMENT IF YOU BELIEVE AN EMPLOYEE EXHIBITS POTENTIALLY VIOLENT BEHAVIOR. INDICATORS OF POTENTIALLY VIOLENT BEHAVIOR MAY INCLUDE ONE OR MORE OF THE FOLLOWING:

- Increased use of alcohol and/or illegal drugs
- Unexplained increase in absenteeism, and/or vague physical complaints
- Depression/Withdrawal
- Increased severe mood swings, and noticeably unstable or emotional responses
- Increasingly talks of problems at home
- Increase in unsolicited comments about violence, firearms, and other dangerous weapons and violent crimes



Contact your building management or human resources department for more information and training on active shooter response in your workplace.