

SCC Academic Senate Minutes – Approved October 18, 2016

October 4, 2016 1:30 – 3:10 A-211

Senators Present

Leonor Aguilera
Denise Bailey
Emma Breeden
Phillip Crabill
Shawn Cummins
Steven Deeley
Lisa Dela Cusack
Alicia Frost
Scott Howell
Jared Kubicka-Miller
Nancy Parent
Eden Quimzon
Stephen Reed
Andy Salcido
Randy Scott
Barbara Sproat
Christine Umali Kopp
Jeffrey Wada

Senate Executive Board

President Michael DeCarbo
Vice President Mary Mettler
CIC Chair Joyce Wagner
Sec./Treas. Mike Taylor

Senators Absent

Nena Baldizon-Rios
Shelby Clatterbuck

ASG Representatives

Andre Eng

Guests

Scott James
Josh Moon
Roberta Tragarz
Aaron Voelcker

II. Approval of minutes from the last senate meeting (September 20, 2016) (Crabill/Dela Cusack), approved without dissent.

III. Public Comments

1. Professor Aguilera mentioned that an EOPS Faculty Feedback Form will be coming from students soon. Please complete the form since it is a state mandated requirement.
2. Professor Dela Cusack mentioned the faculty excellence speaker, Barry Resnick, will be presenting on October 20 at 1:30pm.
3. Professor Wada mentioned that Community Science Night needs help, please join in on the event. Email reminders will be coming asking for ideas for activities.

IV. Board report

President:

1. The Student Success Scorecard is posted on the SCC website.
2. If working remotely and you wish to not group emails, under sort, turn off the conversations tag to unlink emails.
3. Board proposed policies that the district will not pay for more than the single occupancy room rate for conferences, early bird conference rates, and placed restrictions on transportation.
4. SCC will be hosting the October 24 Board of Trustees meeting, show support and attend the meeting.
5. Tiffany Gause was selected for the new faculty Equity Co-coordinator.

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Vice President:

1. We have 99% faculty participation on governance and governance-related committees. There is need for faculty to serve on the Educational Master Planning Committee (1 Arts/Communication, 1 Continuing Education, and 1 At Large) and the Enrollment Management Committee (2 Humanities, 2 Math and Sciences, 1 Science, 1 Continuing Education, and 1 At Large).

Secretary/Treasurer

1. At the SAC senate meeting, Enrique Perez (Educational Services at the District Office) made a presentation on what Educational Services offers. He mentioned that there are 2 grant writers that will help to write grants and help with grant requirements. The District Office is also asking for materials to present to media relations to “get the work out about what we are doing on our campuses”.

CIC

1. Course prerequisites are being evaluated.
2. Plan D for STEM is being evaluated
3. Enrollment Management is looking at data on the class start dates and has a document for proposed course offerings that will be emailed to department chairs. This form needs to have a list of all courses on degree and if wished, certificates, not just those courses offered by the department. This document will help to plan and track pathways.

V. ASG

1. Town hall was successful and new senators were found.
2. The next town hall will be held on November 1 and 2; surveys to students will be prepared.
3. The Board of Trustees Student Representative election will be held October 24 – 27 and there are students running for the position.

VI. Summary Reports – no reports

VII. Action Items

1. Resolution F2016.1 – Affirmation of the 2016-2022 EMP Goals (DeCarbo/Mettler)
Second reading
Vote: unanimous, no dissent.
2. Resolution F2016.2 – Affirmation of the Revised Exceptions to Academic Regulations Committee
Fall 2016 Governance Handbook Description (Mettler/Aguilera)
Second reading
Vote: unanimous, no dissent

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3. Resolution F2016.3 – Adoption of the Revised “Academic Renewal Without Course Repetition (Wagner/Aguilera)
First Reading
Discussion: Allows students to remove classes from their GPA if they received a sub-standard grade. The course is still on transcript, but course with a sub-standard grade is not calculated in the GPA. To be eligible, students must take 15 units with a 3.0 GPA or 24 units with a 2.0 GPA. Up to 30 units below a “C” work at SCC/SAC may be disregarded in the computation of the GPA.

4. Resolution F2016.4 – Recommendation for the Adoption of Canvas, Santiago Canyon College’s Learning Management System - (Taylor/Cummins)
First Reading
Discussion: Benefits of switching to Canvas include a significant cost savings to the district, the entire state will be on the same Canvas, weekly updates, large learning community of teachers and students making comments to better the program, and it is easy to share materials. The switch is planned to begin the spring 2018 for all classes and summer of 2018 for online courses. The Blackboard contract ends July 2018.

VIII. Discussion items

1. Senate Goals. The most popular goals identified include:
 - A. The Academic Calendar (the instructional calendar, the proposed calendar from Human Resources to FARSCCD by August, to Senate by September 15, and then to the Board of Trustees for approval).
 - B. Scheduling.
 - C. The budget (status).
 - D. An MOU between the senate and FARSCCD.
 - E. What defines a program and signature programs.
 - F. Credit by exam.

2. Instructional calendar: Concerns/ideas brought forth:
 - A. Why can we not start winter intersession on Tuesday, January 2 and extend the semester to January 29? Possible reasons why include our facilities and/or classified are not available on Fridays, and there are two Monday holidays. Is this a significant difficulty when most, if not all, Intersession classes are on Monday through Thursday?
 - B. There seems to be difficulty with wrapping classes around weekends.
 - C. If we move intersession, can we move the start date for spring? There is a strong desire to start spring one week earlier in order to end in May. Why can’t Flex Week overlap with 1 class day (Monday) of Intersession?
 - D. What are the potential difficulties to Admissions and Records?
 - E. Consensus: We need to start on Jan 2 and figure out how to make it work.

3. Faculty Hiring
 - A. The timeline: Consider Continuing Education with the timing of when things are due as they may be on a different starting schedule.
 - B. The process: remove “put in an envelope, signed, and place in the senate mailbox”. Proposal to do this all electronically, the senator’s email address works as a signature, the members of the Executive Board will place the senator’s name on the forms upon receipt.

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C. The form:

- Add instructions to the job description field.
- Add instructions for what to add to the DPP goal, check mark for yes/no if the goal is present in the DPP.
- Instructional facility impact – do this section as a check box for yes/no if the position has a facility impact.
- Centrality to mission: this is where the narrative goes.

Motion to extend the meeting 10 more minutes: (Mettler/Bailey), Professor Sproat not in favor.

- Replacement position? Maybe add a “for _____, who retired _____”
- Professor Bailey recommended the addition of a field for the size of the adjunct pool.
- President DeCarbo will work with Professor Bailey to make the data report more meaningful.

IX. Moved to adjourn (Deeley/Cummins), passed without dissent.