

SCC Academic Senate Minutes - APPROVED
November 7, 2017 1:30 – 3:00 A-211

Senators Present

Emma Breeden
Brenda Carpio
Ricardo Chavez
Cale Crammer
Shawn Cummins
Steven Deeley
Alicia Frost
Alana Gates
Scott Howell
Vanessa Jones
Jared Kubicka-Miller
Daniel Oase
Eden Quimzon
Randy Scott
Shereen Siddiqui
Barbara Sproat
Christine Umali Kopp
Jeffrey Wada

Senators Absent

Nena Baldizon-Rios
Phillip Crabill
Song Graham
Andy Salcido

Senate Executive Board Present

President Michael DeCarbo
Vice President Mary Mettler
CIC Chair Joyce Wagner
Secretary/Treasurer Mike Taylor

ASG

Yasmine Lahdab

Guests

Starr Avedesian
Amanda Carpenter
Trustee Zeke Hernandez
Scott James
Janice Perry
Roberta Tragarz
Aaron Voelcker

II. Approval of the Minutes

1. Approval of the minutes from the October 17, 2017 senate meeting (Deeley/Crammer). Passed, no dissent.

** Motion to change the order of the agenda to allow Professor Tragarz and Dean Voelcker to be present. (Mettler/Kubicka-Miller)

III. Public Comments

1. Professor Crammer mentioned that the Model United Nations team went to Washington DC for a national conference and won 9 total awards, including a top award.
2. Professor Wada mentioned a request that the position of short-term Instructional Assistants be reorganized so they do not have to be hired back every year. It was recommended that this be discussed in PIE and Budget committees.

IV. Academic Senate Executive Board Reports

President:

1. November 18 is the Holiday Showcase.
2. December 13 is the holiday potluck.
3. We are off our target by 35 FTES, but we will be able to borrow from summer. It was suggested that an announcement should go out to students before registration as a reminder.

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Vice President:

1. The Physical Resources Committee and the Professional Development Committee are looking for more members.

Secretary/Treasurer

1. No Report

CIC

1. Curriculum needs to be in by the end of this week to make the agenda for the next curriculum meeting. There are only two more meetings this semester.

V. ASG Report

1. Town Hall will be held on November 15 (8:00am-1:00pm) and November 16 (12:00pm-5:00pm). Please send questions to a senate representative or to Yasmine Lahdab directly.
2. First Generation Student Liberation Day is Wednesday, November 8.

VI. Action Items

Second Reading

1. **Resolution F2017.6 – Adoption of the 2016-2022 Santiago Canyon College Educational Master Plan Document (Baldizon-Rios/Taylor)**

Discussion: No discussion

Vote: Passed, no dissent

2. **Resolution F2017.7 – Affirmation of Revisions to the Educational Master Planning Committee Collegial Governance Handbook Description (Breedon/Taylor)**

Discussion: No discussion

Vote: Passed, no dissent

VII. Discussion Items

1. **Accessible Syllabi**

- A. Professor James gave a presentation on document accessibility, using Microsoft Word. He began by showing how the styles pane worked for creating headings. He then showed how to create a table of contents that had hyperlinks to those sections in the document. Next, he showed how to do format changes using the find and replace function. Finally, he explained how to use tab stops and indent features for spacing which, for accessibility, is better than using spaces since visually impaired students hear the spaces in the programs they use.
- B. Student Program Specialist Carpenter described the use of an accessibility checker. She began by discussing the importance of using ALT TAG's. This resource is available on the district website or found at <http://www.accessiblecoursematerials.com/>

2. **Open Educational Resources (OER)**

- A. Professor James gave a presentation on open educational resources. He began by discussing OER and having courses tagged as OER in the course schedule. It was stressed that courses that are OER must be identified and that students get that information. A comment was made to get students involved; ask ASG for their input.

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3. Education Futures Grant

- A. Professor Perry discussed the Pathways to Teaching program. A \$110,000 grant is being applied for to keep this program ongoing. Achievements have been an increase to enrollment in the program and an increase in student transfers and degrees awarded.
- B. Motion to approve the grant (Cummins/Mettler). Passed, no dissent.

4. Sabbatical Archive

- A. This is for work created by faculty while on sabbatical. A question was posed as to where should this information be housed?

5. AB705

- A. Takes effect in January.
- B. This bill requires the use of high school GPA and/or coursework as part of multiple measures for college placement. It also requires that colleges maximize the probability for students to enter and complete transfer-level coursework in math and English within one year.
- C. Ideally, students would be able to complete remediation courses in a single semester.
- D. There will be further discussion on the possibility of moving any math course lower than Math 080/086 to non-credit.
- E. There will also be extra scrutiny on prerequisites. Colleges would need to be able to show that students are “highly unlikely” to succeed without the prerequisite.
- F. There is concern with how best to support DSPS students.
- G. The math department is considering the development of support courses.

6. Plenary Resolutions

- A. Topic was postponed

VIII. Moved to adjourn (Deeley/Breeden). Passed, no dissent.