

SCC Academic Senate Minutes - APPROVED
September 19, 2017 1:30 – 3:00 A-211

Senators Present

Nena Baldizon-Rios
Emma Breeden
Brenda Carpio
Ricardo Chavez
Phillip Crabill
Cale Crammer
Shawn Cummins
Steven Deeley
Alicia Frost
Alana Gates
Song Graham
Scott Howell
Vanessa Jones
Jared Kubicka-Miller
Daniel Oase
Eden Quimzon
Andy Salcido
Randy Scott

Shereen Siddiqui
Barbara Sproat
Christine Umali-Kopp
Jeffrey Wada

ASG

Yasmine Lahdab

Senate Executive Board Present

President Michael DeCarbo
Vice President Mary Mettler
CIC Chair Joyce Wagner
Secretary/Treasurer Mike Taylor

Guests

Sergio Rodriguez
Alfonso Oropeza

II. Vice President Mettler made a motion to change the order of the agenda to allow the SCC Technology Plan to be discussed earlier than planned.

III. Approval of the Minutes

1. Approval of the minutes from the September 9, 2017 senate meeting (Deeley/Kubicka-Miller). Passed, no dissent.

IV. Public Comments

1. Professor Wada mentioned that department websites have a link to the First-Class programs and asked why these links were present.
2. Professor Siddiqui mentioned that the Hawk's Nest needs volunteers. An email is forthcoming or you can contact Professor Gause for more information. It was also mentioned that there is a concern that Turnitin might go away with the implementation of Canvas.

V. AS Executive Board Reports

President:

1. Turnitin: Assistant Vice Chancellor Krichmar, co-chair of the District Technology Advisory Group, has no plans to discontinue Turnitin with the implementation of Canvas. There is a concern about it not being compatible with Canvas but there has been no discussion of removing it.
2. Reported uncompensated summer hour completed by the faculty was presented to the Board of Trustees at the last board meeting.

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Vice President:

1. All faculty hiring requests were submitted on time. All requests are available on the SCC Academic Senate website. The information in each of the hiring requests was reviewed and questions were answered. The next step is for the senators to prioritize the requested positions with feedback from their constituents. The forced ranking sheets are due on Monday, October 2 at 5pm either by hand in the senate mailbox or by the preferred method of email Academic_senate@sccollege.edu
2. The District Human Resources Committee mentioned that a major shift is coming for hiring committees. Before serving, all hiring committee members must complete the new, four-hour EEO training which began in August. The next scheduled training is January 30 and there may be another this October.

Secretary/Treasurer

1. The latest Senate Rostrum was handed out to the senators.

CIC

1. Improved and updated CIC handbook is available online.
2. There is a meeting next Tuesday, September 26 to discuss how the schedule of classes can be disseminated electronically and not printed.
3. Distance Education courses may be offered as early as the following Spring if put in for approval in fall.
4. Avoid using the approval code 2 since it requires extensive documentation, try to use the approval code 1 in Curricunet.
5. Courses are being moved to a base of 54 hours per unit, from 48 hours, behind the scenes. Some faculty may be contacted if there are issues with the conversion.

VI. ASG Report

1. ASG polled students about increased library hours and the possibility of a study room available on campus during non-library open hours.
2. The survey also questioned student's willingness to pay a student fee to allow all students access to free bus usage.

VII. Action Items

First Reading

1. **Resolution S2017.3 – Adoption of the 2017 Revisions to the Santiago Canyon College Academic Senate By-laws (Mettler/Taylor)**

Discussion: A proposed change to increase the term of the Vice President and Secretary/Treasurer from 1 year to 2 years. A comment was made to stagger the elections and terms so 3 executive positions do not need to be filled at once. A second proposal is to edit a statement on meeting days, changing the text to the first, third, and fifth Tuesdays of the month. The third is to delineate the length of a senator's term to two years.

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Second Reading

1. Resolution F2017.1 – Affirmation of Changes to the Santiago Canyon College Mission Statement (DeCarbo/Mettler)

Discussion: Grammatical changes were made to the mission statement. Proposals and counter-proposals were discussed. A question was asked about adding a statement about equity to the mission statement. It was suggested that an equity statement be proposed formally by the Student Success & Equity Committee first.

Vote: Passed, no dissent.

2. Resolution F2017.2 – Approval of the 2017-2020 Santiago Canyon College Technology Plan (Taylor/Deeley)

Discussion: Most of the suggested corrections were grammatical. This is a “living document” so it can be changed over time. New initiatives will go to the SCC Technology Advisory Committee and then to the Senate and College Council for approval. The forthcoming vote is based on the tech plan as is, pending grammatical corrections.

Vote: Passed, no dissent.

VIII. Discussion Items

1. 2017 – 2018 Academic Senate Goals

- A. Feedback was compiled and presented to the senators for discussion. The following goals were accepted:
1. Address accreditation proactively with the opportunity for a large group of faculty from each division to work on the report.
 2. Inform faculty and other stakeholders as to matters relating to collegial governance and to disseminate pertinent information campus-wide.
 3. Ensure students have equitable resources for preparation and success.
 4. Identify and support all programs.
 5. Evaluate planning processes in order to promote student success.

2. Annual Course Certification Form

- A. The State Chancellor is trying to speed up the curriculum approval process. Colleges are being asked to certify that their curriculum is accurate and in accordance with regulations. In return, the Chancellor’s Office will grant automatic approval, though curriculum still needs to be submitted to the state curriculum inventory. Since the Senate President is one of the required signatures on the certification form, it was presented to the senate. Senators approved the Senate President signing the form.

3. Signature Program Promotion

- A. Forensics was funded by a source at the District. There is now no need to reorganize the signature program list.

4. Instructional Calendars

- A. Question posed as to Labor Day having an impact on the fall semester, especially to Monday-only classes. Another question was posed to change the fall semester to a week earlier. Is there a concern with Intersession starting a week later than at other competing colleges? A town hall survey did not have support for students not liking the intersession schedule. Can we be innovative with the scheduling intersession, like starting on a Wednesday versus a Monday? Could intersession end during flex week?

IX. Moved to adjourn (Kubicka-Miller/Deeley). Passed, no dissent.