

Santiago Canyon College

Academic Senate

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Minutes-Approved

Fall 2012 Senate Retreat

August 22, 2012

9:00 am-12:00 pm E-306

Present:

Senators

Aguilera, Leonor
Barembaum, Morrie
Breedon, Emma
Carrion, Rudy
Cummins, Shawn
Deaver, Doug
DeCarbo, Michael
Deeley, Steve
Elchlepp, Elizabeth
Evet, Corinna

Granitto, James
Hovanitz, Eric
Isbell, James
Martino, Danny
Matthews, Evangeline
Mettler, Mary
Nance, Craig
Salcido, Andrew
Scott, Randy
Shekarabi, Nooshan
Sproat, Barbara

Wagner, Joyce
Womack, Melinda

Non-Voting Members

CIC: Rutan, Craig
ASG: none

Guests:

Smith John
Eperjesi, Kevin

Absent:

Shields, Jolene

I. Welcome

- A. Pres. Evett thanked Morrie Barembaum for his fine work as Senate President during the last 4 years.
- B. The new executive board was introduced.
- C. Senate handbooks were distributed and the information inside was discussed.
- D. The Bylaws and Constitution will continue to be revised throughout this semester and will be a focus of the spring retreat.
- E. One of the primary goals for the Senate this year is information, representation and communication.

II. Empowering the Senate: Presentation by Pres. Evett

- A. Basis of authority
 1. The Ed. Code is California law and can only be changed through the legislative process.
 2. Title 5 is a set of California regulations which can be changed by the Board of Governors. Division 6 of Title 5 specifically applies to community colleges.
 3. 10+1: These are the specific areas where, by law, the Senate has at least some authority. They are posted on the back of each agenda.
- B. The Senate's responsibilities
 1. To make recommendations with regards to professional and academic matters.

- a. Rely Primarily: The Board needs to accept the recommendations of the Senate in these areas except in unusual situations which the Board must be able to explain in writing.
- b. Mutual Agreement: If no agreement is reached among the various groups then the previous policy stays in place except in cases of legal or financial hardship.
2. To represent the faculty and students in curriculum and academic standards.
- C. Accreditation standards
 1. College is required to meet accreditation standards
 - a. Planning driving budget and having complete programs were given as examples.
- D. Different scenarios provided by the State Academic Senate were analyzed in small groups and discussed as a whole.

III. Student Success Task Force Recommendations: Presentation by Prof. Wagner

- A. History and background
 1. The recommendations are a result of SB 1143 (2010).
 2. They were approved in January 2012 by the Board of Governors.
 3. Legislation necessary for Ed. Code changes has been written and is currently moving through the approval process.
 4. Workgroups met over the summer to work on implementation details for some of the recommendations.
- B. List of recommendations: These can be found at the Chancellor's Office Website.
- C. Possible future actions and discussions in senate:
 1. Stay current with the specific policies coming out of the workgroups.
 2. Be aware of the metrics in the ARCC report and the upcoming scorecard because outside groups will use these numbers to measure our success.
 3. Look into possible interventions and supplemental instruction.
 4. Discuss goals and possibilities for professional development.

IV. Effective Meetings: Presentation by Prof. DeCarbo

- A. The Brown Act
 1. The Senate should err on the side of caution when there is doubt about compliance.
 2. We need to clarify what is required of committees and task forces that report to the Senate, particularly regarding minutes.
- B. Robert's Rules of Order
 1. We will adopt the use of "point of information" when there is clarification needed.
 2. We can limit discussion by using the Pro then Con model.

V. Hot Topics

Pres. Evett and Prof. Rutan gave an overview of some of the issues facing community colleges in California.

- A. Budget issues
 1. Class section cuts
 - a. It was stated that the Senate should take a stand against more sections being cut until it was shown that we could not cut other in areas, such as the District.

- b. The stability fund (part of the ending balance) may be used to avoid cutting sections in Spring 2013.
 - c. Curriculum decisions should not be solely budget based.
 - 2. Compliance with faculty obligation number (FON)
 - a. The FON determines the number of full-time faculty a district should have.
 - b. The state has not been requiring compliance because of the budget situation.
 - c. If the FON is to be met, the District would need to hire about 20 new faculty, 6 at SCC.
 - 3. Compliance with the 50% law
 - a. As we cut sections on the instructional side, we would need to make equivalent cuts on the non-instructional side to maintain compliance.
 - 4. The Governor's tax measure
 - a. The outcome of Proposition 30 in November will determine our budget situation.
- B. Curriculum issues
 - 1. Course repetition
 - a. This concerns students who do NOT successfully complete a course the first time.
 - b. Students may only have three notations on their transcript for any single course.
 - 2. Repeatability
 - a. This concerns students who successfully complete a course and want to take it again.
 - b. At SCC, the only programs where a course could be repeated for credit are athletics, forensics and Model United Nations.
 - c. Other programs can write levels of courses (ex. Golf 1, Golf 2, Golf 3...) but a student can only have a total of 4 attempts (successful or otherwise) in this sequence of courses.
 - 3. Prerequisites
 - a. The state is now allowing the addition of prerequisites using content review.
 - b. This cannot happen yet at SCC until District policy has been changed, sometime this semester.
 - c. Adding basic skills prerequisites might help satisfy the Student Success Task Force Recommendation 3.4 which requires students to address basic skills requirements starting in their first year.
 - d. If we add prerequisites, we need to be aware that adding enough sections of a prerequisite to satisfy demand might force us to cut sections of other courses because of budget limitations.
 - 4. Program discontinuance
 - a. As classes got cut due to the budget, some programs slowly faded away without a formal discontinuance process.
 - b. A formal discontinuance process is already in place at our District.
 - c. A policy to allow temporary suspension of courses is being worked on.
 - d. Programs cannot be suspended away.
 - 5. Transfer degrees.
 - a. We currently have 7 transfer degrees (AA-T or AS-T).
 - b. Beginning in spring 2013, the CSUs will only accept AA-T and AS-T degrees for transfer.
 - c. We are hoping to have between 11 and 14 of these degrees by this time next year.
- C. Other
 - 1. The concept of a comprehensive district or region as compared to a comprehensive college was brought up, but there was little time for discussion.

Meeting Adjourned at 12:02 pm.

Respectfully submitted,

Joyce Wagner

SCC-AS Secretary/Treasurer