

## SCC Academic Senate Minutes - APPROVED

May 16, 2017 1:30 – 3:00 A-211

### Senators Present

Phillip Crabill  
Shawn Cummins  
Steven Deeley  
Lisa Dela Cusack  
Alicia Frost  
Scott Howell  
Jared Kubicka-Miller  
Eden Quimzon  
Stephen Reed  
Andy Salcido  
Randy Scott  
Barbara Sproat  
Christine Umali Kopp  
Jeffrey Wada

### Senate Executive Board Present

President Michael DeCarbo  
Vice President Mary Mettler  
CIC Chair Joyce Wagner  
Secretary/Treasurer Mike Taylor

### Senators Absent

Leonor Aguilera  
Denise Bailey  
Nena Baldizon-Rios  
Cari Cannon  
Shelby Clatterbuck  
Nancy Parent

### Guests

Abdul Isira  
Angela Guevara  
Aaron Voelcker

## II. Approval of the Minutes

1. Approval of the minutes from the May 2, 2017 senate meeting (Deeley/Kubicka-Miller). Passed, no dissent.

## III. Public Comments

1. Vice President Mettler mentioned that DSPS is hosting a workshop on accessibility on Friday, May 19 from 9-12.

## IV. AS Executive Board Reports

### *President:*

1. Board meeting update
  - A presentation on the Occupational Studies BA at SAC was given.
  - The District request for help from IEPI (Institutional Effectiveness Partnership Initiative) with the BAM (Budget Allocation Model) review, the strategic plan, and enrollment management has been granted. Work will begin with POE at their next meeting.
  - Budget discussion: The Governor's May revise budget allocates approximately \$4 million more to the RSCCD in base funding. If this holds true, the deficit will shrink to \$4 million. The District is still expecting cuts to be made against the deficit. The final budget has yet to be approved and many things could change.
2. Important Dates:
  - 5/19 – 11:30-1:30, discussion on Guided Pathways in E-203.
  - 5/22 – LGBTQAI festival and the Sally Ride bust presentation, both at 2:00.
  - 5/25 – E-206 President's forum from 1-4. Three presidential candidates will have one hour for Q&A. Scholarship presentation at 5:30 and an art showcase afterwards.
  - 5/26 – Orange Education Center graduation at 7pm.
  - 5/31 – SCC Faculty/Staff recognition ceremony at 2pm in H-106.
  - 6/9 – SCC Commencement at 6pm.

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3. Over 130 students showed up to the opening of the Hawk's Nest (food pantry). The next open day is on May 18. Non-perishable food and money can be donated; contact Professor Gause for specifics.

### *Vice President:*

1. No Report

### *Secretary/Treasurer*

1. Presentation of the Academic Senate budget. Motion to approve the SCC Academic Senate budget (Deeley/Salcido). Passed, no dissent.

### *CIC*

1. Enrollment management meeting tomorrow, 5/17.
2. Last CIC meeting occurred. Issues include:
  - Prerequisites will now need to be justified.
  - Plan D is on the agenda but waiting on survey data.
  - Shared curriculum: looking to split from shared curriculum. Discussion forthcoming with SAC on how to make that happen.
  - Multiple courses and programs were revised, some deactivations, and some new courses were created.

### V. ASG Report

1. No Report

### VI. Summary Reports Discussion

1. Technology Committee – Canvas migration (early adoption) might be pushed out. Login issues since students have 2 different ID (one is the campus ID and the other is a Canvas ID).

### VII. Action Items

#### *First Reading*

1. **Resolution S2017.5 – Recommendation for Changes to the Honors Committee Collegial Governance Handbook Description (Howell/Scott)**

Discussion: Proposed changes include removing the Valedictorian selection process from responsibilities and adding a Graduation Specialist to the list of voting members.

2. **Resolution S2017.6 – Creation of the Valedictorian Committee (Frost/Dela Cusack)**

Discussion: Membership should include one faculty member to represent the interests of each division.

3. **Resolution S2017.7 – Support for the Formation of the Department of Adults with Disabilities (Quimzon/Frost)**

Discussion: Currently this is under the Substantial Disability department in Continuing Education. This department would include courses that help with workforce coaching for those with less severe disabilities. Questions were asked about budgetary and staffing issues and it was discovered there would be no additional costs.

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### 4. Resolution S2017.8 – Affirmation of the Faculty Identified Programs and Services (Mettler/Wagner)

Discussion: What do we do with the list? Do we go with one more year of recognition for those first on the list or should the next programs on the list be recognized? Thoughtful discussion ensued on whether: the first on the list get another year; do we go with the first on the list again and add the second programs on the list; or do we move on to the second programs on the list.

- The resolution was amended without dissent to include: Resolved, That the Academic Senate of Santiago Canyon College shall recognize, for the 2017-2018 academic year, both the number 1 and number 2 Faculty Identified Signature Programs & Services. (Cummins/Wada).

### 5. Resolution A2017.9 – Approval of the 2017 Santiago Canyon College Accreditation Midterm Report (DeCarbo/Mettler)

Discussion: The midterm report was broken down into sections and senators were asked to read those sections and complete an approval form by our next senate meeting on May 30.

- **AI 1-3:** Senators Bailey, Cannon, Kubicka-Miller, and Salcido.
- **Recommendation 1 and 2, AI 4 and 5:** Senators Cummins, Deeley, Howell, and Quimzon.
- **Recommendation 3, AI 6 and 7:** Senators Aguilera, Clatterbuck, Dela Cusack, and Frost.
- **Recommendation 4 and 5, AI 8:** Senators Baldizon-Rios, Parent, Reed, and Scott.
- **Recommendation 6, AI 9-11:** Senators Crabill, Sproat, Umali Kopp, and Wada.

## VIII. Discussion Items

### 1. Budget Process Part II – The Budget Allocation Model

- A. In 2008, a group (BAPR – Budget Allocation and Planning Review) reviewed 20 college models.
- B. Three district budget centers include
  - **District Services/Institutional Expenses (\$44M)**
    - District services include the Chancellor's office operations, Board of Trustees, and others housed at the district (Risk Management, HR, etc.)
    - Institutional expenses include STRS/PERS, property and liability insurance, and retiree health fund transfer.
  - **SCC (\$49M)**
  - **SAC (\$111M)**

### 2. Goals for Student Achievement Metrics

- A. **First metric:** Scorecard completion rates for unprepared college students (there was a decrease in completion rates from 42.6% in 2014-2015 to 39.9% in 2015-2016).
  - 6-year goal: discussion on what our target increase per year should be (0.5% increase to 2% increase). Proposal of 1.5% and of a 0.5% increase (Vote was for the 0.5%).
- B. **Second metric:** Scorecard completion rates for all students (there was a decrease in completion rates from 55% in 14-15 to 54.4% in 15-16).
  - 6-year goal: discussion on what our target increase per year should be. Proposal of 0.75%, vote passes.
- C. **Third metric:** successful course completion rate – goal was exceeded (69.6% in 14-15 to 70.1% in 15-16 to 70.9% in 16-17).
  - 6-year goal: discussion on what our target increase per year should be. Proposal of 0.5%, vote passes.

IX. Moved to adjourn (Cummins/Scott). Passed, no dissent.