Welcome
A New Senators – Profs. Scott Howell, Scott James, Umali Kopp, Matt Mussleman, Phil Crabhill
B New Faculty Members – Profs. Charles Malone, Water Utility Science; Scott James
    Distance Education; and Steve McLean, American Sign Language

Address from SCC’s President Dr. John Weispfenning
A President Weispfenning shared his “Approach with Faculty”
    He has been a Faculty member at four institutions and an administrator at two others
    In 2007, while working at the Private Institution, Ottobein, he discovered that in the 1970s, in
    response to student uprisings, they had created a college senate where every member of the faculty would
    be a member; once created there were 150 faculty, 40 students, 40 administrators. This illustrated to him
    that all members must have a voice in the governance of the institution.
    He has a doctorate in communication and his topic of research was broadcast organizations. His
    dissertation explored television network censors and discovered that they had very little power. This
    influenced his direction on how to lead, he told us “rather than say ‘don’t do this’ rather, plant a seed and
    ask if ‘perhaps there is another way, have you looked at this?’ He added, “I do not manage what you do in
the classroom, I have respect for what you do in the classroom. On the other hand, my job is to protect every member of the college.”

B He shared his ingredients necessary for successful shared governance.
1 Atmosphere of consistent practice of respect.
2 Acknowledge other’s expertise and recognize the limits of one’s own expertise.
3 Recognize where there are delineations between what is administrative purview, 10+1, working conditions, and perhaps something else entirely.
4 Understanding representative governance. (Members of a committee are not always sure of responsibilities outside of the specific committee meeting moment.)
5 Understand that a specific recommendation may not be accepted.
6 Some level of disagreement is normal and even desirable. (Of course this must be tempered, if there is too much disagreement to the point where communications ceases, campus leaders must encourage dialogue amongst the disagreeing parties and does not spread throughout the campus.)

III Looking at SCC Goals – CIC Chair Wagner
A The EMP has experienced a transformation into a more usable document.
1 It includes the Educational Vision which highlights:
   a Accountability
   b Personal and Professional Growth
   c Excellence in Educational pursuits
2 Major Accomplishments is worth looking at, please review.
3 Mapping Goals is in the EMP on pages 73 – 75.
   a This is 2012 to 2016 and requires that there must be more action done this year.
   b We will soon be working on the next EMP and must be prepared to assess the 2012-16 goals.

IV Discussion of Senate Goals – following are suggestions/concerns for Senate leadership and inquiry.
A Hiring Process time line lags behind other college’s and lessens the number of qualified applicants.
B Job descriptions need to be organic from department rather than from HR.
C Communication with our constituents.
D Policies from Board that impact the classroom must involve faculty communication.
E Promote civility.
F Assist with separating transcript process from Santa Ana.
G Investigate Chancellor’s office as to whether student contact hours will be audited.
H Student Success Plan and the Student Equity plan requires more facilities and resources.
I Administrative hires should include site visits.
J Goal setting for student success matrix.
K Allow for the Board to improve their perception of Faculty.
L Discussion of what will be taught at all levels of higher education (continuing education, baccalaureate degrees, etc.)

V SCC Hawk Bookstore Update
A The mission is the same, to help the student succeed, “to provide the best access to course materials to support the academic mission of the district.”
B Textbooks and tuition have outpaced the cost of inflation.
C 65% of students have opted out to buy the text due to cost, as a result 95% reported they felt an impact on the classroom.

D The bookstore has adopted several strategies.
   1 Work with the Faculty to discover best options (i.e. used vs. new)
   2 Work with publishers to negotiate prices.
   3 Year round buyback.
   4 Alternate sourcing of books from internet vendors.
   5 Renting custom textbooks
   6 Loose leaf textbooks and buyback
   7 Work with departments for a common text to reduce pricing via bulk purchase
   8 Offering textbook rentals.
   9 Very receptive to innovate solutions for alternate pricing, distribution and rental.
   10 Digital distribution
   11 Comparison website presents students all available options, even if bookstore is the more expensive option.

E Results of the bookstore compared Fall 2011 to Fall 2013
   1 New textbooks was down 6%
   2 Used textbooks was up 23%
   3 Rental textbooks 810%
   4 The average cost of textbooks went from $57.60 to $52.81, down 8%.

VI Accreditation Site Visit Update
A The visiting team will be here October 6 through 9
   1 There are 9 administrators and 4 faculty on our visiting team.
   2 Co-chairs, senators and steering committee members will likely be visited.
   3 There may also be random interviews and volunteer interviews.
   4 The commission meets the first week of January and publishes results of findings in February.

VII “What Makes SCC Special?”
A The answer to this question is being sought by the Senate, College President and District Office.
B The senators were given a worksheet with five questions the results will be compiled and presented at a future meeting, here is a snapshot of some of the answers.
   1 What’s the first thing that comes to mind when you think of SCC?
      a community spirit, service oriented, community feeling, bucolic
   2 Currently, what differentiates SCC from other colleges?
      a early welcome, student orientations.
      b STEM
      c Transfer programs
      d Honors
      e Community Science Night and other community services.
   3 What do we currently have/do that we can enhance to further differentiate SCC from other colleges?
      a Honors
      b Choir
Athletics

d Look to our signature programs and investigate if there are metrics that show how participation in these programs strengthens relationships across the college.

e Supplemental Instruction – Centers

f Highlight our student services to the public, market it.

g Forensics

h M.U.N.

i High school outreach.

4 What would compel students to attend SCC?

a Same as above

5 What could we develop that might attract students to SCC?

a Work on integration of programs and communication between them.

b Define what makes a signature program

c Social media connections with current students and alumni within specific programs.

d Raise awareness of “invisible” programs.

VIII Senator Roles, Responsibilities, and (brief) Handbook Review

A The college has committed $6,500.00 for Senate participation in state institutes.

B A handout was distributed to Senators to serve as a guideline for Senators to use in communication with respective Discipline Groupings.

1 The purpose is described as a method to improve awareness, streamline communication, increase time for contemplation and as a way to synthesize information.

2 The directions are to complete the report as soon as possible and distribute it to members of the respective Discipline Grouping.

3 The form is a rough template of a Senate Business meeting Agenda to be filled out by the Senators.

IX Governance Committee Reminders and Evaluation Process Brainstorm

A Committees meet to full fill missions.

1 All committee missions stem from the college mission which is driven by the state mission.

2 The committee can define roles and responsibilities as it sees fit according to the mission.

3 Committees are responsible for:

   a Setting agendas, recording minutes, posting agendas/minutes and submitting summary reports.

   b Committees do not create policy, they make recommendations to the Senate.

B What is effective and/or ineffective?

1 Effective

   a The committee is meeting responsibilities

   b The committee reaches consensus.

   c Meeting times seems to be lessening

   d There is cross reporting between committees.

2 Ineffective

   a Difficult to find minutes/agendas on websites and/or emails

   b Committees are not aware of reporting structure and requirements
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c Irregular attendance
d Lack of follow through
e Hard to fill vacancies

C Is the communication within the committee and outside of the committee happening?
1 CIC, Senate and EMP regularly distribute information in a timely manner
2 Some faculty members do not feel his/her voice is heard, and at times is discouraged.

X Class capacity Presentation

A Traditionally, class size came about as a result of:
1 Many course capacities were set due to room size limitations.
2 As rooms got larger, so did capacity sizes.

B Role of the Faculty
1 Discipline faculty have unique classroom experience that should be relied upon when making decisions.
2 Smaller class size leads to increase instruction and learning.

C Role of Administration
1 Administrators are responsible for ensuring that the class schedule will produce sufficient FTES for SCC to operate.
2 Administration must ensure that SCC continues to meet FTES targets using our allotted budget.
3 Administrator must ensure that all legal and safety requirements.

D Role of FARSQCD
1 Enrollment maximums that have been contractually negotiated.
2 When unequal working conditions may be present.
3 Once a negotiation is reached any changes must go through collective bargaining.
4 If there is a contractual obligation that is being violated by faculty then the negotiated capacity may be violated.

E Fall 2014
1 Faculty over-enrolled to accommodate for the tough financial times.
2 Due to our past accommodations, administrators assume we will continue to do so.
3 Faculty will be encouraged to over enroll.
4 Faculty are not required to over enroll their course.

F Where do we go next?
1 The senate and curriculum should work with administration to develop a process.

XI Adjournment