SCC Academic Senate Minutes – Approved May 19, 2015
Senate Business Meeting May 5, 2015

**Senators Present**
Leonor Aguilera
Cari Cannon
Phillip Crabbill
Shawn Cummins
Steve Deeley
Lisa Dela-Cusack
Elizabeth Elchlepp
Matthew Finnerty
Leah Freidenrich
Alicia Frost
Scott Howell
Evangeline Matthews
Mary Mettler
Craig Nance
Andrew Salcido
Jolene Shields
Mike Taylor

**Absent**
Eric Hovanitz
Melinda Womack

**Senate Executive Board**
President Corinna Evett
Vice President Craig Rutan
CIC Chair Joyce Wagner
Sec/Treas. Michael DeCarbo

**ASG Representative**
Peter Martin

**Guests**
None

I Welcome

II Approval of Minutes
April 21, (Frost/Deelely) approved without dissent
April 7, (Rutan/Crabill) amendment to reflect that Evangeline Matthews personally funded her attendance at the Equity conference was approved without dissent

III Public Comments
None

IV AS Executive Board Reports

A President
1 Please attend the concert on the Lawn on May 15, from 6 p.m. to 8 p.m. celebrating the 15 year anniversary of SCC as an accredited community college.
2 On May 1st, along with other RSCCD members, AS President Evett attended the Eighteenth Annual Spring Educational Leadership Forum at CSU Long Beach where RSCCD Vice Chancellor Didion, SAC President Martinez, and SCC President Weispfenning were the star presenters providing excellent information about our district’s efforts with meeting state mandates related to Title IX.
3 Elections:
   a Craig Rutan’s service as Vice President was acknowledged.
   b Mary Mettler will serve as AS Vice President 2015-16
   c Michael DeCarbo will serve as AS Secretary/Treasurer 2015-16
4 College council discussed budgeting processes for categorical funds. Administrators who oversee categorical funds will provide updates to College Council each fall covering the following: Available types of funding and items that can be funded will be identified. Items funded in the previous year will be described, and an outline of committed funds for the current/upcoming year will be shared.
   The amount of money remaining in accounts will be made public.
5 Governance committees will be asked to review committee commitment task force’s survey results to ensure for consistent findings.
6 Accreditation Task Forces have been formed and timeline proposed. (Appendix 1)
7 The RSACCD Foundation is working toward a final contract with Saudi Arabia. FARSCCD continues to pursue the “cease and desist” action.
8 Chancellor Raoul Rodriguez and Enrique Perez are leaders in the International Consortium for Education and Economics (ICEED) that seeks to increase international student enrollments and are considering a relationship similar to that of the RSACCD Foundation and Saudi Arabia.

**B Vice President**
1 There were 20 ballots returned for the uncontested Executive Board positions.
This was the first time ballots were submitted and collected electronically.
The Senate should consider whether it is necessary to submit ballots during uncontested elections.
2 Division Senate elections need to take place.

**C Secretary/Treasurer**
1 Please attend the 15th Anniversary Celebration free concert on the lawn on May 15th at 6:00 p.m.

**D CIC**
1 Some departments are seeking name changes:
   a Sign Language may become American Sign Language
   b Human Development may become Child Development or Child Development and Education.
   c Geology may become part of Earth Science

**V ASG Report – Vice President of Senate Peter Martin**
A Student Senate for CCC met April 25 and approved many pending resolutions.
B ASG elections are being held May 4 – 6
C Open Mic May 7 at 6 p.m. in Strenger Plaza
D Stress Less week May 25 -29

**VI Action**

*First Reading:*
A **Resolution S2015.3** (Cannon/Umali Kopp)
*Support for Recognition of Psi Beta as a Co-Curricular Program*

Discussion
1 Co-curricular programs can be designated as such because they have associated curriculum.
2 The definition across the state seems to be an extension of the classroom activity.
3 Forensics once existed not as a club, became a club and then no longer was a club; there is no written policy stipulating that a student organization must be a club if it is an extension of the classroom.
4 Paperwork and regulations increase the difficulty of fundraising.
5 Upon much discussion many suggestions were presented and more discovery will take place prior to the next meeting.
6 Faculty voiced their frustration with having to meet the rigors of club designations.
7 Faculty cautioned that there may be legal issues (i.e. insurance, taxes) to consider.

*Second Reading:*
None

**VII Summary Reports Discussion**
1 Honors will have new guidelines for selecting a Coordinator or Co-Coordinator.
   Elizabeth Elchlepp agreed to serve as Co-Chair of the Honors Committee next year.
   Lacy Hedendberg has been hired as the new Honors Program counsellor taking over for Sharon Wright next Fall.
2 SCC and SAC budget committees are concerned about District fund transfers.

**VIII Discussion Items**
A Institutional Effectiveness Partnership Initiative (IEPI) Course Completion Goal Setting
1 Each college is to set goals in four areas.
2 The Senate will be concerned with setting student course completion rate goal.
   Apprenticeship enrollments are impacting course completion rates; as the enrollment in these
   programs is determined by the individual trades.
   It is necessary to set a goal for next year regarding course completion rates
   It is projected that our growth will be flat next year.
   It is also expected that future goals will need to increase upon the prior year’s goal.
   The Senate was asked to set a goal to maintain, lower or raise the current rate.
Motion to suspend to the rules (DeCarbo/Rutan) to vote upon a goal was approved without dissent
a A goal of 72.1 was proposed (Howell/Nance), 4 in favor.
b A goal of 72.3 was proposed (Cummins/Rutan), 2 in favor.
c A goal of 72.2 was proposed (Dela-Cusack/Crabill), 10 in favor, 2 opposed (Nance, Cummins) 4
   voiced abstention (Shields, Matthews, Frost, Cannon)
B 2012-16 EMP Midterm Update
1 President Evett charged the senate to identify ways in which the following goal was met:
   4a Promote a college identity of high quality academic excellence, and personalized education -
   Identify signature programs that support achievement of student academic goals.
2 Upon discussion, the following represent some of what was identified:
   Review and revision of the Academic Senate/Castle Scholarship criteria
   Adopted the SLO mapping for degrees and certificates
   Review and accept SCC Mission Statement
   Participated in accreditation process
   Supported separating the Earth, Space and Physical Science department into individual departments.
   Participated in the Mindspring initiative
   Adopted the ASCCC 2009 paper “Enrollment Management Revisited”
3 Future action was identified as:
   Define Signature programs
4 The resource required would be:
   Time
C Equity & Diversity Discussion
Continued discussion of what makes up diversity and how to use this knowledge in the classroom.
   Professor Umali Kopp discussed all of the things that would be considered a part of diversity;
   including ethnicity, ability, socio-economic class, gender identity, sexual orientation, military service;
   essentially any grouping of people, particular those considered sub-cultures.
   Admissions and records has expanded the questions asked of incoming students so as to identify more
   diverse groupings and classifications.
   The Faculty were asked to consider how this information would inform our offerings and services.
   The Faculty identified international students, homeless students, continuing education students and/or
   single parents as groups that may be marginalized or impacted negatively.
   The Faculty were asked to consider how equity & diversity minded actions and activities could be
   incorporated in their classes: curriculum, lectures, assignments, etc.
IX Moved to adjourn (Deeley/Salcido)
### SCC Accreditation Follow-Up Report Timeline, 2015-2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee/Event</th>
<th>Activities</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>SPRING 2015</strong></td>
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<tr>
<td>April 14</td>
<td>College Council</td>
<td>Charge Task Force and Committees</td>
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<tr>
<td>April 21</td>
<td>Academic Senate</td>
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<td>Surveys* should be developed and administered in the spring, analyzed, and necessary changes suggested.</td>
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<td>April 28</td>
<td>College Council</td>
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<td>May 5</td>
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<td>May 12</td>
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<td>May 19</td>
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<td>May 26</td>
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<td><strong>FALL 2015</strong></td>
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<td>Flex</td>
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<td>Review and discussion of work to-date</td>
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<td>Week 1</td>
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<td>Groups should sunshine their suggestions and refine, then write up their responses to ACCJC.</td>
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<td>Week 2</td>
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<td>Weeks 7-8</td>
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<td>Document editing</td>
<td>Draft to Board for early review.</td>
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<td>Weeks 9-10</td>
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<td>Week 11 (Nov. 3)</td>
<td>Academic Senate</td>
<td>First Reading</td>
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<td>Week 12 (Nov. 10)</td>
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<td>Dec. 17</td>
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<td>Jan. 4</td>
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<td>Feb. 22</td>
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<td>Last chance for approval**</td>
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<td>March 15</td>
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<td>Follow-Up Report Due to ACCJC</td>
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*Surveys and/or other methodological tools

**Approval at the March 14 Board meeting would not allow for the timely submission of the Report to ACCJC.

4/10/15
| Rec 1 | OUTCOME | In order to meet the Commission’s 2012 expectation for meeting student learning outcomes standards, the team recommends that the college strengthen its assessment of program student learning outcomes to guide improvement. The college should also identify and address outcomes assessment for community services (community education). (II.A.1.c, II.A.2, II.A.2.b) | Follow-Up due 3/2016 | Aaron Voelcker (also 2, 3, 4) Joyce Wagner (also 5) (in collaboration with Curriculum and Instruction Council, Office of Institutional Effectiveness, Academic Senate, Educational Master Planning Committee, and Community Education) | Melinda Womack Kay Powell |
| Rec 2 | PLAN | In order to meet the standard, the team recommends that the college establish formal systematic measures for periodically assessing, evaluating, and modifying its integrated planning and resource allocation processes at both the college and district. (I.B.6, III.D.4, IV.B.2.b) | Follow-Up due 3/2016 | Michael DeCarbo Aaron Voelcker (with College Council to coordinate Planning and Institutional Effectiveness Committee, Budget Committee, and District Planning and Organizational Effectiveness) | Craig Rutan |
| Rec 3 | PLAN | In order to meet the standard, the team recommends that the college develop a systematic method by which it assesses its evaluation processes as well as its progress toward achieving its stated goals. Results of these evaluations should be widely communicated and used as the basis for improvement of institutional effectiveness. (I.B, I.B.3) | Follow-Up due 3/2016 | Aaron Voelcker Roberta Tragarz (with Educational Master Planning Committee and Office of Institutional Effectiveness) | |
| Rec 4 | PLAN | In order to meet the standard, the team recommends that the college design and implement regular and frequent evaluation processes for governance, with the results informing planning and action. (IV.A.3, IV.B.3.g) | Follow-Up due 3/2016 | Corinna Evett Aracely Mora (with College Council, informed by Academic Senate) | Craig Rutan Mary Mettler |
| Team Rec 5 | DE | In order to meet the standard, the team recommends that the college fully integrate distance education into existing planning and program assessment processes to ensure the quality of distance education. (II.A.2.d, III.C.1.b) | Follow-Up due 3/2016 | Scott James Joyce Wagner (with Curriculum and Instruction Council and Student Services) | John Hernandez |
| Rec 6 | PROF DEV | In order to increase effectiveness, the team recommends that the college strengthen its efforts to provide all personnel with appropriate opportunities for continued professional development and assess classified staff members’ professional development needs as a basis for training. (III.A.5.a, III.A.5.b) | Midterm Report due 2017 | Lynnette Beers Marilyn Flores (with Professional Development Committee and Classified Representatives) | Martin Stringer |
| | | Demonstrate elimination of structural budget deficit. (III.D, IV.B) | Follow-Up due 3/2016 | Arileen Satele Craig Rutan (with Budget Committee) | Michael DeCarbo |