

Santiago Canyon College Academic Senate

8045 East Chapman
Orange, CA 92869

(714) 628-4831
FAX (714) 532-2055

SENATORS

Business and Career Education

Deeley, Steve 2014
Salcido, Andrew 2013

Continuing Education (OEC)

Shields, Jolene 2013

Counseling & Student Services

Aguilera, Leonor 2013
Carrion, Rudy 2014
Mettler, Mary 2014

Humanities and Social Sciences

Deaver, Doug 2014
Elchlepp, Elizabeth 2013
Granitto, James 2013
Isbell, James 2013
Shekarabi, Nooshan 2014

Fine & Performing Arts and Communication

Womack, Melinda 2013

Library

Sproat, Barbara 2013

Mathematics and Sciences

Cummins, Shawn 2013
Hovanitz, Eric 2014
Martino, Danny 2013
Nance, Craig 2014
Scott, Randy 2013

Adjunct

Matthews, Evangeline 2013
Breedon, Emma 2013

OFFICERS

President

Evett, Corinna 2014

Vice President

DeCarbo, Michael 2013

Secretary/Treasurer

Wagner, Joyce 2013

Curriculum

Rutan, Craig Chair

AGENDA 2 October 2012 1:30 pm – 3:00pm Room E-306

Call to Order

I. Order of the Agenda

II. Approval of Minutes

A. 18 September 2012

III. Public Comments (5 minute limit per person)

IV. ASG Report (5 minutes)

V. Discussion Items

- A. **Administrative Services Update:** Vice President of Administrative Services Kawa (10 minute presentation with 5 minute discussion)
- B. **BSI Report:** An update on the BSI Task Force and its related report presented by Professor Roe. (1 & 5) (10 minute presentation with 5 minute discussion)
- C. **Resolution F2012.2: Senate Support of Proposition 30—Governor Brown's 2012 Tax Initiative:** First reading of a resolution for faculty support of Proposition 30 submitted by Professor Shekarabi. (5 & 10) (5 minute discussion)
- D. **Distance Education Discussion:** Continued discussion of distance education and how it relates to the faculty's vision and goals led by AS President Evett. (1, 4, 5, 7, & 10) (10 minute discussion)
- E. **Enrollment Management:** A presentation on the basics of enrollment management and classroom capacities led by Curriculum and Instruction Chair Rutan. (1, 2, 4, 5, & 10) (10 minute presentation with 5 minute discussion)
- F. **Senate Funding Process:** Presentation of new Senate budget, ASCCC Plenary and Institute costs, and Plenary and Institute attendance and funding led by AS Secretary/Treasurer Wagner. (1-10 +1) (5 minute presentation with 5 minute discussion)

VI. Reports Discussion (5 minutes total)

- A. Curriculum
- B. Student Learning Outcomes Assessment and Review Committee
- C. SAC Senate Report
- D. Technology
- E. Facilities
- F. College Council
- G. President's Report

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved 4/12/2011)

Rancho Santiago Community College District BP2410 (previously BP9001) (Setting Policy)

Adopted 03/17/97

Revised March 28, 2011

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

***For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

1) Curriculum, including establishing prerequisites and placing courses within disciplines; 2) Degree and certificate requirements; 3) Grading policies; 5) Standard or policies regarding student preparation and success; 8) Policies for faculty professional development activities;

For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:

4) Educational program development; 6) District and college governance structures, as related to faculty roles; 7) Faculty roles and involvement in accreditation processes, including self study and annual reports; 9) Processes for program review; 10) Processes for institutional planning and budget development.

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all policies and administrative procedures shall be readily available to District employees through the District website.

Reference: Education Code Section 70902; Accreditation Standard IV.B.1.b & e.