

SCC Academic Senate Minutes – Approved February 7, 2012
Senate Spring Retreat January 18, 2012

SAC Senators Present:

Mary Ellen Bobp
Cherie Bowers
Sharon Brown
Jodi Coffman
Monica Collins
Madeline Grant
Deborah Hyman
Bonnie Jaros
Jarek Janio
Michael Kelcher
Ann Lockhart
Marilou Morris
Jeff McMillan
Ray Hicks
Lisa McKowan-Bouurgnon
Dena Montiel
Rene O’Dell
Mike Paunovic
Monica Porter
Chuck Rawshaw
Mario Robertson
John Ross
Max Serrano
Ken Sill
Brian Sos
John Zarske

SCCSenators present:

Leonor Aguilera
Morrie Barembaum
Shawn Cummins
Doug Deaver
Michael DeCarbo
Steven Deeley
Elizabeth Elchlepp
Corinna Evett
Jim Granitto

Call to Order

I Introduction

Welcome

Preview

Ethel Jordan (for Jolene Shields)
Danny Martino
Mary Mettler
Craig Nance
Andy Salcido
Randy Scott
Nooshan Shekarabi
Barbara Sproat
Melinda Womack

Non-Voting Members

CIC

Craig Rutan

ASG Representatives

None present

Guest(s):

Rick Adams
Rebecca Barnard
Sherrie Blake
Emma Breeden
Melissa Campitelli-Smith
Chris Cannon
Paul Foster
John Hernandez
Louise Janus
Steve Kawa
Jungnon Jin
Anson Lui
Phil Marquez
Jane Mathis
Robbie Miller
Stacy Russo
Gabriel Shweri
John Smith
George Sweeney
Binh Vu

II Participatory governance and 10 plus one (Appendix 1 – Participatory Governance)

- 1 Presidents Barembaum and Hicks presented an overview of the formation and role of Academic Senates as created by law, code and regulation.
- 2 The State Academic Senate is available for presentations, assistance and issue resolution.
- 3 The Senators and guests were then tasked with discussing the responsibilities of the Senates and the future roles they may play.

During Discussion

- 1 Professor Janio asked that Continuing Education from SAC be granted more Senate representation as he is the only representative for an entire school; further, Continuing Education does not feel that they are understood enough and would like to present an overview of the program to the Senates.
- 2 Professor Morris asked that there be a more formalized forum for communication between the Colleges.
- 3 Professor McMillan said his group discussed that there needs to be more communication prior to emergencies.
- 4 Professor Granitto said his group was discussing the relationship between the Faculty Union and the Senate regarding distinct responsibilities and areas of overlap.
- 5 Professor Jaros discussed that the Senates need to address that Faculty obligations have been increasing and Faculty members are now required do much more than once asked; this impacts the ability to provide effective participatory governance.
- 8 Professor Brown added that not only is it meetings, it is also numerous emails and electronic obligations.
- 9 Professor DeCarbo discussed revitalizing the District Senate, exploring/dispelling the perceptions the colleges have of one another, and the necessity of common curriculum.

III Where did the ending balance come from? (Appendix 2 – Budget Analysis)

- 1 President Hicks presented a spread sheet exploring past budgeted amounts and the actual amount spent as an attempt to answer this question.
- 2 There were other important questions raised:
 - A How responsive is the budget to the actual? What is left over and what is budgeted for the next year?
 - B Is there a student at the end of the expenditure? If not, then why should the District be spending money here?
 - C Who decided this? Where was the discussion made? How does this directly impact the students?

IV Student Success Task Force

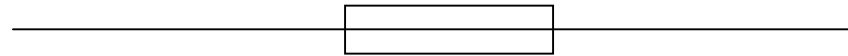
- 1 Presidents Barembaum and Ray Hicks introduced the topic and asked for Faculty input.

V Adjournment

The retreat was adjourned at 11:55 a.m.

Participatory Governance

Effective Faculty Leadership and the Role of the Academic Senate in a Collegial Setting



Mark Wade Lieu, President
Academic Senate for California
Community Colleges

Two Steps

- Understand the role of the Academic Senate
- Use the power of the Academic Senate wisely

The Basis for Senate Power

Education Code
Title 5 Regulations
Guidelines

California Education Code

- Laws resulting from legislation
- Requires legislation to be changed
- Always supercedes Title 5 regulation

Title 5

- California Code of Regulations
- Derived by the Board of Governors from the California Education Code
- Division 6 - applies to California Community Colleges
- Is regulation with the force of law

Academic Senates

Education Code Section 70902 (b)(7)

“The board of governors ... ensure ... the right of academic senates to assume primary responsibility for making recommendation in the areas of curriculum and academic standards.”

Academic Senates

Title 5 Section 53203

- (A) Governing Board shall adopt policies delegating authority and responsibility to its Academic Senate.
- (B) Policies in (A) shall be adopted through collegial consultation with the Academic Senate.
- (C) Guarantees the Academic Senate the right to meet with or appear before the board.

Academic Senates

Title 5 Section 53200

- (B) Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.
- (C) Academic and Professional matters means the following policy development and implementation matters:

Ten

Title 5 Section 53200 (c)

- Curriculum, including establishing prerequisites
- Degree & Certificate Requirements
- Grading Policies
- Educational Program Development
- Standards & Polices regarding Student Preparation and Success
- College governance structures, as related to faculty roles

Ten (continued)

Title 5 Section 53200 (c)

- Faculty roles and involvement in accreditation process
- Policies for faculty professional development activities
- Processes for program review
- Processes for institutional planning and budget development

+ 1

Title 5 Section 53200 (c)

- Other academic and professional matters as mutually agreed upon.

Collegial Consultation

Title 5 Section 53200 (d)

District Governing Board is required to consult collegially with the Academic Senate and develop policies on academic and professional matters through either or both:

1. Rely primarily upon the advice and judgment of the Academic Senate
2. Reach mutual agreement with the Academic Senate by written resolution, regulation, or policy

Collegial Consultation

Title 5 Section 53200 (d)

(D) Requires procedures for responding to Academic Senate recommendations that include:

1. When rely primarily, the recommendation of the Academic Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will they not be accepted.
2. When mutual agreement and an agreement has not been reached:
 - Existing policy remains in effect except in cases of legal liability or fiscal hardship
 - Board may act - after a good faith effort - only for compelling legal, fiscal, or organizational reasons.

Compelling Reasons

These terms mean that ... in instances where a recommendation is not accepted the reasons for the board's decision must be in writing and based on a clear and substantive rationale which puts the explanation for the decision in an accurate, appropriate, and relevant context.

Participating Effectively in District and College Governance

More Powers

Title 5 Section 53203

(E) Academic Senate may assume responsibilities and perform functions as may be delegated by the Governing Board

(F) Appointment of faculty members to college committees shall be made by the Academic Senate - requires consultation with CEO or designee

More Powers

Education Code Section 87359 (b)
Waiver of Minimum Qualifications and Equivalency

Education Code Section 87360 (b)
Hiring Criteria, Policies, and Procedures

Education Code Section 87458 (a)
Administrative Retreat Rights

Education Code Section 87615 (b)
Minimum Degree Requirements

Faculty Association

Education Code Section 87610.1 (a)

Tenure Evaluation Procedures

"The faculty's exclusive representative shall consult with the academic senate prior to engaging in collective bargaining regarding those procedures."

Faculty Association

Education Code Section 87663 (f)

Evaluation Procedures - Association shall consult with Senate

Education Code Section 87743.2

Faculty Service Areas - Association shall consult with Senate

Everyone Else (almost)

Education Code 70902 (b)(7)

"The board of governors ... ensure ... staff, and students the opportunity to express their opinions at the campus level, to ensure that these opinions are given every reasonable consideration, to ensure the right to participate effectively in district and college governance..."

Students

Title 5 Section 51023.7(a)

The governing board shall adopt policies procedures that provide students the opportunity to participate effectively in district and college governance.

- Grading policies
- Codes of student conduct
- Academic disciplinary policies
- Curriculum development

Students

Title 5 Section 51023.7(a)

- Course/program initiation or elimination
- Processes for institutional planning and budget development
- Standards and policies regarding student preparation and success
- Student services planning and development
- Student fees
- Any other district or college policy... that will have a significant effect on students

Classified Staff

Title 5 Section 51023.5(a)

The governing board shall adopt policies and procedures that provide district and college staff the opportunity to participate effectively in district and college governance.

Management

- Title 5 is silent

Resources

- Empowering Local Senates: Roles and Responsibilities of and Strategies for an Effective Senate
- Participating Effectively in District and College Governance
- Academic Senate Website: www.asccc.org
- Me: mwlieu@asccc.org

Technical Assistance

- Jointly conducted by the Academic Senate and the Community College League of California
- Level 1: Information Presentation
- Level 2: Advisory Assistance
- Level 3: Issue Resolution
- Special Workshops and Presentations

2008-2009 Events

- Student Success Conference: October 1-3, 2008, Anaheim
- Fall Plenary Session: November 6-8, 2008, Los Angeles
- Accreditation Institute: January 23-25, 2009, San Jose
- Counseling and Library Faculty Development Institute: February 20-22, 2009, Santa Clara
- Vocational Leadership Institute: March 12-14, 2009, Universal City
- Spring Plenary Session: April 16-18, 2009, San Francisco
- Leadership Institute: June 18-20, 2009, Lake Tahoe
- Curriculum/SLO Institute: July 9-11, 2009, Newport Beach

Appendix 2 - Budget analysis (slight modifications were made to the original to include herein)

District Account #	Department	2009-10 Budgeted	2009-10 Actuals	2009-10 Remaining Ba	2010-11 Budgeted	2010-11 Actuals	2010-11 Remaining f	2011-12 Budgeted
50000	District Operations	251,633	27,710	223,922	675,345	-398,374	1,073,719	469,973
							Plus a balance of 795,000	
51100	Chancellor's Office	725,178	829,405	-124,182	858,768	727,298	111,570	887,389
51200	Board of Trustees	369,435	333,471	35,963	383,776	351,619	32,156	399,724
52200	Public Affairs/Gov Rel	372,711	319,014	50,534	332,290	339,864	-8,943	107,051
52300	Communications	214,057	218,830	-4,773	227,192	228,599	-1,407	232,256
52500	Publications	574,835	522,242	46,091	596,350	408,235	171,915	587,986
							w/202,169 Enc	
52600	Graphic Communications	731,482	565,909	165,572	460,758	431,727	29,024	457,423
53110	Human Resources	1,555,323	1,453,984	101,078	1,463,292	1,551,623	-88,331	1,526,806
53210	Ctr for Trade Dev	19,408	57,201	-37,793	76,413	63,506	12,906	12,621
53220	Women in Business Ctr	54,593	33,045	21,547	19,798	80,677	-60,879	32,888
53305	Educational Services Off	284,253	324,010	-39,757	333,113	274,771	58,341	269,575
53315	Center for Excellence	35,426	50,589	-15,163	37,001	0	37,001	
							Removed from Budget	
53330	Digital Media Ctr	459,308	386,875	71,757	418,378	409,611	8,716	468,322
53340	Research	263,681	249,267	14,413	243,114	251,215	-8,101	247,157
53345	Resource Development	311,805	273,686	38,118	304,950	279,441	25,508	263,773
53355	Workplace Learning Res Ctr	77,131	144,863	-67,732	Removed from Budget			

53360	Corporate Training Institute	No Budget Item			0	73,954	-73,954	61,544
53410	Small Business Dev Ctr	150,304	144,880	5,423	45,037	76,463	-31,426	75,485
54111	Business Operations' Office	1,291,875	1,414,940	-123,065	1,194,210	1,108,016	68,796	1,258,504
54129	Cashier's Office	35,000	111,285	-76,285	143,047	102,977	40,069	119,908
54131	Facility Planning Office	393,381	255,732	137,176	545,387	294,135	248,416	402,977
54132	Construction & Support Serv	373,152	364,756	8,329	373,566	370,785	2,780	379,355
54133	Maintenance & Operations	543,632	417,356	126,248	594,378	380,916	210,731	617,455
54141	Information Tech Services Off	3,640,920	2,604,207	1,034,265	4,229,999	3,466,092	641,201	4,298,702
54142	Academic Support-SAC	36,332	34,902	1,396	137,582	43,682	93,899	137,582
54143	Academic Support-SCC	8,971	116,549	-107,593	64,395	56,920	7,458	64,395
54144	Applications Systems	1,787,976	1,659,453	128,522	1,845,608	1,688,979	151,638	1,860,828
54145	Networking	960,127	791,781	165,164	872,664	797,100	75,212	883,220
54146	District Wide Technology	859,376	1,149,129	-289,753	117,676	93,188	22,742	117,676
54151	Purchasing	530,479	520,343	9,671	546,427	436,539	109,887	561,475
54152	Mailroom	759,058	754,477	4,580	752,345	447,491	304,853	770,142
54153	Warehouse	274,339	262,848	11,357	273,026	267,545	5,480	277,950
54161	Safety & Security Off	361,661	208,228	150,497	251,715	219,445	30,960	254,785

54162	Environ Safety & Emer Services	231,102	178,729	52,186	231,086	81,730	148,910	235,943
54211	Fiscal Services Off	470,654	463,397	7,256	559,762	455,784	103,977	532,929
54212	Accounting	951,153	925,207	25,945	1,046,946	865,645	181,300	864,394
54213	Accounts Payable	537,200	520,286	16,913	538,040	533,677	4,362	548,706
54215	Payroll	636,024	515,890	120,133	642,157	530,780	111,290	657,462
54216	Project Management	26,004	11,516	14,487	11,770	11,697	72	11,895
TOTAL ALL REVENUES		-63,375	-230,339	166,964	-73,175	-266,468	193,293	-249,050
TOTAL ALL EXPENDITURES		21,946,052	20,104,078	1,801,443	22,302,690	18,386,379	3,723,902	21,972,639
TOTAL NET		21,882,677	19,873,739	1,968,408	22,229,515	18,119,911	3,917,196	21,723,589

SAC		2009-10	2009-10	2009-10	2010-11	2010-11	2010-11	2011-12
Account #	Department	Budgeted	Actuals	ining Balance	Budgeted	Actuals	ning Balance	Budgeted
11400	Project Management	376,319	34,838	341,480	392,487	13,691	378,795	3,906
14121	Aux Serv Office	390,187	296,774	93,412	300,620	288,359	12,260	322,354
14129	Cashier's Office	198,734	141,249	57,484	128,761	162,128	-33,367	162,528
14141	Academic Suport-CEC	63,477	61,976	1,500	75,811	158,184	-82,373	141,037
14163	Safety & Parking-SAC	283,799	630,893	-347,094	700,046	348,495	351,550	441,385
15051	Academic Affairs Off	1,732,896	887,952	844,943	1,992,789	740,965	1,251,823	1,427,229
15052	Honors Program	101,990	52,962	49,027	85,314	52,672	32,641	87,610
15105	Business Division Off	421,348	418,142	3,205	394,764	238,211	156,552	369,876
15120	Business App & Tech	547,994	454,702	93,291	485,612	372,992	112,619	306,658
15130	Business Seminars	199,391	117,190	82,200	154,629	115,046	39,582	119,732
15135	Computer Info Sys	363,157	102,870	260,286	175,317	55,561	119,755	37,139
15140	Computer Science	438,213	620,980	-182,767	745,608	719,748	25,859	716,692
15150	Engineering	397,015	344,749	52,265	395,391	342,385	53,005	358,673
15165	Management	417,984	252,759	165,224	309,990	300,938	9,051	304,990
15310	Counseling	1,461,471	1,347,015	113,907	1,428,844	1,640,855	-212,021	1,542,911
15320	Counseling Instruction	555,710	574,225	-18,515	563,718	563,970	-252	488,597

15510	Art	929,804	1,043,209	-113,405	931,659	1,034,079	-102,420	977,280
15551	Broadcast Journalism	178,810	3,748	175,061	158,619	4,798	153,820	39,228
15552	Television (TV,Film,Vid)	243,262	298,642	-55,377	247,099	308,004	-60,905	261,436
15620	English	2,197,470	2,299,822	-102,352	2,349,944	2,411,329	-61,385	2,254,549
15655	History	646,674	654,333	-7,659	661,132	718,227	-57,095	690,643
15660	Philosophy	266,823	312,029	-45,206	263,138	322,995	-59,857	276,516
16410	Biology	1,088,386	1,289,381	-200,995	1,090,865	1,388,718	-297,835	1,314,774
16640	Nursing	1,976,184	1,899,160	77,023	1,415,019	1,831,987	-416,968	1,686,911
17400	Maintenance	1,226,110	1,121,187	100,472	1,353,610	1,145,701	206,932	1,266,440
17500	Operations	2,691,523	1,849,913	841,609	2,816,523	1,896,176	920,346	2,942,848
18100	Continuing Ed Div	3,029,441	2,960,417	68,899	3,198,555	2,613,878	584,563	3,008,408
18200	SAC Cont Ed Instruction	8,510,340	7,561,689	946,257	7,973,856	7,521,072	453,977	7,901,179
19410	Student Placement	227,022	20,152	206,869	170,971	35,956	135,014	92,279
19523	Deaf & Hard of Hearing	115,483	198,398	-82,915	104,354	257,361	-153,007	104,952
19570	Tutorial Center	443,269	310,585	132,683	475,634	294,816	180,817	388,292
19620	School & Comm Partner	360,800	240,369	120,430	86,172	219,531	-133,359	28,232
					Already overspent 21,217.79 by 10/31/11			
TOTAL ALL REVENUES		-75,738	-6,760,887	6,685,149	-6,692,692	-5,830,156	-862,535	-7,110,231
TOTAL ALL EXPENDITURES		76,779	72,324,158	4,412,787	76,715,334	71,829,412	4,864,826	77,219,840
TOTAL NET		76,703,437	65,563,271	11,097,936	70,022,642	65,999,256	4,002,290	70,109,609

SCC		2009-10	2009-10	2009-10	2010-11	2010-11	2010-11	2011-12
Account #	Department	Budgeted	Actuals	Remaining B:	Budgeted	Actuals	Remaining B:	Budgeted
21300	Project Management	291,462	226,857	64,604	301,473	217,988	83,484	324,432
25051	Academic Affairs Off	1,608,099	898,942	709,156	2,502,514	937,779	1,564,734	1,455,673
25313	Ex Sci & Ath Off	170,842	175,863	-5,021	178,086	16,513	161,572	157,612
25132	Athletics	398,018	544,771	-146,754	545,085	437,729	107,355	436,037
25133	Exercise Science	559,821	480,251	79,569	492,234	396,427	95,806	372,422
25150	Math	2,149,988	2,193,364	-43,376	2,194,063	2,360,336	-166,273	1,978,436
25161	Astronomy	191,286	212,628	-21,342	185,155	250,870	-65,715	246,954
25162	Biology	844,812	866,116	-21,381	865,996	1,001,875	-135,955	1,076,362
25205	Career Ed Office	501,462	470,023	31,438	466,286	516,042	-49,756	485,248
25210	Apprenticeship	1,811,832	1,281,648	382,134	1,812,356	1,015,054	797,301	1,795,778
25220	Cosmetology	366,251	306,544	39,218	366,251	157,094	209,156	0
25250	TV/Video Communicatior	8,803	53,641	-44,838	6,026	61,651	-55,625	42,073
25330	History	343,138	412,790	-69,652	369,337	454,678	-85,341	407,224
25343	Philosophy	350,830	415,678	-64,848	353,057	454,614	-101,557	398,808
27400	Maintenance	528,726	573,482	-44,778	572,163	682,468	-126,326	702,738
27500	Operations	1,092,234	802,388	289,835	1,404,994	978,719	426,274	1,477,613
29325	Counseling	963,109	1,073,227	-110,118	1,015,382	1,436,296	-420,914	1,396,855
TOTAL ALL REVENUES		-1,442	-4,405,939	2,963,465	-4,389,257	-4,503,176	113,919	-5,446,402
TOTAL ALL EXPENDITURES		34,836,083	32,748,376	1,918,363	36,100,870	33,684,713	2,382,801	35,487,677
TOTAL NET		33,393,609	28,342,436	4,881,828	31,711,613	29,181,537	2,496,720	30,041,275