

SCC Academic Senate Minutes – Approved 3/15/11
Senate Business Meeting February 15, 2011

Senators present:

Nena Baldizon-Rios
Morrie Barembaum
Doug Deaver
Michael DeCarbo
Steven Deeley
Corinna Evett
Jim Granitto
Eric Hovanitz
Jim Isbell
Ehtel Jordan
Danielle Martino
Mary Mettler
Craig Nance
Nooshan Shekarabi

Barbara Sproat
Joyce Wagner

Non-Voting Members

CIC

Craig Rutan

ASG Representative

Vicky Tawil

Guests:

Aracely Mora
Jim Watkins
Beth Hoffman
Kay Powell

I ORDER OF THE AGENDA

As set

II Approval of Minutes

Senate Retreat, January 19, 2011

Professor Deeley moved to approve

Professor Hovanitz provided the second

The minutes are approved without dissent

Business Meeting, February 1, 2011

Professor Martino moved to approve

Professor Shekarabi provided the second

The minutes are approved without dissent

III PUBLIC COMMENTS

- A Professor Granitto announced that on April 20 at 2 p.m. there will be a groundbreaking ceremony for the Humanities and Gymnasium Buildings.
- B Professor Granitto announced that he is serving as the liaison for the construction of the Humanities building to ensure that the issues with the Science Center do not reoccur.
- C Professor Evett reported that the Microbiology class and lab are functioning and underway.
- D Professor Barembaum promoted participation in Hands Across California.

IV ASG - Representative Tawil

- A Battle of the Bands is so successful auditions were extended for one more week.
- B On February, 16 ASG will host a Town Hall meeting from 1 to 3 p.m.
- C ASG will host and organize a Campus Clean Up on February, 25 at 12 p.m.
- D ASG will screen “Invisible Children” February, 24 at 7:30 p.m. in SC 105.
- E Ryan Ahari will now spearhead on the Hands Across California campaign.

V ACTION

A SLOARC Description (Appendix 1)

Professor DeCarbo moved to accept

Professor Baldizon Rios seconded

The description was accepted without dissent

VI Guest Presenter Aracely Mora, Interim VP Academic of Affairs

A SCC's goal for the year is 6333 FTES

- 1 Fall 2010 SCC reached approx 2914, this was 100 over target.
- 2 "This allowed me to approach the Spring with confidence we would make our target."
- 3 SCC is within 35 to 50 FTES of meeting the 2885 needed for Spring.
- 4 Currently, this Spring SCC is at 2758 FTES, which does not include positive attendance.
- 5 Last Spring, the FTES included 222 FTES brought in from positive attendance, the bulk of which came from Cosmetology.
 - a This year, with the phasing out of Cosmetology, these numbers will be significantly lower.
 - b This Fall SCC generated 130 FTES in positive attendance
 - c Suspension of Cosmetology brought SCC down approximately 100 FTES.
- 6 Due to all of the above issues, some 12 week and 8 week courses were added to the Spring schedule of classes.
- 7 "As of this morning we have thirteen, 12 week courses that are 81% full, generating an additional 45 FTES. There is one course that may not be continued due to a low enrollment number."

B VP Mora was asked, "What happens if we don't meet target?"

- 1 "SCC is but one of four portions within the District that must meet targets; as a whole we may make our goal."
- 2 Further, Summer FTES, depending on the start date, count toward our goal.
- 3 The courses will count towards FTES depending on when the date it begins falls.
- 4 Here are three scenarios for Summer:
 - a Same as last year.
 - b Same as last year plus courses.
 - c Same as last year minus courses.
- 5 Perhaps a four week session will be added to the end of the Spring semester.

C VP Mora was asked, "What was the process by which the classes were added and staffed?"

- 1 First, the administration looked at Spring waiting lists.
- 2 Second, room capacity was examined; this necessitated the addition of 12 week courses rather than 8 week courses.
- 3 "The turn around was so quick that it did not allow for lengthy dissemination of information; I can only tell you, that we must do better. We must keep communicating to ensure that this can be prevented from happening in the future."

D For the Summer and Fall, Departments should be planning on maintaining, adding or cutting from the planned schedule.

E VP Mora was asked, "If there was a failing in the channels of communication, what measures are being taken to ensure that this failing does not happen again?"

- 1 "As of right now, I cannot give you an answer, but we must discover a solution."

- 2 President Barembaum stated that he heard there was a lack of communication between the Chairs and Departments.
 - 3 VP Mora responded, “Communication is our greatest tool and at times our greatest deficiency, I don’t know if there’s going to be an email [in the future], or whatever. When I talked to the Deans about adding classes, it was with the intent of 8 week only, but then with the room utilization [issue, the] deans realized that it was not feasible and had to go to 12 weekers.”
- F VP Mora was asked, “How was it determined which adjunct would get the courses?”
- 1 Due to the lack of time, these decisions were based on availability.

VII Discussion Items

A Mission Statement

- 1 Upon discussion, the Senate requested that the revised Mission Statement be brought forth to the Senate with minor changes for a vote at the next Senate Business Meeting.

B Senate Divisions.

- 1 President Barembaum began by asking whether the Faculty is better served by trying to assign senate representation based upon the ever-changing division lines or to adopt a more “semi-permanent” faculty representation based upon discipline distinctions.
- 2 The Senators were charged to discuss these options with their constituents:
 - a Advantages:
 - i The senate will not have to constantly adapt to changing Divisions.
 - ii The Library will have their own representation.
 - b Disadvantages:
 - i Math and Sciences will lost a Senator.
- 3 This prompted the discussion as to whether senate representation should be allocated at a 1 Senator to every 7 faculty ratio or a 1 Senator to every 7, or fraction thereof, faculty ratio.
- 4 The Senators were charged to discuss this change with their constituents:
 - a Advantages:
 - i This would increase the number of senators and therefore (hopefully) increase ideas.
 - ii Smaller populations on campus will have better representation.
 - iii Math and Sciences would not lose a senator.
 - iv Allows the senate representation to be less impacted by newly hired faculty.
 - b Disadvantages:
 - i This would require a change to the constitution and/or bylaws.
 - ii There will be trouble finding participants for the new senate seats.

C Dues

Postponed

D EVT

- 1 Professor Wagner presented a spreadsheet summarizing the results of the initial EVT survey. (Appendix 2)
- 2 Professor Evett reported that she shared some of the results with VP Mora.
 - a She also reports that VP Mora was asked to fill out the same survey in conjunction with the Deans.

- b Further, that the same will be asked of ASG President Kevin Dilger.
- c Finally, the Task Force will meet again to create a more comprehensive survey.

E Finals week schedule:

- 1 Professor Sproat reports that LFPAC is not in overwhelming support of changing; most constituents explain that the loss of an instructional day would be detrimental to the students.
- 2 Professor Wagner reports that the Math Department would like to return to a 16 plus 1.
- 3 Professor Deaver esoterically reports that the Philosophy Department is not in favor of changing what has already been changed.
- 4 Professor Martino reports that the Science Faculty are in favor of a finals week.
- 5 Professor Hovanitz reports that the Biologists are not in favor of a finals week due to the lost day of instruction.
- 6 Professor Granitto reports that most in the Humanities are not in favor of the change but will support the will of the whole.

F Safe Space

Professor Evett will be sending out an informational e-mail to all Faculty.

VIII Reports

A Curriculum

- 1 Professor Rutan would like your review of CurricUNET.
- 2 The first transfer degree, Communication Studies, is up and running.
- 3 The Transfer degree in Psychology is in progress
- 4 The Transfer degree in Sociology is beginning to take shape.
- 5 The Liberal Arts in Math and Sciences degree will soon pass through the system.
- 6 Professor Rutan will be presenting to the Board on February 22.

B SAC Report

- 1 AB 37 was created to address College students in California of Japanese descent that may have had their education disrupted by the internment camps during World War II; there may be 23 students at SAC that were impacted by this, more to come
- 2 The New Faculty Institute will not award release time for the process but rather rely on the five hours per week of committee work all faculty are contractually obligated to perform.
- 3 Peter Hardash presented the new budget allocation model that allows the Colleges to keep the money they generate minus District operating costs and District-wide costs.
 - a Professor DeCarbo points out that we must stringently pay attention to the creation of this model and what will be considered district operating costs and District-wide costs.
 - i For instance, should the two colleges equally share the cost of life time benefits, when the ratio of those receiving benefits is greatly disproportionate?
 - ii Professor Cummins contends that publications should not be equally split, as the point of origin is known and can therefore be charged.

Professor Martino moved to adjourn.
Professor Granitto provided the second.

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There was no dissent to adjournment.

Appendix 1 – SLOARC description

STUDENT LEARNING OUTCOMES
AND ASSESSMENT REVIEW COMMITTEE

Mission

To assist faculty and staff to prepare students to be able to think, learn, communicate, and act on knowledge gained through their experience at Santiago Canyon College. To review student learning outcomes (SLOs) and assessment plans to reflect an emphasis on student success.

Responsibilities

- Review, advise, and guide faculty and programs with respect to the writing and implementation of the student learning outcome assessment process at the course, program and general education level.
- To disseminate information regarding SLOs and SLO updates.
- To provide a framework for student learning outcomes (SLOs) and assessment plans that reflect an emphasis on student success.

Chair

One faculty will serve as chair.

Membership

Minimum 7 Faculty with at least one faculty member from each of the Academic Divisions (Arts, Humanities and Social Science, Library, Mathematics and Sciences, Business and Career Technical Education, Counseling and Student Support Services, Continuing Education)
Faculty Assessment Coordinator
Vice President of Academic Affairs or designee
Vice President of Student Services or designee
Assistant Dean of Institutional Effectiveness and Assessment
Research Specialist
Support Services Assistant
Student

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Appendix 2 – Program Survey

(please note that the far left column “comments” was cut off, but there was nothing in the column, the next column from the left should read “# students served”, this too was blank)

Santiago Canyon College---Programs and Services that might be expanded, reinstated, or introduced.

SCC EDUCATIONAL VISION TASKFORCE
 (Faculty survey results from December 2010)

Program or Service	Current Status	Needs					Estimated annual cost	# students served
		Faculty (rel. time)	Staff	Facilities	Equipment	Other		
Model United Nations	suspended							
Forensics	suspended							
Honors	reduced	Yes	Yes	No	No			
Geology Field Trips								
Science Lab Assistants	reduced							
Library Hours	reduced							
Library Databases	reduced							
EOPS	reduced							
DSPS	reduced							
Admission Hours	reduced							
Bookstore Hours	reduced							
Tutoring Center Hours	reduced							
Computer Lab								
MaSH IAs	reduced							
Writing Center Hours	reduced							
Literature Courses	reduced							
Creative Writing								
Faculty Technology Training	reduced							
Faculty Development Funds	suspended							
Theater								
Art Studio Classes								
Choral Program								
Women’s Golf	suspended							
Athletic Equipment Budget	suspended							
Other Athletic Teams	reduced							
Older Adult Program (Cont. Ed)								
Outreach Activities								
Community Science Night	reduced							
Day of the Dead								
		Needs						
Program or Service	Current Status	Faculty (rel. time)	Staff	Facilities	Equipment	Other	Estimated annual cost	# students served
Study Abroad								

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Speakers Symposium	reduced							
Cosmetology	suspended							
Learning Communities								
Distance Education	reduced							
IT	reduced							
SCC Foundation	reduced							
Public Information Officer								
Lunch at convocation	suspended							
Custodial Services	reduced							
Continuing Education	reduced							
ASG	reduced							
Safe Spaces								
Culinary Arts	new							
Field Trips for more disciplines	new							
Green/Environmental Programs	new							
More Foreign Languages	new							
Service Learning Projects	new							
Expanded Performing Arts	new							
Expanded Film Series Program	new							
Engineering	new							
Instructional Technology	new							
Nighttime Counseling Appts.	new							
More Campus Safety Officers	new							
Religious Studies Department	new							
Mock Occupational Programs	new							
Campus Newspaper	new							
Criminal Justice Classes	new							
Nursing Program Classes	new							
Community Oriented Library Programs	new							
Art Gallery Space	new							