SCC Academic Senate Minutes – Approved September 1, 2015
Senate Business Meeting June 2, 2015

Senators Present
Cari Cannon
Phillip Crabill
Steve Deely
Lisa Dela-Cusack
Matthew Finnerty
Alicia Frost
Scott Howell
Evangelina Matthews
Mary Mettler
Craig Nance
Jolene Shields
Mike Taylor
Melinda Womack

Absent
Leonore Aguilar
Shawn Cummins
Elizabeth Elchlepp
Leah Freidenrich

I Welcome

II Approval of Minutes
May 5, 2014 (Cannon/Deeley) approved without dissent August

III Public Comments
1 Professor Barembaum informed the Senate that the RSCCD District hired a consultant with a money
order and it is unsure whether the Board approved the hire.
The Foundation approved a FiveDLearning contract in the amount of $250,000.
FARSCCD President Resnick explained that at the last Foundation meeting the relationship between
the hired consultant and FiveDLearning was not made explicit.
2 Retiring Professor Nance expressed his pleasure at working at SCC for 15 years.

IV AS Executive Board Reports
A President
1 Thanks to the ASG for the invitation to the end of year ASG Banquet.
2 Thanks to Mathew Finnerty, Elizabeth Elchlepp, Jolene Shields, Craig Nance, Craig Rutan, for their
Senate service. A special thanks to Craig Nance for his service to faculty over his time at SCC
and well wishes to him in his retirement.
3 A 2015-16 budget analysis prepared by President Weispfenning was circulated (Appendix 1)
The increase in funding at the State level is likely to take SCC out of deficit.
The District has budgeted an additional $1 million in spite of promises that new safety expenses
would be absorbed by Senate cuts
4 The perfected meeting matrix was circulated (Appendix 2)
5 The RSCCD Foundation will discuss adding a faculty member from each college at the next meeting.
6 The Saudi Arabia contract was approved by the District Counsel and will go forward to the
Foundation for approval next week.
7 The Senate completed the Committee Commitment Survey.
B Vice President
Senator election results:
   Andy Salcido will serve as the Business CTE representative
   Melinda Lorton will serve as the credit adjunct senator

C Secretary/Treasurer
No report

D CIC
1 June 5 is the deadline to launch new courses and quadrennials.
2 June 3, SAC there will be a meeting regarding variable units.
3 Friday there will be a conference call with the State Chancellor’s office regarding the SCC Liberal Arts for Transfer Degree that was sent back.

V ASG Report – Vice President of Senate Peter Martin
No report

VI Action
First Reading:
None

Second Reading:
A Fall 2015 FLEX Calendar (Womack/Freidenrich)
1 The adjunct counselor meeting was modified to read from 6 to 9 p.m.
Approved without dissent

B Resolution S2015.7 (Wagner/Howell)
   Support for the Creation of the Distance Education Program Committee
A typo was noted that the Committee would be a participatory reporting committee, not Senate.
Discussion
   None
Approved without dissent

C Resolution S2015.8 (DeCarbo/Deeley)
   Approval of Hiring Request Form Changes
Discussion
   None
Approved without dissent

D Resolution S2015.6 (Cannon/Umali Kopp)
   Support for Recognition of Psi Beta as a Co-Curricular Program
Discussion
   None
The Resolution is approved without dissent

VII Summary Reports Discussion

VIII Discussion Items
A AB 86 Update
   Interim Dean Mary Walker and Project leader Chrissy Gascon provided information about RSCCD involvement in AB 86 (Appendix 3)
1 President Evett asked whether the Perkins money was separated into two distinct credit and noncredit pots and was informed that as of now it is not clear.
The Rancho Santiago steering committee will soon be voting on a permanent structure and is in discussion of the makeup of the executive board, President Evett strongly urged that a permanent faculty position be placed on the decision making board.

B  **SSSP Update**

Dean, Counseling and Support Services Ruth Babeshoff provided an update on current and future efforts related to the SCC Student Success and Support Program Plan (Appendix 4)

1. Changes to the plan are created by a subgroup of the Student Success Committee and then brought forth for approval.
2. Counselors completed over 4000 comprehensive education plans.

IX Moved to adjourn (Rutan/Womack)
Governor Brown’s May Revise (2015) – John’s Take

1. The May Revise is very good to community colleges, proposing $1.6 billion more than last year, including $266 million in new, unrestricted base allocation funding, a COLA of 1.02%, and more categorical money for SSSP and Equity. The increase in base allocation is extremely crucial for SCC as it should allow us to erase most or all of our carry-over deficit. If it is enacted by the legislature, this budget would let us think more about where we’re headed and less about what we need to cut—and that’s a welcome shift that’s been a long-time coming.

2. The Governor is proposing $29 million in additional funding for Apprenticeship and $49 million for increasing the non-credit apportionment rate (but we don’t know what strings will be attached, if any). As one of the major non-credit and apprenticeship-offering colleges, we expect to get one of the larger allocations of these funds.

3. However, with CalSTRS contributions rising dramatically in the out-years, we must remain prudent about our spending. Contributions will rise from the current 8.25% to 19.1% in 2020. (I’ve attached the chart, below, to illustrate the increase in contribution percentages.)

4. In addition, the end of Prop 30 begins in December 2016, which is expected to temper any additional short-term growth in state revenues.

5. The next economic downturn is out there—we just don’t know when it will arrive. We need to be prudent and, if possible, set aside some of the new monies as a reserve to protect us from future shortfalls.

6. Given the need to be prudent, and the volatile nature of California’s budget cycles, I am asking that we avoid funding new initiatives with Unrestricted General Fund in 2015-16.

7. At the same time, there are critical operational needs that have been underfunded or ignored in the recent past. We will identify these needs and prioritize them.

### Employer Contribution Increases

School employer contributions will increase from 8.25 percent to a total of 19.1 percent of payroll, phased in over the next seven years.

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AB86 – SECTION 76 – ARTICLE 3

➢ $25 Million Statewide for 2-Year Planning
➢ 70 Regional Consortia
➢ Develop Comprehensive Regional Plans to Meet 7 Objectives in 5 Program Areas
➢ Follow the Guiding Principles of Inclusion, Transparency, Equality and Representation of Adult Learners
➢ Governor’s Proposed 2015 Budget Allocated $500 Million to Adult Education Services
➢ The Consortia Final Comprehensive Plans Delivered to Workgroup on March 1, 2015
➢ The State Workgroup delivered the Final Adult Education Regional Planning Process Report to the Governor on March 1, 2015

FIVE PROGRAM AREAS

1. Elementary and Secondary Basic Skills
   ✓ ABE, High School Diploma, and High School Equivalency Certificate
2. Classes for Immigrants
   ✓ Citizenship, ESL, and Workforce Preparation
3. Programs for Adults with Disabilities
4. Short Term CTE Programs
   ✓ High Employment Potential
5. Programs for Apprentices

SEVEN OBJECTIVES

1. Evaluation of Existing Adult Education Programs within the Region
2. Evaluation of Current Adult Education Needs within the Region
3. Plans to Integrate Existing Programs and Create Seamless Transitions into Postsecondary Education or the Workforce
4. Plans to Address the Gaps
5. Plans to Accelerate Student Progress
6. Plans to Collaborate in the Provision of Ongoing Professional Development opportunities
7. Plans to Leverage Existing Regional Structures
WHERE ARE WE NOW?

➢ May Revise/Trailer Bill
  • The Adult Education Block Grant Program was established
➢ Guidelines to be established by June 30, 2015
➢ Planning Grant extended to December 30, 2015
➢ Consortia will be notified of allocations by October 30, 2015
➢ New Partnerships and Collaborations
  • AEFLA Title II WIOA funds and Carl D. Perkins Career and Technical Education Act have been folded into the consortia

AB86 2015-2016 NEXT STEPS

➢ Create an RSAEC implementation team
➢ Develop a new RSAEC organizational structure
➢ Create new relationships with community partners
➢ Collaborate with OUSD and SAUSD to create a noncredit transition plan for K-12 incompleters
➢ Continue work on course alignment through articulation agreements
➢ Continue work on leveraging sites in high-demand areas
➢ Continue work on developing contextualized curriculum

For more information, please contact Chrissy Gascon, AB86 Project Coordinator, RSAEC
Email: Gascon_Christine@sac.edu  Office Phone: 714-241-5752
The Student Success & Support Program (SSSP) is designed to support the transition of new students into the college by providing them services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement. New students are provided core services (assessment, orientation, and advisement) in accordance with the Seymour-Campbell Student Success Act of 2012 per Senate Bill 1456. All non-exempt students are required to complete assessment and orientation culminating in the development of a first semester abbreviated education plan in order to access their priority registration date. Students also have the responsibility to meet the following program requirements:

- Select a course of study (major) and develop a comprehensive student education plan by the end of the third semester but no later than completing 15 degree-applicable units.
- Diligently attend class, complete assigned coursework, and use support programs and services as needed for college success.
- Complete courses and maintain progress toward a specified educational goal.
- Maintain the minimum of a 2.0 grade point average.

1. **Required CORE services**
   - Assessment for Course Placement
   - New Student Orientation
   - Education Plan Counseling & Advisement
   - Follow-up services targeted for at-risk students
     - Students enrolled in basic skills courses
     - Students without an education goal and course of study (major)
     - Students on academic and/or progress probation

2. **Expenses Allowed or Not Allowed**

   **Expenses Allowed:**
   - Services provided by counselors (counseling/advisement/new student orientation/academic and progress probation intervention /education planning/basic skills student follow-up and follow-up of students with no education goal or major)
   - Classified staff providing core services or support for core services
   - Research related to SSSP Services
   - Office supplies
   - Purchase of assessment tests for placement and career assessments
   - Publications designed to promote SSSP services and activities
   - In-state travel and training
   - Computer hardware and software and equipment (as presented in program plan)
   - Food for SSSP activities or functions

   **Expenses Not Allowed:**
   - Compensation for any staff not directly supporting SSSP services
   - Clothing (jackets, sweatshirts, or tee shirts)
   - Construction (remodel or renovation) or costs related to heat, electricity, or janitorial services
   - Gifts for monetary awards; Stipends for students; Unrelated travel costs
   - Office Furniture (desk, chairs, bookcases)
   - Political or professional dues, memberships, or contributions
SCC Academic Senate Minutes – Approved September 1, 2015
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- Rental of off-campus space; vehicles
- Legal and audit expenses
- Courses used to deliver courses that generate FTES


   $1,318,136

4. **How did SCC spend the allocation?**

   - $ 490,200 Part-time and overload counseling (summer, fall, intersession, spring)
   - 455,280 Full and part-time classified staff; student assistants
   - 265,578 Benefits for counselors, classified staff, and student assistants
   - 8,000 Non-instructional supplies
   - 5,900 Food and food services
   - 35,000 Contracted services (Consulting by Ellucian for Degree Audit; Cynosure New Media, Inc. for Online Academic Probation)
   - 5,000 Reproduction/Printing
   - 30,660 Computer Equipment
   - 8,604 Annual Licenses & Fees (EUREKA; Kuder; College Source; MDTP; CAPP; SARS; Survey Monkey)
   - 6,000 Conference Expenses
   - 2,100 Mileage/Parking
   - 5,814 District Research

5. **Outcomes and Accomplishments**

   a. Implemented Online New Student Orientation (Cynosure New Media, Inc.)
   b. Near completion of Online Academic Probation Workshop (Cynosure New Media, Inc.)
   c. Hired consultants to progress with Degree Audit to go live with counselors in summer/fall 2015
   d. Counseling follow-up services for English N60 students
   e. Developed and implemented four-hour ONE STOP TOC (Testing, Orientation, & Counseling)
   f. Recruited, provided placement testing, oriented, and advised 1,162 students for EARLY WELCOME (Outreach, Assessment, and Counseling effort), an increase of 67 more students than 14-15
   g. Created and printed folders with pockets for materials for use at all new student orientations
   h. Counselors completed 4,200 Comprehensive Education Plans (Counseling, EOPS, DSPS, CAMP)
   i. Provided 600+ students with in-person academic/progess probation intervention services
   j. Updated and printed the Counseling Department’s Academic Success Guide
   k. Outreach Dept. provided 500+ students with DISCOVER SCC in August 2014
   l. Trained counselors on online systems to electronically code services provided to students for MIS data reporting

6. **2015-2016 Forecast**

7. **Q & A**

Report prepared by Ruth Babeshoff, Dean/SSSP Coordinator