

## SCC Academic Senate Minutes - APPROVED

April 18, 2017 1:30 – 3:00 A-211

### Senators Present

Denise Bailey  
Cari Cannon  
Shawn Cummins  
Steven Deeley  
Lisa Dela Cusack  
Alicia Frost  
Nancy Parent  
Eden Quimzon  
Stephen Reed  
Andy Salcido  
Randy Scott  
Barbara Sproat  
Christine Umali Kopp  
Jeffrey Wada

### Senate Executive Board

President Michael DeCarbo  
Vice President Mary Mettler  
CIC Chair Joyce Wagner  
Secretary/Treasurer Mike Taylor

### Senators Absent

Leonor Aguilera  
Nena Baldizon-Rios  
Shelby Clatterbuck  
Phillip Crabill  
Scott Howell  
Jared Kubicka-Miller

### Guests

Estella Cuellar  
Abdul Isira  
Daniel Oase

## II. Approval of the Minutes

1. Approval of the minutes from the April 4, 2017 senate meeting (Frost/Sproat). Passed, no dissent.

## III. Public Comments

1. No public comments

## IV. AS Executive Board Reports

### *President:*

1. The “no recording of classes” posters have been added to classrooms. If posters are missing from classrooms, please let the AS executive board know.
2. 20 applications for the senate scholarship were submitted, 4 were prioritized, and 1 was sent forward.
3. SAC was awarded the Guided Pathways grant.
4. The Board of Trustees asked the Chancellor to write a letter of invitation to the US Secretary of Education Betsy DeVos to come for a visit.
5. SCC Golf Tournament is this Friday, April 21.
6. May 4: there will be a soft opening for the Hawk’s Nest (SCC food pantry).
7. May 22: commemoration for the Sally Ride bust, located outside the Science Center.
8. May 31: district staff recognition ceremony (2-3pm in H-106).
9. Budget P-2: SCC is 1.7% below FTES, SAC is close to 6% below FTES. SCC and SAC will borrow FTES from the summer semester to prevent stabilization from happening this year and stabilization will occur in the Fall.
10. The district may be in an \$8M deficit for 2017-2018 and the Board has requested that a balancing strategy be presented. The District proposal is that \$4M come from the stabilization fund and the other \$4M come from the two colleges and district office. The district office will pay 18.83% of the \$4M (\$753,200). SAC will pay 69.93% (\$2,270,487) and SCC will pay 30.07% (\$976,000) of the residual. This step would be considered Phase 1, and also includes a hiring freeze, limit on short-term hires, and possible program discontinuance. Phase 2: Reduction in Force (RIF’s). Discussion ensued.

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### *Vice President:*

1. RSCCD budget presentation
  - A. Unrestricted General Fund: \$158,684,332 gain for the 2016-2017 year.
  - B. Where does our money come from? 38% from the state general fund, 14% education protection account, 40% local property tax, 3% lottery, 5% enrollment fees.
  - C. State budget starts with just over \$170 billion to divvy among multiple groups (higher education gets the 3<sup>rd</sup> largest amount, split among the UC, CSU, Student Aid Commission and the Board of Governors (community colleges)).
  - D. 38% of the property taxes goes towards schools (K-14).

### *Secretary/Treasurer*

1. No report

### *CIC*

1. No report

## V. ASG Report

1. No report

## VI. Summary Reports Discussion

1. No report

## VII. Signature Programs – Continuing Education Programs and Services: Vocational Education

1. New home-based business certificate.
2. Classes open to students 18 and over, and are open entry/open exit.
3. Classes are offered at SCC, CHAP (Orange Education Center Provisional Education Facility) and CWPC (College and Workforce Prep Center).
4. Courses offered in keyboarding, windows, word processing (Word), spreadsheets (Excel), electronic presentations (PowerPoint), workforce readiness, Adobe Acrobat, navigation of the internet, and Outlook.
5. Faculty are asked to raise awareness of the noncredit offerings and encourage students to take classes that shore up deficient skills needed for success in the classroom (i.e. computer skills)

## VIII. Discussion Items

1. SLO Assessment and Disaggregation
  - A. New accreditation standard where SLO's need to be tracked to individual students.
  - B. Concern about how this can be used to compare faculty and misinterpreted by outside groups.
  - C. More information is forthcoming at the next senate meetings.
2. Annual Committee Self Evaluation
  - A. The self-evaluation survey was completed.
3. Plenary Resolutions
  - A. The state resolutions dealing with "state" prisons apply only to State run correctional facilities, not the local facilities SCC operates within.

## IX. Moved to adjourn (Frost/Deeley). Passed, no dissent.



AC17-0609	Assistant Professor of Theatre Arts		Fine and Performing Arts/SAC	Replacement	V Tivenan		Screen: 4/6/17
CL16-0725	PT IAVCTE Business Skills-up to 19 hrs; SS		SCC Div of Cont Ed/OEC	Replacement	B Barrios	PT-5	Interview: 3/29/17
CL16-0762	PT Senior Account Clerk 19 hrs; 12 mos		SCC Div of Cont Ed/OEC	Replacement	C Morones	PT-10	Interview: 3/21/17
CL16-0800	PT IAVCASAS*; up to 19 hrs/wk; SS		SAC School of Cont Ed	Replacement	L Christian	PT-5	Closed: 3/29/17
CL16-0819	Media Systems Electronic Technician		Human Services/Tech Div/SAC	Replacement	S Brennan	13	Screen: 4/8/17
CL16-0842	PT Senior Clerk* 19 hrs; 12 months		SAC/Student Affairs/Veterans	Replacement	M. Sanchez	PT-12	Interview: 4/18/16
CL17-0843	Sr Purchasing Clerk		Purchasing/Bus Oper/Fiscal/DO	Replacement	F Chapple	8	Screen: 4/25/17
CL16-0844	PT Administrative Clerk - BII/Spa, 19 hrs; SS		SCC-Div of Cont Ed	New (Reorg)	Reorg #962	PT-10	Closed: 10/6/16 (Use CL16-0863 pool)
CL16-0845	PT Custodian, 19 hrs; 12 months		District Operations	Replacement	M. Hunt	PT-4	Interview: 5/2/17
CL16-0846	PT IA/Adult HS Diploma up to 19 hrs; SS		SCC - Div of Cont Ed	Replacement	J. Saldivar	PT-5	Interview: 3/27 & 28/17
CL16-0847	PT IA/Adult HS Diploma* up to 19 hrs; SS - <i>use 0846</i>		SCC - Div of Cont Ed	Replacement	D. Han	PT-5	Apprvd Chances Cabinet 9/8/16; Declined job offer
CL16-0882	PT Instr Asst/DSPS* - Up to 19 hrs/wk; SS (4)		SCC Div of Cont Ed/OEC	New (Reorg)	Reorg #972	PT-6	Interview: 4/11/17
CL16-0885	PT Counseling Asst/Bilingual*-19 hrs/wk; 12 mos/yr		SCC Div of Cont Ed/OEC	New (Reorg)	Reorg #971	PT-5	Interview: 3/7/17
CL16-0902	PT Instructional Assistant/HSS* Up to 19hrs. SS		SAC Div of Cont Ed/OEC	Replacement	R. Perez	PT-5	Selected 9 Finalists - Use pool for CL17-0955
CL17-0782	PT Intermediate Clerk*, 19 hrs; 12 months		Student Placement/SAC	Replacement	L Quinlan	PT-5	Closed: 3/7/17
CL17-0892	Student Services Coordinator*		Counseling/Student Svcs/SAC	Replacement	A Sardan	15	Screen: 3/28/17
CL17-0900	Desktop Publishing Technician		Educational Services/SAC	Replacement	E. Vink	12	Closed: 4/7/17; HOLD Chancellor's Cabinet 4/10/17
CL17-0913	Student Services Coordinator*		SAC School of Cont Ed/OEC	New (Reorg)	Reorg # 0975	15	Interview: 3/22 & 23/17
CL17-0914	PT Student Services Spec* 19 hrs/wk 12 mos/yr		Student Services/SCC	Replacement	M Teposta	PT-10	Interview: 4/5/17; Only 1 showed up for interview-Repost
CL17-0918	Administrative Secretary*		DSPS/Student Services/SAC	Replacement	A Kellatt	12	Interview: 3/26 & 27/17; Selected Finalists
CL17-0919	PT Instructional Asst/ESL-up to 19 hrs/SS		SCC Division of Continuing Ed	Replacement	F Robert	PT-5	Interview: 3/15 & 16/17
CL17-0920	Custodian		Custodial/Admin Svcs/SAC	Replacement	R Basurto	4	Screen: 4/12/17
CL17-0921	Sr Custodian Utility Worker		Custodial/Admin Svcs/SAC	New (Reorg)	Reorg # 969	7	Closed: 3/15/17
CL17-0922	Gardener/Utility Worker		Grounds/Admin Svcs/SAC	New (Reorg)	Reorg # 969	8	Closed: 3/15/17
CL17-0930	PT Administrative Clerk; 19 hrs, 12 mos		Maint & Oper/Admin Svcs/SAC	Replacement	A Diaz	PT10	Closed: 3/3/17
CL17-0933	Admissions/Records Specialist III		A & R/Student Services/SCC	Replacement	N Selby	10	Screen: 4/3/17
CL17-0935	Admissions/Records Specialist III*		AR/SAC School of Cont Ed/OEC	Replacement	S Salas	10	Interview: 5/2 & 3/17
CL17-0936	Program Specialist*		Student Services/SCC	Replacement	M Ford	8	Screen: 3/24/17
CL17-0938	Executive Secretary-Previously posted-CL16-0938		Fac Planning/Business Oper/DO	New/Reorg	Reorg #968	14	Interview: 4/18/17
CL17-0939	Science Laboratory Coordinator		Math & Science/SCC	Replacement	J Patel	13	Screen: 4/18/17
CL17-0940	Senior Payroll Specialist		Payroll/Business oper/DO	Replacement	C Ramos	12	Interview: 4/24/17
CL17-0942	PT Inter Ck; up 19 hrs; SS; <i>Repost-CL16-0860</i>		Fine and Perf Arts/SAC	Replacement	M Low	PT-5	Interview: 4/18/17
CL17-0945	Audit Specialist		Business Oper/Fiscal Svcs/DO	Replacement	C Nguyen	16	Screen: 3/22/17
CL17-0949	Senior Accountant		Business Oper/Fiscal Svcs/DO	Replacement	X Xu	15	Screen: 4/25/17
CL17-0953	PT Research Assistant*, 19 hrs/wk; 12 mos/yr.		Career Education/SAC	New (Reorg)	Reorg #986	PT-12	Screen: 4/4/17
CL17-0955	PT Instr Asst/High School Subj; up to 19 hrs;SS (2)		SAC School of Cont Ed/OEC	Replacement	R. Wilson/KEspirtu	PT-5	Use an existing pool CL16-0902
Put on Hold							
CL14-0474	Director, Special Programs		International Stud Prog/SAC	New (Reorg)	Reorg #909	H	Put on hold Chancellor's Cabinet 7/14/14
CL14-0515	PT A/R Specialist II (Billing), 19 hrs/12 mos		International Student Prog	Replacement	Dao Nguyen	PT-8	Put on hold Chancellor's Cabinet 9/8/15
CL14-0527	PT IA/Academic Computing, Up to 19/SS (5)		Business Division/SAC	Replacement	Lopez/Mai/Nguyen	PT-5	Put on hold Chancellor's Cabinet 9/8/15
CL14-0552	Support Services Assistant		Academic Affairs/SAC	Replacement	K Simmasavong	11	Put on hold Chancellor's Cabinet 7/14/14
CL14-0582	PT Senior Clerk- 19 hrs/12 mos		Human Svcs & Tech/SAC	Replacement	M Bradford	PT-8	Put on hold Chancellor's Cabinet 8/11/14
CL14-0584	PT Administrative Secretary- 19 hrs/12 mos		Facility Planning/DO	New (Reorg)	Reorg #866	PT-12	Screen 10/7/14; Put on hold 10/8/14
CL14-0588	PT Learning Facilitator/English- 19 hrs/SS		Humanities/Soc Sci Div/SAC	Replacement	M Ledesma	PT-8	Put on hold Chancellor's Cabinet 9/15/14
CL14-0593	PT Admissions/Records Spc II-19hrs/12mos		Admissions/Records/SCC	Replacement	E Romero	PT-8	Put on hold Chancellor's Cabinet 9/15/14

CL14-0607	PT Senior Clerk- 19 hrs/wk, 12 mos.	Humanities & Soc Sci/SAC	Replacement	Trujillo-Zuniga	PT-8	Put on hold Chancellor's Cabinet 10/20/14
CL15-0645	Administrative Secretary	Health/Wellness Cntr/SAC	Replacement	M Hernandez	12	Put on hold Chancellor's Cabinet 3/16/15
CL17-0937	Director Special Program*	Student Affairs/SCC	Replacement	M Cordero	H	HOLD - Chancellor's Cabinet 2/21/17
	In Approval Process (Personnel Requisition)					
CL17-0941	PT Instructional Assistant/Math; up to 19 hrs; SS (3)	Sci/Math/Health Sci/SAC	Replacement	Huyn/Crtwright/Cab	PT-5	Approved Chancellor's Cabinet 2/27/17; for apprvl OConnor
CL17-0944#2	Administrative Secretary	Business Division/SAC	Replacement	Bagdonas	12	HOLD - Chancellor's Cabinet 3/8/17
CL17-0946	PT Instructional Assistant/Chem; up to 19 hrs; SS	Math and Science Div/SCC	Replacement	K Gleason	PT-5	Apprvd Chancellor's Cabinet 3/8/17; for apprvl OConnor
CL17-0968	Administrative Secretary	Math and Science Div/SCC	Replacement	R Vazquez	12	HOLD - Chancellor's Cabinet 4/10/17
CL17-0971	Network Specialist II	ITS/Business Oper/DO	Replacement	L Hsieh	17	HOLD - Chancellor's Cabinet: 4/10/17
CL17-0972	Administrative Secretary	Enrollment Management/SS/SCC	Replacement	G Sapak	12	HOLD - Chancellor's Cabinet: 4/10/17
CL17-0984	Director, LA/OC Regional Consortia-LA County*	Educational Services	New (Reorg)	Reorg #1005	C	Apprvd Chancellor's Cabinet thru reorg; for apprvl OConnor
CL17-0985	Director, LA/OC Regional Consortia-OC County*	Educational Services	New (Reorg)	Reorg #1005	C	Apprvd Chancellor's Cabinet thru reorg; for apprvl OConnor
Pending						

\*categorically-funded positions

**Continuing Education Career Technical Education/Business Skills Support Courses for SCC Programs  
2016-2017**

<b>SCC Program</b>	<b>CE Business Skills Course</b>
Accounting	VBUS 040 Accounting for Non-Accountants
	VBUS 121 Introduction to Computer Software Applications
	VBUS 262 Introduction to Spreadsheets using MS Excel
Art	VBUS 010 Introduction to Web Design using Adobe Dreamweaver
	VBUS 096 Introduction to Use of Digital Cameras
	VBUS 101 Introduction to 3D Modeling using Blender
	VBUS 109 Introduction to Desktop Video Editing using Adobe Premiere
	VBUS 120 Introduction to Animation using Adobe Animate
	VBUS 242 Introduction to Vector Graphics using Adobe Illustrator
	VBUS 302 Introduction to Web Page Development using HTML
VBUS 303 Introduction to Electronic Imaging using Adobe Photoshop	
Business	VBUS 030 How to Build a Home-Based Business
	VBUS 097 Introduction to Personal Commerce on the Internet
	VBUS 103 Introduction to MS Project
Computer Information Systems	VBUS 103 Introduction to MS Project
	VBUS 260 Introduction to Word Processing using MS Word
	VBUS 261 Introduction to Databases using MS Access
	VBUS 262 Introduction to Spreadsheets using MS Excel
	VBUS 302 Introduction to Web Page Development using HTML
VBUS 303 Introduction to Electronic Imaging using Adobe Photoshop	
Marketing	VBUS 102 Introduction to Desktop Publishing using Adobe InDesign
	VBUS 105 Introduction to 3D Modeling using Blender
	VBUS 242 Introduction to Vector Graphics using Adobe Illustrator

Other Support Classes:	VBUS 012	Workforce Readiness
	VBUS 118	Introduction to Windows
	VBUS 119	Introduction to Keyboarding and Basic Windows
	VBUS 258	Navigating the Internet
	VBUS 304	Introduction to Electronic Presentations using MS PowerPoint