

Santiago Canyon College Academic Senate

8045 East Chapman
Orange, CA 92869

(714) 628-4831
academic_senate@sccollege.edu

SENATORS

Business and Career Education

Deeley, Steve 2018
Salcido, Andrew 2019

Continuing Education (OEC)

Quimzon, Eden 2017
Oase, Daniel 2018

Counseling & Student Services

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Adjunct

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EXECUTIVE BOARD MEMBERS

President

DeCarbo, Michael 2018

Vice President

Mettler, Mary 2017

Secretary/Treasurer

Taylor, Michael 2017

Curriculum Chair

Diaz, Darlene 2018

Agenda
6 February 2018
1:30 – 3:00 p.m.
Academic Senate Room A-211

I Welcome

II Approval of the Minutes

A 5 December 2017

III Public Comments (2 minute limit per person)

IV Presentation Signature Programs – Career Technical Education Programs & Services: Public Works (15 minutes) Professor Castellanos will discuss opportunities for faculty to assist in promotion of the Public Works Program.

V AS Executive Board Reports (5 minutes)

VI ASG Report (5 minutes)

VII Discussion Items

A *Guided Pathways* (45 minutes) President DeCarbo will facilitate a discussion on the California Community Colleges Guided Pathways Program.

VIII Action Items (15 minutes)

First Reading

A **Resolution S2018.01 – Support for Participating in the California Community Colleges Guided Pathways Program**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)

BP 2410 Board Policies and Administrative Regulations

Reference: Education Code Section 70902;

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular board meeting by a majority vote. Any adoption and/or approval of new Board policies or changes to existing Board policies must take place as part of a two meeting approval process. The first meeting will be considered the "**FIRST READING, INFORMATION ONLY**" of the policy or change to existing policy for the purpose of review, questions and answers, and other considerations of the recommendation. At the second meeting, it will be considered the "**SECOND READING, ACTION ITEM.**" The Board will consider the item for action, which may have been modified at either the first or second reading. If the modification at the second reading is major, as determined by the Board, such a reading will be termed a first reading and introduced at a subsequent Board meeting as a second reading. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

***For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

- 1) *Curriculum, including establishing prerequisites and placing courses within disciplines;*
- 2) *Degree and certificate requirements;*
- 3) *Grading policies;*
- 5) *Standard or policies regarding student preparation and success;*
- 8) *Policies for faculty professional development activities;*

For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:

- 4) *Educational program development;*
- 6) *District and college governance structures, as related to faculty roles;*
- 7) *Faculty roles and involvement in accreditation processes, including self study and annual reports;*
- 9) *Processes for program review;*
- 10) *Processes for institutional planning and budget development.*

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative regulations should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative regulations shall be readily available to District employees through the District website.

Revised and Retitled: June 15, 2015 (Previously BP9001 and BP9023)

SCC Academic Senate Minutes - DRAFT
December 5, 2017 1:30 – 3:00 A-211

Senators Present

Nena Baldizon-Rios
Emma Breeden
Brenda Carpio
Ricardo Chavez
Phillip Crabill
Cale Crammer
Shawn Cummins
Alicia Frost
Alana Gates
Song Graham
Scott Howell
Vanessa Jones
Jared Kubicka-Miller
Daniel Oase
Andy Salcido
Randy Scott
Shereen Siddiqui
Barbara Sproat
Christine Umali Kopp
Jeffrey Wada

Senators Absent

Steven Deeley
Eden Quimzon

Senate Executive Board Present

President Michael DeCarbo
Vice President Mary Mettler
CIC Chair Joyce Wagner
Secretary/Treasurer Mike Taylor

Guests

Rudy Frias
Isabel Garcia
Scott James
Rosa Salazar de la Torre

II. Approval of the Minutes

- A. Approval of the minutes from the November 21, 2017 senate meeting (Frost/Crammer).
Passed, no dissent.

*****Motion to add the discussion item: Credit by Exam to the agenda (Mettler/Graham). Passed, no dissent.**

III. Public Comments

- A. No public comments

IV. Academic Senate Executive Board Reports

President:

- A. More uncertainty with the status of the State budget, January should hold some answers.
B. Spring retreat: More guided pathways discussions.
C. A Christmas Carol is scheduled for this coming weekend.
D. The SCC annual report was presented and passed around to the senators.
E. IEPI planning resource team is meeting on December 6 to discuss the Budget Allocation Model, strategic planning, and enrollment management.
F. The holiday potluck is Wednesday, December 13 from 12-2; hours were altered to allow all faculty to attend.

Vice President:

- A. No Report

SCC Academic Senate Minutes - DRAFT

December 5, 2017 1:30 – 3:00 A-211

Secretary/Treasurer

- A. Secretary/Treasurer Taylor presented the same MOU information (as he presented to the SCC senate two weeks ago) to the SAC senate. SAC senators were in favor of pursuing an MOU with FARSCCD. More discussion between the two senates and FARSCCD to come.

CIC

- A. Approval of new transfer degrees and many new courses.

V. ASG Report

- A. No report

- VI. Summary reports – Web committee altered the SCC website Blackboard link to take users to a splash page that includes links for both Blackboard and Canvas.

VII. Action Items

First Reading

A. Resolution F2017.10 – Replacement of Discontinued Signature Programs (Oase/Salcido)

Discussion: No discussion

Motion to wave the first reading (Mettler/Gates). Passed, no dissent

Vote: Passed, no dissent

Second Reading

A. Resolution F2017.8 – Creation of a Nomination Process for the Hayward Award (Graham/Gates)

Discussion: Due to limited time, the Hayward award will not be pursued this year, but will be next year. The committee is looking to pursue more awards in addition to the Hayward Award to recognize more faculty and asks that the resolution be voted down.

Vote: Failed unanimously.

B. Resolution F2017.9 – Affirmation of Continued Funding for Turnitin.com (Sproat/Crammer)

Discussion: No discussion.

Vote: Passed, no dissent

VIII. Discussion Items

A. Signature Programs – Continuing Education Programs & Services: STARS

1. STARS: Students Transitioning and Registering Services.
2. To help students transition from non-credit to credit.
3. Challenges include low enrollment, declining enrollment in Continuing Education, changes in the Orange Unified School District policy to increase their graduation rates, and recruitment of personnel to complete specific tasks for STARS.
4. Accolades: acknowledgement of the STARS programs by the 2014 accreditation team as one of the 8 best programs at SCC.
5. How can faculty help? Identify those students without high school diplomas or are underprepared and direct them to the STARS program (located in U-80), where they can meet with a counselor.

B. Credit by Exam

1. No FTES is collected for this.
2. Students get units and it is notated on the transcript as Credit By Examination.
3. At SCC, only Math and Water Utility offer Credit by Examination.

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4. High School courses with matriculation agreements (primarily CTE) are also marked at Credit by Exam.
5. UC schools want the notation to be under the term in which it was taken rather than where SCC places the Credit by Exam notation (which is in its own subheading).
6. Discussion ensued on where the notation for the Credit by Exam should be placed on the transcript.
7. Senators were asked to discuss this with their constituents as to whether departments want to pursue credit by exam.
8. If students fail a Credit by Exam course, there is no harm or fee (other than what was paid for the course), though students may not try again for that course
9. The reporting group was asked to bring suggestions for an improved policy to a future meeting.
10. The reporting group was asked to investigate how to better serve Veterans by using military transcripts.

C. Intent to Join the OEI (Online Education Initiative)

1. This is to address online achievement gaps and increase student access to fully-resourced online courses that help students move towards completion.
2. The OEI is now asking all California Community Colleges to join the OEI consortium. All California Community Colleges are being asked to send a letter of interest to join the OEI. This letter requires the signatures of both the Academic Senate President and College President. Once the letter is received the school will receive a self-evaluation packet to see if the college is ready to join the consortium and if it is a good fit for the college.
3. Professor James is asking the senate to approve this letter so we can get the self-evaluation packet. This is non-binding, so we are only exploring. Senators approved the adding of the Academic Senate President's signature to the letter.

D. Sabbatical Archive

1. It is recommended that an online archive be created to house the materials prepared by faculty while on their sabbatical and it was asked that those who went on sabbatical to upload their information on their own.
2. A suggestion was made to ask the Faculty Recognition Committee to help with the creation of an online archive. It was also mentioned that FARSCCD should be consulted since sabbaticals are discussed very specifically in the contract.
3. President DeCarbo will investigate this further with the Sabbatical committee

E. The Culture of SCC

1. There is a concern that as we grow, we are losing the "family feel" culture.
2. What can we do to get this "family feel" culture back?
 - a. Some suggested faculty teaching faculty Fridays
 - b. Some suggested new faculty mentors
3. The Senate was asked to create a campus-wide breakfast to occur before convocation in the Spring of 2018 in lieu of the Faculty dinner.

IX. Moved to adjourn (Kubicka-Miller/Breeden). Passed, no dissent.

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Resolution S2017.01

Support for Participating in the California Community Colleges Guided Pathways Program

Moved: Professor DeCarbo

Seconded: Professor Taylor

Whereas, The Faculty at Santiago Canyon College are steadfast in their support of the mission of the California Community College system; that Santiago Canyon College shall be a place of learning for every member of our community, regardless of their educational goals; and

Whereas, Santiago Canyon College is an innovative learning community that has often been at the forefront of educational programs and trends; and

Whereas, Santiago Canyon College is one of the first colleges in the State that created an Associate Degrees for Transfer, and has always been committed to student achievement by creating clearly articulated curricular pathways that lead to successful degrees, transfer and certificates; and

Whereas, Santiago Canyon College offers a unique welcome experience for first time students; provides a first-year support center (open to all students); and continues to offer comprehensive counseling that helps students discover the degree and/or certificate and/or course of study suited for her or his particular needs; and

Whereas, Santiago Canyon College is one of the first colleges in the State to create a bridge between noncredit and credit courses; is one of the first colleges in the State to create an Early Alert system; and is currently creating accelerated courses; all of which help students stay on track of their educational goals; and

Whereas, Santiago Canyon College is one of the first colleges in the State to employ student learning outcomes; is actively seeking a method by which to better house this data; and is tracking student educational and career success; all indicates that Faculty are concerned that learning occurs; and

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Whereas, The practices of Santiago Canyon College seemingly align with the four pillars of the proposed California Community Colleges Guided Pathways Program are to: 1) Create clear curricular pathways to employment and further education 2) Help students choose and enter their pathway 3) Help students stay on their path 4) Ensure that learning is happening with intentional outcomes;

Resolved, The Academic Senate of Santiago Canyon College supports participation in the California Community Colleges guided pathways Program; and

Resolved, The Academic Senate of Santiago Canyon College recommends the creation of a Guided Pathways ad hoc committee; the majority of which shall be faculty members; and

Resolved, The Academic Senate of Santiago Canyon College rejects the imposition of a Guided Pathways framework that: infringes upon academic freedom; dictates curriculum; limits student autonomy; and/or decreases student discovery; subsequently, The Academic Senate of Santiago Canyon College reserves the right to refuse further participation should any of these violations take place.

Date Presented: February 6, 2017

Date Passed:

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)